

I gave ChatGPT a prompt and asked it to write one paragraph of advice for students to write an email to a professor. I then asked it to rewrite that paragraph based on a certain tone word. You'll find both paragraphs below, along with some questions:

Regular paragraph:

When writing an email to a professor, keep it professional and to the point. Start with a clear subject line, greet the professor by name, and introduce yourself if necessary. State your purpose for the email and be specific about what you need. Use proper grammar and avoid using text-speak or overly casual language. Proofread before sending. End the email with a respectful closing and your full name and contact information. Show appreciation for their time and consideration.

Tone word paragraph:

Oh my goodness, I need your help! If you're writing an email to a professor, make sure it's super professional and straight to the point. Please, please, please start with a clear subject line and greet the professor by name. And if you don't know them, introduce yourself ASAP. Be really specific about what you need - I can't stress this enough. Use proper grammar and avoid, like, using text-speak or slang or anything like that. Make sure you proofread the email a million times before you hit send. Don't forget to close your email really respectfully and put your full name and contact information in there. And for the love of all that is holy, show appreciation for their time and consideration. Please help me!

Questions:

Check out the tone words in the graphic below, and let me know which tone word you think I chose for this paragraph (you can pick more than one possibility if you aren't sure):

Analyze the style of the tone word paragraph and note specific aspects below:

- Vocabulary:
- Slang/formality:
- Sentence complexity:
- Relationship to audience

After learning the tone word that was used (Sara will pop into your rooms and tell you in a few minutes) and based on your analysis, what kinds of suggestions do you have for ChatGPT in better establishing the tone?



LIST OF TONE WORDS

- Admonishing
- Adoring
- Affectionate
- Ambiguous
- Amused
- Annoyed
- Anxious
- Appreciative
- Apprehensive
- Biting
- Bitter
- Bold
- Boorish
- Cheerful
- Cheery
- Clinical
- Comforting
- Comic
- Commanding

- Depressed
- Derisive
- Derogatory
- Despairing
- Desperate
- Detached
- Diabolic
- Didactic
- Diffident
- Effusive
- Egotistical
- Elated
- Elegiac
- Elevated
- Familiar
- Giddy
- Gleeful
- Gloomy
- Grand

- Hilarious
- Histrionic
- Hollow
- Hopeful
- Hopeless
- Humorous
- Impartial
- Impassioned
- Impassive
- Impatient
- Joyful
- Lively
- Loving
- Outspoken
- Powerful
- Resigned
- Respectful
- Reticent
- Ridiculous

- Seductive
- Selfish
- Sentimental
- Serious
- Stable
- Tender
- Tense
- Terse
- Thoughtful
- Threatening
- Vibrant
- Vindictive
- Vitriolic
- Whimsical
- Wistful
- Worshipful
- Wrathful
- Wry
- Zealous

