



Academic Affairs

The Provost and Vice President for Academic Affairs has delegated the authority to approve compensation and classification requests and actions to the Vice Provost for employees in the Academic Affairs Division.

One of the administrators listed below must approve requests for compensation and classification actions before they are submitted to the Office of the Provost. Once approved and signed, requests are forwarded to the Human Resources for review and completion.

Academic Services	Director
Academic Technology	AVP
College of Applied Sciences/Arts	Dean
College of Business	Dean
College of Education	Dean
College of Engineering	Dean
College of Humanities/Arts	Dean
College of Science	Dean
College of Social Sciences	Dean
College of Social Work	Dean
Enrollment Services	AVP
Faculty Affairs	AVP
Graduate Studies/Research	AVP
Institutional Planning & Academic Resources	AVP
International and Extended Education	AVP/Dean
Undergraduate Studies	AVP
University Library	Dean

Administration and Finance

The Vice President for Administration and Finance has delegated the authority to approve compensation and classification requests and actions to the administrators listed below for employees in the Administration and Finance Division. Once approved and signed by one of these administrators on behalf of the vice president, requests are forwarded to the Human Resources for review and completion.

Administration and Finance Office	Exec. Asst. to the VP
Administrative Systems and Finance	AVP
Facilities Development & Operations	AVP
Human Resources	AVP
Spartan Shops	Exec. Director
University Computing and Telecommunications	AVP
University Police	Chief of Police



President's Office and Intercollegiate Athletics

The President has delegated the authority to approve compensation and classification requests and actions to the Executive Assistant to the President for employees in the President's Office and Intercollegiate Athletics.

For employees in Intercollegiate Athletics, the Director of Intercollegiate Athletics signs compensation and classification requests before they are submitted to the President's Office. Once approved and signed by Exec. Assistant to the President, the requests are forwarded to the Human Resources for review and completion.

Student Affairs

The Vice President for Student Affairs approves all compensation and classification requests and actions for employees in the Student Affairs Division.

One of the associate vice presidents listed below must approve requests for compensation and classification actions before they are submitted to the Office of the Vice President for Student Affairs. Once approved and signed by the vice president, requests are forwarded to the Human Resources Services Group for review and completion.

Assistant Vice President for Student Affairs
Director, University Housing Services

University Advancement

The Vice President for University Advancement approves all compensation and classification requests and actions for employees in the University Advancement Division.

Updates

The above list is accurate as of the date of these Guidelines. Changes to the Delegated Authority list are maintained on the SJSU Human Resources Web site.