

**MASTER CALENDAR FOR T/TT FACULTY PERIODIC EVALUATION
Mini Review and Post-Tenure Review - AY 2020 - 2021¹**

AY 2020 - 2021	Periodic Evaluation of Probationary Faculty Mini Review	Periodic Evaluation of Tenured Faculty Post-Tenure Review	Participants/Action
NOVEMBER			
Fri, Nov 6	----	Distribute List, S97-5, and Requirements to PTR Faculty	UP - FS to Chair, Dean and PTR Faculty
DECEMBER			
Fri, Dec 11	----	Requests to Postpone or Waive PTR Process	PTR Faculty to UP - FS
FEBRUARY			
Fri, Feb 12	1. Submit Summary of Achievements	2. Distribute Postponement Approvals	1. Faculty via eFaculty 2. UP - FS
Mon, Feb 15	Release Packet to Department Level Reviewers		UP - FS via eFaculty
Fri, Feb 19	----	Report Review Committee(s)	Chair to UP - FS
MARCH			
Wed, Mar 17	Committees Evaluations	----	Department Committee via eFaculty
Fri, Mar 19	1. Submit Department Level Evaluations (Committee and Chair)	2. Submit Post-Tenure Review Materials	1. Chair & 2. PTR Faculty via eFaculty
Fri, Mar 20	Release Packet to Department Level Reviewers		UP - FS via eFaculty

¹ All submission deadlines are 5:00pm unless UP - FS approves extensions. All inquiries for UP - FS go to eFaculty@sjsu.edu.

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Mar 20 - Apr 9	----	Department Committee Issues Summary of Review	Department Committee via eFaculty
Mon, Mar 29	Optional Response to Department Level Evaluations	----	Mini Review Faculty via eFaculty
Tue, Mar 30	Release Packet to College Level Reviewer	----	UP - FS via eFaculty
APRIL			
Fri, Apr 9	----	Forward Review and Summary to Chair and Dean	Department Committee via eFaculty
Apr 9 - Apr 23	----	1. Discuss Review and Summary 2. Chair Summary (if any)	1. Chair & PTR Faculty 2. Chair via eFaculty
Fri, Apr 30	Submit Dean Evaluation	----	Dean via eFaculty
MAY			
Mon, May 3	1. Release Dean Evaluation to Candidate for Optional Response	2. Optional Response to Department Summary	1. UP - FS to Candidates 2. Faculty via eFaculty
Tue, May 4		Release Packet to College Level Reviewers	UP - FS via eFaculty
Thu, May 13	Optional Response to Dean Evaluation	----	Faculty via eFaculty
Fri, May 14	----	Deans Submits Comments	Dean via eFaculty
Mon, May 20	Mini Review WPAF to PAF	----	UP - FS
Mon, May 24		Optional Response to Dean's Comments	PTR Faculty via eFaculty
Mon, May 31	----	PTR Review and Summary to PAF	UP - FS
n.d.		Dean and PTR Faculty discuss PTR	Dean & PTR Faculty