

San José State University
San José, California
ANNOUNCEMENT OF POSITION AVAILABILITY
Subject to Budgetary Approval
Department of Linguistics and Language Development

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| POSITION | Writing Intensive General Education Course in Business Communication (Area Z – LLD 100B: Writing Workshop for Business Students) |
| RANK | Part-time Temporary |
| QUALIFICATIONS | <p>Ph.D. in TESOL or related fields OR M.A. in TESOL/Composition/Writing and documented/demonstrated business background and/or experience or documented professional development experience in the department's GE course in business communication. Among qualified MA degree candidates, preference will be given to those who have taught similar college level GE written communication courses.</p> <p>Demonstrated excellence in teaching writing-intensive GE courses at the undergraduate level. Awareness of and sensitivity to the educational needs of a multicultural population.</p> |
| RESPONSIBILITIES | <p>Teach lower level undergraduate GE courses in language and critical thinking skills and the following:</p> <ul style="list-style-type: none">○ Hold regular office hours.○ Work co-operatively with GE Coordinator and department chair○ Participate in Assessment and Evaluation Activities, including writing assessment reports for the course and participating in professional development workshops regarding the teaching of GE courses for the department (one workshop each semester). |
| SALARY RANGE | Commensurate with qualifications and experience |
| ELIGIBILITY | Employment is contingent upon proof of eligibility to work in the United States. |

APPLICATION PROCEDURE Interested candidates should submit a letter of application, curriculum vitae, evidence of recent teaching effectiveness, three recent letters of recommendation, and, if applicable, representative publications to Chair, Department of Linguistics & Language Development. Please submit applications electronically as one PDF document to:
Swathi.Vanniarajan@sjsu.edu.

This position will remain open until filled. Successful applicants will be placed in a pool and will be assigned classes as and when available strictly following the CFA-CSU Bargaining agreement (Budget, Enrollment, and Qualifications).

San José State University is California's oldest institution of public higher learning. The campus is located on the southern end of San Francisco Bay in downtown San José (pop. 1,000,000), hub of the world-famous Silicon Valley high-technology research and development center. Many of California's most popular national, recreational, and cultural attractions are conveniently close. A member of the 23-campus CSU system, San José State University enrolls approximately 33,000 students, a significant percentage of whom are first-generation college students. The University is committed to increasing the diversity of its faculty so that our disciplines, students, and the community may benefit from multiple ethnic and gender perspectives.

San José State University is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, color, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, or disability. This policy applies to all San José State University students, faculty, and staff as well as University programs and activities. Reasonable accommodations are made for applicants with disabilities who self-disclose. Note that all San José State University employees are considered mandated reporters under the California Child Abuse and Neglect Reporting Act and are required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

The latest San José State University Safety 101 Uniform Campus Crime and Security Report is available. You may request a copy of San José State University's annual safety report by contacting the University Police Department at (408) 924-2222 or by visiting the University Police Department website at (<http://www.sjsu.edu/police>.)