

**Instructions:** Complete and email to [empverification@sjsu.edu](mailto:empverification@sjsu.edu). Allow a minimum of approximately 48 hours.

<b>EMPLOYEE INFORMATION</b>		
Name:	Employee ID Number:	Telephone:
Department/College:		
I hereby direct and authorize San José State University to release the indicated confidential information to:		
_____		
Name/Agency		
_____		
Address		

<b>AUTHORIZATION</b>
<input type="checkbox"/> Current monthly salary <input type="checkbox"/> Total gross salary for past 12 months <input type="checkbox"/> Social security number <input type="checkbox"/> Employment dates <input type="checkbox"/> Other:
<div style="border: 1px solid black; width: 100%; height: 100%;"></div>
<p>I release San José State University and any employees thereof from any and all responsibility should any damages result from the release of this information.</p>
<p>_____</p> <p>Employee Signature <span style="float: right;">Date</span></p>