

Department RTP Committee Election Report 2017-2018

In accordance with University policy S15-7 Amendment C, all RTP committees are to be elected using secret ballot. The AVP for Faculty Affairs is charged with supervising these committees to ensure compliance.

Instructions: Please list the name, rank, and status for each member elected to the department RTP committee. If a FERP participant is elected, the department chair must submit a written request to the AVP for Faculty Affairs asking approval for the FERP participant to serve. Submit this form to Rosa Savercool in Faculty Affairs. If the membership changes for any reason, you must notify the AVP of Faculty Affairs immediately.

Department: _____ Date of Election: _____

Was secret ballot used as required? _____

Membership of Committee:

	Name	Rank	FERP? (yes or no)
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

[add lines here if necessary]

Committee Chair:

Name	Rank
_____	_____

Signed _____
Department Chair

_____ Date