



**SAN JOSÉ STATE
UNIVERSITY**

**San José State University
PERFORMANCE REVIEW PROCESS CALENDAR 2011
Important University Review Dates**

**MPP & CONFIDENTIAL (NON-EXEMPT & EXEMPT)
ANNUAL PERFORMANCE REVIEW PERIOD: JUNE 1, 2010 – MAY 31, 2011**

If appropriate, conduct mid-year conversation by:	Friday, January 21, 2011
Complete MPP/Confidential self-assessments by:	Friday, June 10, 2011
Conduct MPP/Confidential Performance Review Conferences by:	Friday, July 1, 2011
Submit MPP/Confidential Performance Reviews to Division Vice President Office by:	Friday, July 22, 2011
Begin forwarding completed reviews to Human Resources	July 25, 2011 – September 1, 2011
Submit Division MPP/Confidential Performance Reviews to Human Resources no later than:	Friday, September 2, 2011