

Dear Student,

Here is the instruction for the **California Non-Resident Tuition Exemption** (California law passed as "AB 540").

Please go to [CSU Non-Resident Tuition Exemption page](#) to find out more information about this exemption and obtain the **AB 540 affidavit**. Please complete the following two steps:

1. Be sure that SJSU has received **an official copy of your final transcript(s)**.
  - a. If you have already submitted your final official transcript(s), please write **"final transcript submitted"** across the top of the affidavit.
  - b. If you have not submitted your official transcript(s) yet, please have your high school and/or community colleges submit them by one of the following methods:
    1. Email to [etranscript@sjsu.edu](mailto:etranscript@sjsu.edu) (Preferred method)
    2. Mail to:  
San Jose State University  
OFFICE OF THE REGISTRAR  
Attn: Residency Coordinator  
One Washington Square  
San José, CA 95192-0009
  
2. Please submit the completed **AB 540 affidavit** (by one of the options below):
  - a. Email the affidavit to the Residency Coordinator Sophie Lanh at [sophie.lanh@sjsu.edu](mailto:sophie.lanh@sjsu.edu)
  
  - b. Or Email the affidavit to [records-regist@sjsu.edu](mailto:records-regist@sjsu.edu).

If you are filing a [CA Dream Act Application \(CADAA\)](#) for financial aid consideration, the AB 540 affidavit is already included in the application. However, if you are not filing a CADAA and wish to be considered for the AB 540 Exemption, you must submit a [California Non-Resident Tuition Exemption Request Form](#). For **CA Dream Act Application and Financial Aid Questions**, please visit the [Financial Aid & Scholarships Office](#) website or send an email to [fao@sjsu.edu](mailto:fao@sjsu.edu).

The final deadline to submit this affidavit is by the last day of the semester. Should you have any questions regarding this non-resident tuition exemption, you may contact the residency coordinator or send your questions to [registrar@sjsu.edu](mailto:registrar@sjsu.edu).

Sincerely,

Office of the Registrar

San Jose State University