

**Student Job Opportunities for Fall 2016  
Writing Fellows for 100W Courses**

Writing Fellows provide writing support for students enrolled in 100W courses all across campus. Working closely with individual faculty members, Writing Fellows help design, develop, and deliver writing instruction both inside and outside the classroom.

Each Writing Fellow is paired up with a faculty member teaching a 100W course and provides supplemental instruction for that course for the entire semester. Writing Fellows receive ten hours of paid training before the semester begins, then work five or ten hours per week (supporting one or two classes), on a flexible schedule worked out in advance with faculty members. This work time includes a paid bi-weekly staff meeting.

A Writing Fellow's duties include

- regularly meeting with faculty members to develop and deliver both in-class and outside-of-class writing support.
- working with students in class.
- meeting with students in small groups outside of class to facilitate discussion, peer review, and supplemental instruction sessions.
- meeting with students individually to provide feedback on projects in all stages of the writing process, from brainstorming and organizing ideas to drafting and revising.
- submitting regular written reports of activities to the faculty member and the coordinator of the Writing Fellows program.

**Requirements**

To be a 100W Writing Fellow, you must

- have completed 100W with a grade of "B" or higher, or be currently enrolled in 100W with a "B" or higher grade.
- be currently enrolled as an SJSU undergraduate or graduate student with a "clear" academic standing.
- have excellent writing, reading, and critical thinking skills.
- have excellent interpersonal and communication skills.

**Pay Rate**

The pay rate for Fall 2016 is \$14.00/hr. Writing Fellows work five or ten hours per week.

**Application Procedure**

Please submit an application form, along with a writing sample from a recent class (including instructor's comments), to

Dr. Tom Moriarty  
Director of Writing Across the Curriculum  
Department of English and Comparative Literature  
San José State University  
One Washington Square  
San José, CA 95192-0090

*Application forms are available at [www.sjsu.edu/wac](http://www.sjsu.edu/wac).*

Applications are due Friday, February 19, 2016.  
Successful applicants will be contacted for interviews.

**Questions?**

Please contact Dr. Tom Moriarty at [thomas.moriarty@sjsu.edu](mailto:thomas.moriarty@sjsu.edu).

SJSU is an Equal Opportunity/Affirmative Action Employer committed to nondiscrimination on the basis of race, color, religion, national origin, sex, sexual orientation, gender status, marital status, pregnancy, age, disability, or covered veteran status consistent with applicable federal and state laws. This policy applies to all SJSU students, faculty, and staff as well as University programs and activities. Reasonable accommodations are made for applicants with disabilities who self-disclose.

The latest San José State University Safety 101 Uniform Campus Crime and Security Report is available. You may request a copy of San José State University's annual safety report by contacting the University Police Department at (408) 924-2222 or by visiting the website at [http://www.sjsu.edu/police/crime\\_reporting/safety\\_report](http://www.sjsu.edu/police/crime_reporting/safety_report).

This position is covered by collective bargaining Unit 11,  
[http://www.calstate.edu/LaborRel/Contracts\\_HTML/CBA\\_Contract/index.shtml](http://www.calstate.edu/LaborRel/Contracts_HTML/CBA_Contract/index.shtml).