“Our writing on term papers might be weak, our research haphazard, our insights sophomoric, but, thanks to Kate L. Turabian, our footnotes could always be absolutely flawless.”

~John Marshall, book editor for Seattle Post-Intelligencer
WHY CITE YOUR SOURCES?

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THE TWO STYLES

“NOTE” WITH “BIBLIOGRAPHY”


THE TWO STYLES

“IN-TEXT PARENTHETICAL REFERENCE” WITH “REFERENCE LIST”

(Nayar 2005, 213)

THE TWO STYLES -- NOT THE SAME :(


Things to Note:
• Indent 1st line
• Authors names ordered first name then last name
• Article title uses “Headline Capitalization” and is surrounded by “”
• Journal title in italics with Headline Capitalization
• Volume # only (no “vol”)
• Issue # preceded by “no.”
• Year in parentheses
• Page number from where specific fact is taken, if generally referring to entire article, use full page range
• Punctuation: commas, colon, period at end.

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Things to Note (key differences from note):
• “Hanging” indent (1st line flush, remaining indented)
• 1st author’s name ordered last then first, remaining in regular order
• Full range of page numbers for article
• Punctuation: periods instead of commas after all authors’ names and article title
• If no issue #, leave out... , no. 6 INSTEAD... 49 (2006):

• If only two authors... Hilary Nixon and Raul Lejano, “... for note
• AND... Nixon, Hilary, and Raul Lejano. “... for bibliography
• Online help (not a substitute for book) [http://www.press.uchicago.edu/books/turabian/turabian_citationguide.html](http://www.press.uchicago.edu/books/turabian/turabian_citationguide.html)

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SOME ADDITIONAL TIPS

• Multiple sources in same note
  • Include all citations in same note, separated by semi-colons (list alphabetically by first author’s name)

• More than three authors... use “et al.” in note only

• How to use “Ibid.”
  • Subsequent reference to the same article in sequence (i.e. no other reference in between) AND exact same page number
    3. Ibid.
  • Subsequent reference to the same article in sequence BUT different page number
    4. Ibid., 198.

• How to use shortened form
  • Subsequent reference NOT in sequence, only reference by that author
    5. Saphores et al., 201.
  • Subsequent reference NOT in sequence, more than one reference by that author
Table 1. Information relevant to my 298 report

<table>
<thead>
<tr>
<th>Column heading (left)</th>
<th>Column heading (centered)</th>
<th>Column heading (centered)</th>
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<tbody>
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<td>Data</td>
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Source: Data (adapted) from Nixon 2009.  
Note. Information that applies to entire table.  
<sup>a</sup> This information only applies to this data entry.
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Figure 1. Darwin at Santa Clara University. Photograph by Katrine Davis.
Figure 1. Darwin at Santa Clara University. Photograph by Katrine Davis.
TAKING NOTES & AVOIDING UNINTENTIONAL PLAGIARISM

Did you think of it?

- YES
- NO

Is it common knowledge?**

- YES
- NO

Cite it

Do not cite it

** Original expressions of common knowledge should be cited

Wednesday, September 26, 12
KEY TURABIAN PAGES (7TH EDITION)

• Quick Overview of the 2 citation styles: p. 135-137, Section 15.3
• Notes/Bibliography formatting (the Basic Form): p. 141-159, Ch. 16
• Notes/Bibliography formatting in detail: p. 160-215, Ch. 17
  • books, p. 162-181 (note, provides lots of information on how to format multiple authors and other elements)
  • journal articles, p. 181-185 (note, there is a difference between journal articles and magazines)
  • newspaper articles, p. 186-188
  • interviews/personal communication, p. 195-196, Section 17.6.3
  • web sites, p. 198-199, Section 17.7
  • publications of gov’t departments & agencies, p. 209, Section 17.9.4 and p. 211, Section 17.9.8 (state & local agencies) and p. 215, Section 17.9.13 (online public documents)
• Incorporating quotations and citations in text: p. 348-350, Section 25.2
• Formatting tables and figures: p. 359-371, Chapter 26
  • source lines: p. 361-362
  • table structure: p. 362-368, Section 16.2
  • figure captions: p. 370, Section 26.3.2