

**CALENDAR FOR PERIODIC EVALUATION OF PROBATIONARY FACULTY  
"MINI REVIEW" AY 2021 – 2022**

<b>Due Date<sup>1</sup></b>	<b>Activity</b>	<b>Details</b>
<b>JANUARY</b>		
Thu, Jan 7	<b>Notify Probationary Faculty of Mini Review</b> <i>Candidates have responsibility to assemble evidence of their performance, in F180, to facilitate a quality assessment of their progress toward promotion and/or tenure.</i>	UP - FS Candidates in Faculty180
Fri, Feb 11	<b>Submit ASA-P and Supporting Material</b> <i>"Regenerate" and Submit the Packet.</i> <i>(UP - FS will lock Packets.)</i>	Candidate via eFaculty
Mon, Feb 14	<b>Move Packet (Dossier) to Department<sup>2</sup> Level Reviewers</b>	UP - FS via eFaculty
<b>MARCH</b>		
Fri, Mar 4	Submit Committee Evaluation <sup>3</sup> (if Chair is Writing a Separate Evaluation)	Committee via eFaculty
Fri, Mar 11	Submit Chair Evaluation (if Applicable)	Chair via eFaculty
	Submit Department Level Evaluation(s)	Chair (or Comm.) via eFaculty
Mon, Mar 14	<b>Department Level Evaluation(s) Sent to Candidates</b>	UP - FS via eFaculty
Thu, Mar 24	Optional Response to Department Level Evaluation(s) Due	Candidate via eFaculty
Fri, Mar 25	<b>Move Packet (Dossier) to College Level Evaluator</b>	UP - FS via eFaculty
<b>APRIL</b>		
Fri, Apr 29	Submit College Level Evaluation	College Evaluator via eFaculty
<b>MAY</b>		
Mon, May 2	<b>College Level Evaluation Sent to Candidates</b>	UP - FS via eFaculty
Thu, May 12	Optional Response to College Level Recommendations Due	Candidate via eFaculty
Sun, May 15	Mini Review WPAF Materials to PAF	UP - FS via eFaculty

<sup>1</sup> All deadlines are 5:00pm unless UP - FS approves modifications.

<sup>2</sup> Academic terms herein, such as "Chair," "Dean," "Department," and "College," also refer to titular and organizational equivalents.

<sup>3</sup> Note: eFaculty deadlines reflect review-level closeout dates. Committees should adhere to any earlier dates set in this calendar. Note: Faculty Services prepared this calendar following CFA-CSU CBA and University Policies. Send inquiries to [eFaculty@sjsu.edu](mailto:eFaculty@sjsu.edu).