

Last Name	First Name	MI	Employee ID
Rank	Department	College	
Signature		Date	

Probationary faculty may request a 1-year extension of their probationary period with this form. Faculty may rescind an extension.

Deadline: Friday, August 28, 2020.

COVID-19 disruptions may include but are not limited to:

- Teaching: radical redesign of instructional methods; new curriculum delayed; experimental course put on hold; inability to organize and monitor field activities; student projects postponed
- RSCA: lack of access to research lab, research subjects, archival research sites, safety equipment, performance spaces or venues; professional opportunities withdrawn; delaying social surveys to avoid influence of current events
- Service: limited access to essential sites or materials; projects delayed or abandoned; meetings cancelled
- Personal: Burden of family care or medical leave not otherwise covered in the CBA due to COVID-19.

Explain COVID-19's Adverse Impact on Your Career or Plans (Attach additional pages if needed)

Department Chair's Comments (Attach additional pages if needed)		
<table style="width:100%; border: none;"> <tr> <td style="width:50%; border-bottom: 1px solid black; text-align: center;">Chair's Signature</td> <td style="width:50%; border-bottom: 1px solid black; text-align: center;">Signature Date</td> </tr> </table>	Chair's Signature	Signature Date
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Dean's Comments (Attach additional pages if needed)				
<table style="width:100%; border: none;"> <tr> <td style="width:35%; border-bottom: 1px solid black; text-align: center;">Dean's Signature</td> <td style="width:20%; border-bottom: 1px solid black; text-align: center;">Signature Date</td> <td style="width:20%; text-align: center;">Approved <input type="checkbox"/></td> <td style="width:25%; text-align: center;">Not Approved <input type="checkbox"/></td> </tr> </table>	Dean's Signature	Signature Date	Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>
Dean's Signature	Signature Date	Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>	

Please Send to: up-facultyaffairs@sjsu.edu

UP – FA:			
<table style="width:100%; border: none;"> <tr> <td style="width:40%; border-bottom: 1px solid black; text-align: center;">Signature</td> <td style="width:20%; border-bottom: 1px solid black; text-align: center;">Signature Date</td> <td style="width:40%; text-align: center;">Eligibility Confirmed <input type="checkbox"/></td> </tr> </table> <p>c: Personnel Action File</p>	Signature	Signature Date	Eligibility Confirmed <input type="checkbox"/>
Signature	Signature Date	Eligibility Confirmed <input type="checkbox"/>	