

Matriculated graduate students who are appointed as Teaching Associates at San José State University shall be granted fee waivers (reimbursements), during the semester that they are teaching, of mandatory campus miscellaneous fees and the mandatory state university fees. For current fees, please go to [www.sjsu.edu/bursar/](http://www.sjsu.edu/bursar/). The fee waiver covers 1-6 units for a hiring time base of 0.10 to 0.20 or more than 6 units for a hiring time base above 0.20.

<b>To Be Completed by Graduate Student</b>		
SJSU ID	First Name	Last Name
Email	Current Graduate Program	
Do you have any type of financial aid, including governmental grants, scholarship, sponsorship? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are you eligible for any other type of fee waiver? <input type="checkbox"/> Yes <input type="checkbox"/> No	Fee Waiver (Reimbursement) Requested for <input type="checkbox"/> Fall <input type="checkbox"/> Spring                      20____	
<b><i>I understand that my employment as a Teaching Associate is contingent upon my enrollment in courses for the semester for which I am hired. I must pay my fees by the due date to avoid my classes being dropped (my fees will be reimbursed). If I cannot pay my tuition in full, I may contact the Bursar's Office at (408) 924-1601 or <a href="mailto:bursar@sjsu.edu">bursar@sjsu.edu</a>.</i></b>		
Signature		Date

<b>To Be Completed by Department/School</b>		
Student Employed by Department/School	DeptID	Phone Extension
Student's Cumulative GPA	Student is in classified status <input type="checkbox"/> (required)	
Time Base/FTE	Student is Enrolled <input type="checkbox"/> Yes <input type="checkbox"/> No	
Department Contact Name		

<b>Approvers</b>		
Chair/Director Name	Chair/Director Signature	Date
Dean or Designee Name	Dean or Designee Signature	Date

<b>University Personnel Only</b>		
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Signature	Date