



730 Empey Way, San Jose, CA 95128

# Spring 2022 Intern Application Packet

Thank you for your interest in the Timpany Center Internship Program!

Email: [timpany-outreach@sjsu.edu](mailto:timpany-outreach@sjsu.edu)

Phone number: (408) 924-8552 (Please leave a message and Carina will return your call)

Please enter “Spring 2022 Internship Application” in the subject line.

Application Due Date: February 4, 2022

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**(Late or incomplete packets will not be accepted)**

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Please follow the directions below to complete your Intern Application Packet:

1. Complete **all** portions of this application packet
  2. Provide copy of unofficial transcript
    - a. transcripts should include SJSU classes as well as any other college courses completed
  3. Provide a cover letter explaining as to why you wish to complete your internship at this site
  - 4. Provide a resume (attached separately)**
  5. Provide a list of work experience that directly relates to internship (if different or not included on resume)
  6. Provide your current semester class schedule (attached separately)
    - Name of class
    - Class times
    - Number of units you will be taking
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If selected to be a part of the Timpany Center Internship Program, I (print name), \_\_\_\_\_, am committed to interning at the Timpany Center for the Spring 2022 semester. I acknowledge that I will be required to complete either 100 hours (2 units) or 150 hours (3 units). A significant portion of these hours will be in an aquatic setting, and I am comfortable working in said setting.

Timpany Center does not have internships for students seeking only 50 hours (1 unit)- with some exceptions. I will be receiving university credit upon completing this internship and understand that this internship is unpaid.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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# Timpany Center Internship Program Application

How did you hear about the Timpany Center Internship Program?

- Internet       Job Fair       Email       SJSU Faculty  
 Friend       Health Fair       Other Source:

Intern's Name: \_\_\_\_\_ Gender \_\_\_\_\_

Phone (     ) \_\_\_\_\_ SJSU student ID #: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt #: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

SJSU email address: \_\_\_\_\_

Major/ Emphasis: \_\_\_\_\_ Required Hours: 100 150 other

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## Emergency Contact

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Contact's Name: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Relation: \_\_\_\_\_ Work Phone (     ) \_\_\_\_\_

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## Medical Information

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Any known medical conditions? \_\_\_\_\_

Known allergies: \_\_\_\_\_

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## Advisor's Information

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Name: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

E-mail: \_\_\_\_\_ Department: \_\_\_\_\_

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# Availability Form

Name: \_\_\_\_\_

Please **cross out** the times that you are **NOT** available to participate in the program. We will assume that blank spaces indicate open availability (dashed lines mark half hours). This form is used to match your schedule with an intern.

	Monday	Tuesday	Wednesday	Thursday	Friday
6:30-7am					
7a-8a					
8a-9a					
9a-10a					
10a-11a					
11a-12p					
12p-1p					
1p-2p					
2p-3p					
3p-4p					
4p-5p					
5p-6p					
6p-7p					
7p-8p					
8p-8:30p					

Comments about availability:

