

## How to Apply

Applicants with internet access are encouraged to apply on line. Log onto <http://www.mss.ca.gov> and apply as instructed. Applicants who do not have internet access must complete and submit a separate MSS application form (IMS-9) and supplemental questionnaire.

### Social Worker II Exam Information

**Written Examination:** Tentatively scheduled for Saturday, December 5, 2009.

**Oral Examination:**

Tentatively scheduled for the week of December 28, 2009

### Social Worker III Exam Information

**Oral Examination:** Tentatively scheduled for the week of December 7, 2009.

Application materials must be mailed to the following address by the application deadline. **Postmarks are not accepted.**

Merit System Services  
241 Lathrop Way  
Sacramento, CA 95815

Merit System Services, a division of CPS Human Resource Services, is under contract with the California State Personnel Board to provide comprehensive personnel related services to California county social services department.

Applications and additional copies of this announcement may be obtained by telephoning Merit System Services at (916) 263-3614; or you can visit our web site at [www.mss.ca.gov](http://www.mss.ca.gov)

**EQUAL OPPORTUNITY EMPLOYER**

## Merit System Services Invites Applications for

*Social Worker II*

*Social Worker III*



Sierra County  
Department of Social Services

Monthly Salary  
Social Worker II: \$3,124 - \$3,798  
Social Worker III: \$3,396 - \$4,127

Job Location: Loyalton, CA

**Application Deadline: November 20, 2009**

## Sierra County Human Services

Sierra County Human Services is the umbrella agency for Social Services, Public Health, Mental Health, Drug & Alcohol and Environmental Health. Working closely with other county agencies, schools and non-profits, Sierra County Human Services is in the process of an exciting change. The goal of the agency is to transform traditional service delivery into a fully integrated program utilizing evidence based and promising practices.

### Social Worker II

**Monthly Salary: \$3,124—\$3,798**

Working under general direction, the Social Worker II is the journey level in the Social Worker series. A Social Worker II performs elementary social services to identify needs for more intensive casework services; carries a caseload of moderately difficult cases; provides casework services of a general tangible nature; and performs other related work as assigned. Employees at this level are expected to carry a full caseload of moderately difficult cases requiring greater skill and depth of job knowledge in assessing problem situations and formulating plans for service. Employees work with a high degree of independence in administering services and in using agency or community resources. Some positions may determine initial and continuing eligibility for one or more aid programs.

### Social Worker III

**Monthly Salary: \$3,396—\$4,127**

Under general direction, the Social Worker III carries a difficult caseload involving the determination of need for basic social services functions for applicants or clients; performs social studies and assignments involving individualized treatment and specialized application of casework methods and skills; provides comprehensive casework services of a tangible nature; and performs other related work as assigned.

**The SW III list established as a result of this recruitment will be merged with the previous list.**

### **Minimum Qualifications**

While the following requirements outline the minimum qualifications, the department reserves the right to select applicants for further consideration who demonstrate the best qualifications match for the job. Meeting the minimum qualifications does not guarantee an invitation to the test.

#### Social Worker II:

**EITHER**

One (1) year of full-time experience comparable to the Social Worker I classification.

**OR**

One (1) year of full-time social work casework experience **and** thirty (30) college semester units, including fifteen (15) units in social welfare, social/human services, sociology, or other social or behavioral science\*.

#### Social Worker III:

**EITHER**

One (1) year of full-time experience comparable to the Social Worker II classification.

**OR**

Two (2) years of full-time experience as a Social Worker in a public or private agency. **and** thirty (30) college semester units, including fifteen (15) units in social welfare, social/human services, sociology, or other social or behavioral science\*.

**\*Examples of social or behavioral science courses include: anthropology, criminal justice, economics, education, ethnic studies, history, human development, law, nursing, nutrition, philosophy, political science, psychology, public health, religion, social welfare, sociology, welfare, and women's studies.**

#### **Additional Information**

A valid driver's license may be required at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.

