



CAREER OPPORTUNITY

Make San José State University Your University of Choice

Position Information

Posting Date: April 14, 2008
Working Title: Police Officer and Police Recruit
Reporting Unit: University Police Department
Requisition Number: 13345
Salary Range: \$3,472/month Police Recruit
\$4,135 - \$5,699/month Police Officer
Hiring Range: \$3,472/month Police Recruit
\$4,855 - \$5,080/month Police Officer
Excellent Benefits Package: [Statewide University Police Association \(SUPA\) Benefits Summary](#)
Police Recruit is not a benefited position
First Screening Date: Open until filled
Position Classification: Police Officer or Police Officer Cadet, Non-represented

About the Position

The San José State University Police Officer is a sworn position providing for the preservation of life and property through the enforcement of laws and services. Officers respond to all emergencies on and off campus while providing a full range of professional police and public safety services to the University community in order to provide a safe and secure educational environment.

Police Recruits will attend the Police Academy and must successfully complete the POST certified training program. After the academy, the Police Recruit may be appointed to the classification of Police Officer on a probationary basis during the completion of the field training program. Appointment to Police Recruit does not guarantee progression to the police officer classification.

Qualifications

Police Officer

We require a high school diploma or equivalent and successful completion of a POST certified training academy program, including obtaining a Basic Course Certificate or currently employed as a full-time peace officer per section 830 of the California Penal Code. Additionally, Police Officer applicants should possess:

- Working knowledge of current law enforcement methods and procedures.
- Working knowledge of current criminal codes and laws, and investigating techniques and procedures.
- Effective interpersonal skills to resolve a wide variety of sensitive situations.
- Effective oral and written communication skills, including writing clear and comprehensive reports.
- Demonstrated ability to think and act effectively in emergency and sensitive situations.
- California driver's license at the time of hire and ability to successfully complete the Defensive Driver Training Program provided by the State of California for CSU campuses.
- Bachelor's degree or Associate's degree preferred

At the time of appointment, candidate must be a minimum of 18 years of age and satisfy citizenship requirements as detailed in Government Code Section 1031(a) and 1031.5.

Police Recruit

We require a high school diploma or equivalent and eligibility to attend a certified P.O.S.T basic training academy

At the time of appointment, candidate must be a minimum of 18 years of age and satisfy citizenship requirements as detailed in Government Code Section 1031(a) and 1031.5. Must have a valid California driver's license at the time of hire and ability to successfully complete the Defensive Driver Training Program provided by the State of California for CSU campuses.

Required Application Material

- Résumé
- Letter of interest
- SJSU Employment Application: [PDF version](#) [MS Word version](#)

Note to Applicant

Evidence of degree(s) or certification(s) may be required at time of hire. Every applicant who reaches the final level of interviews will be required to submit their fingerprints to the Livescan Prints Service through the University's Police Department. SJSU will pay all costs associated with this procedure.

Equal Opportunity Statement

SJSU is an Equal Opportunity/Affirmative Action employer committed to nondiscrimination on the basis of race, color, religion, national origin, sex, sexual orientation, gender status, marital status, pregnancy, age, disability, or covered veteran's status consistent with applicable federal and state laws. Reasonable accommodations will be provided for applicants with disabilities who self disclose.

For the [SJSU Annual Safety Report](http://www.sjsu.edu/safetyreport) (www.sjsu.edu/safetyreport)

Contact Information

[Human Resources](http://www.sjsu.edu/hr) (www.sjsu.edu/hr)

One Washington Square • San Jose, Ca 95192-0046

Phone: 408-924-2250 • Fax: 408-924-2257 • Email: hrsg@sjsu.edu

University Shared Values

Learning

Valuing education and promoting life-long learning.

Student and Employee Success

Placing our highest priority on academic success and personal growth.

Excellence

Setting the highest standards in all we do.

Integrity

Being honest, fair and accountable for our actions.

Diversity

Respecting diversity and recognizing the strength this factor brings to our community.

Community

Valuing collaborative relationships.