

**San José State University**  
MASTER OF ARTS DEGREE IN EDUCATION  
CURRICULUM & INSTRUCTION  
LACES Application Instructions

**Step 1: Apply to the University**

Submit an online graduate application to SJSU through: <https://www2.calstate.edu/apply>  
**AND** submit your official transcripts to:

Graduate Admissions and Program Evaluations  
San Jose State University  
One Washington Square  
San Jose, CA 95192-0017

Degree Objective: MA Education/Curriculum and Instruction

**Step 2: Apply to the Teacher Education Department**

Submit below **MA application** to Allison Briceno [[allison.briceno@sjsu.edu](mailto:allison.briceno@sjsu.edu)]  
along with the following documents:

1. Transcripts (copies are okay for the program department),
2. Three letters of recommendation on official letterhead
3. Essay
4. Copy of teaching credential

LACES MA Program  
Department of Teacher Education  
One Washington Square  
Sweeney Hall 305  
San José, CA 95192-0074

[allison.briceno@sjsu.edu](mailto:allison.briceno@sjsu.edu)

MASTER OF ARTS DEGREE IN EDUCATION  
CURRICULUM AND INSTRUCTION  
LACES – Literacy Across the Curriculum for an Equitable Society  
Application for Admission

Date of Application \_\_\_\_\_ Admission Semester \_\_\_\_\_

Name (Print) \_\_\_\_\_

Permanent Address \_\_\_\_\_

Day Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Email \_\_\_\_\_

**1. Essay—(Attach to this application)**

Attach a well-written essay describing your (a) educational philosophy and major influences on it, (b) educational and professional background, (c) experiences with diversity, and (d) current professional goals.

**2. Academic Record- (Attach copies of unofficial transcripts)**

| Institution | Dates | Degree | GPA   |
|-------------|-------|--------|-------|
| _____       | _____ | _____  | _____ |
| _____       | _____ | _____  | _____ |
| _____       | _____ | _____  | _____ |

**3. Three Letters of Recommendation (Each on official letterhead- Attach to this application)**

| Name  | Title |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

**4. Teaching Experience (Attach copy of teaching credential)**

| District | School | Dates | Grades/Subjects |
|----------|--------|-------|-----------------|
| _____    | _____  | _____ | _____           |
| _____    | _____  | _____ | _____           |
| _____    | _____  | _____ | _____           |

Email this application and supporting materials to: [allison.briceno@sjsu.edu](mailto:allison.briceno@sjsu.edu)