

STAFF FEE WAIVER JOB RELATED APPLICATION

Instructions: Return completed form to University Personnel 0046 or Email fee-waiver@sjsu.edu.

EMPLOYEE INFORMAT	TION								
Name:		Job Title:				Semester:			
Department & Zip:	Phone Extension: Barr Unit			aining		Male	Female		
MANDATORY: Employe	e ID Number (on back of tow	ver card):		Ema	ail:	•			
undergraduate program a	quisite courses without being and 9 units for a graduate prog a how many and which course	gram, howev	er you sl	nould a	lways plaı	n ahe	ad and		
COURSE INFORMATIO	N								
DEPARTMENT COURSE #	COURSE TITLE	SECTIO		# NC	UNITS	DA'	YS	HOURS	
THIS SECTION MUST E	BE COMPLETED BY SUPER	RVISOR							
Please provide a brief ex	planation supporting your er	mployee's pi	urpose fo	or enrol	Iment in t	ne at	oove c	courses.	
USE OF STATE TIME A	PPROVAL								
Approval by the immediate supervisor to attend class during working hours is subject to requirements of departmental workload. One course only may be attended during working hours (EXCEPT UNIT 8).									
Approved to attend c	ass on State time								
Course Title:			Но	ırs per	week:				
☐ Not approved for attend	ance on State time	☐ Cla	sses take	n during	g non-work	hour	s		
If not approved, will work he	ours be adjusted? No 🗌	Yes 🗌	Ноц	ırs per v	veek:				
Immediate Supervisor's Sig	nature:				Da	te:			

From which high school did you graduate?	ADMISSIONS INFORMATION											
Were you in good academic standing?	From which high school did you graduate?							Year Graduated:				
If you received a BA or MA degree, from which college(s)? Class level at time of entry in CSU. Enter code in box: OF First time Freshman 1 Freshman transfer 2 Sophomore 1 551 (green card) 3 Junior 4 Senior 5 Graduate/post baccalaureate C Other vias, Specify: Must be prepared to verify Ethnic identity (Your response is voluntary.) Enter a code in box: I American Indian or Alaskan native; J Japanese G Guarmanian S Other Southeast Asian Tribe: K Korean H Hawaiian S Other Southeast Asian Tribe: Black, non-Hispanic, including African-American A Mexican-American, Mexican, Chicano O Other vias, Pacerior A Other Latino, Spanish-Origin, Hispanic C Chinese EMPLOYEE SIGNATURE To the best of my knowledge the above information is correct. Further, I authorize the Admissions & Records Office to release information concerning my studies, grades, and transcripts to the Human Resources Service Group. Unsatisfactory performance in a course(s) or not maintaining good academic standing (GPA of 2.0 or above for undergraduates, GPA of 3 or better for graduates) may be the cause for withholding further approval for participation in this program. I am taking this course(s) under the CSU Fee Waiver program on a voluntary basis and my participation is not mandated by my employer. EMPLOYEE Signature: Date: PROGRAM APPROVAL Signature: Date: Date: PROGRAM APPROVAL Signature: Date: Position End Date:	Which college(s) have you attended?						Year Attended:					
Class level at time of entry in CSU. Enter code in box: Citizenship status. Identity status and enter code in box: O First time Freshman Y U.S. Citizen R Refugee	Were you in good academic standing?] Yes	s 🔲 N	lo								
code in box:	If you received a BA or MA degree, from which college(s)? Year Graduated:											
S Graduate/post baccalaureate J J-1 visa Date issued: Other visa, Specify: Must be prepared to verify Ethnic identity (Your response is voluntary.) Enter a code in box: I American Indian or Alaskan native; J Japanese G Guamanian S Other Southeast Asian Tribe: K Korean H Hawaiian 8 Other African-American African-American, Mexican, M Cambodian Q Cuban D Decline to state Chicano African-American, Mexican, M Cambodian Q Cuban D Decline to state Chicano Other Latino, Spanish-Origin, R Asian Indian 7 White Hispanic B South American V Vietnamese F Filipino B South American S Other Asian P Puerto Rican C Chicano C Chinese T Thai Other Asian P Puerto Rican P Puert	code in box: 0 First time Freshman 1 Freshman transfer 2 Sophomore 3 Junior			code in box: Y U.S. Citizen R Refugee 1 551 (green card) I Immigrant								
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