



CAREER OPPORTUNITY

Make San José State University Your University of Choice

Position Information

Posting Date: August 31, 2007
Working Title: Custodian
Reporting Unit: Facilities Development & Operations
Requisition Number: 13099
Salary Range: \$2,212/month - \$3,318/month
Excellent Benefits Package: [California State University Employees Union\(CSUEU\) Benefits Summary](#)
First Screening Date: Continuous Recruitment
Applications received after the first screening date will be considered at the discretion of the University.
Position Classification: Custodian
Bargaining Unit: California State University Employees Union

About the Position

In order to enhance education, campus buildings and grounds must be attractive, clean, safe, and energy efficient. The goal of Custodial Services is to be fast, dependable, and optimistic in their delivery of service to the campus community. Under immediate supervision, the incumbent will perform a wide range of custodial and related duties for assigned campus areas. Some duties include, but are not limited to dusting, sweeping, mopping, polishing surfaces, vacuuming, removing trash and recyclables, responding to custodial/cleaning emergencies and operating hand and powered equipment and tools.

Work schedule varies according to operational needs and may include evening and weekend hours.

Qualifications

A basic knowledge of the methods, materials, and equipment used in custodial work and six months of custodial experience is preferred. A valid California Driver's license is required at time of hire. Ability to successfully complete the Defensive Driver Training Program provided by the State of California for the California State Universities. Ability to read and write at a level appropriate for the duties of the position and ability to follow verbal and written instructions to ensure safety. The incumbent will have good customer service skills and be able to work alone and in teams.

The incumbent will have regular exposure to fumes, odors, dust, chemicals, vibration caused by equipment, and works regularly near moving mechanical parts. Works indoors and outside with moderate temperature/weather changes. The incumbent must be able to use hands extensively and must be able to walk, stand, bend, twist, and climb in the performance of the job duties. Must be able to lift and move up to 50 pounds.

Required Application Material

- Résumé
- SJSU Employment Application: [PDF Version](#) [MS Word version](#)

Note to Applicant

Evidence of degree(s) or certification(s) may be required at time of hire. Every applicant who reaches the final level of interviews will be required to submit their fingerprints to the Livescan Prints Service through the University's Police Department. SJSU will pay all costs associated with this procedure.

Equal Opportunity Statement

SJSU is an Equal Opportunity/Affirmative Action employer committed to nondiscrimination on the basis of race, color, religion, national origin, sex, sexual orientation, gender status, marital status, pregnancy, age, disability, or covered veteran's status consistent with applicable federal and state laws. Reasonable accommodations will be provided for applicants with disabilities who self disclose.

For the [SJSU Annual Safety Report \(www.sjsu.edu/safetyreport\)](http://www.sjsu.edu/safetyreport)

Contact Information

[Human Resources \(www.sjsu.edu/hr\)](http://www.sjsu.edu/hr)

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University Shared Values

Learning

Valuing education and promoting life-long learning.

Student and Employee Success

Placing our highest priority on academic success and personal growth.

Excellence

Setting the highest standards in all we do.

Integrity

Being honest, fair and accountable for our actions.

Diversity

Respecting diversity and recognizing the strength this factor brings to our community.

Community

Valuing collaborative relationships.