CAREER PREPARATION

SPRING 2015 CAREER CENTER PROGRAM & EVENT CALENDAR

Visit us on the web at sjsu.edu/careercenter
Find it fast. It's Easy. Find success.
All the resources you need, when you need them.
SJSU Career Center, “YOUR Competitive Edge”

CAREER PREPARATION

Remember to bring your Tower Card or Career Center Membership Card to all workshops and events.

Resume Webshop (www.sjsu.edu/careercenter > Students > Videos/Workshops)
Discover the basics of resume writing. Learn proven strategies for effectively presenting yourself on paper to employers.

Rock Your Resume
Discover how to create a resume that "locks". Check out these proven strategies for effectively presenting yourself on paper to employers. Strengthen your accomplishment statements and learn how to tailor your resume for specific job in this interactive session. (Recommended: review the online workshop and create a resume to bring to workshop. Limited availability on a first come-first served basis.
TU 2/3 2:30 p.m. - 3:30 p.m. ADM250 - Career Center
TU 3/7 2:30 p.m. - 3:30 p.m. ADM250 - Career Center
TU 4/7 2:30 p.m. - 3:30 p.m. ADM250 - Career Center

Resume Blast
Bring a hard copy of your resume for one last review prior to the Job and Internship Expo. A final updated resume is required. Open to SJSU students and registered alumni. Sign up for your appointment time at www.sjsu.edu/careercenter > Students > Videos/Workshops. Registration available from 2/2 to 2/29.
F 2/20 1 p.m. - 3:30 p.m. Student Union, Ball Room A

Launching Your Job and Internship Search
Learn job search strategies and techniques that are key to finding a job or internship. Limited seating, available on a first come-first served basis.
TU 2/10 2:30 p.m. - 3:30 p.m. ADM 250 - Career Center

Interview Series Workshops (www.sjsu.edu/careercenter > Students > Videos/Workshops)
Explore the steps to prepare and succeed in an interview.
Big Interview (www.sjsu.edu/careercenter > Students > Videos/Workshops)
Ace your next interview using this online mock interview tool! Excel with these interview strategies and practice with questions from over 20 industries.
Rock Your Interview
Get over your interview jitters. Learn proven techniques to present yourself like a professional before, during, and after an interview. Limited seating, available on a first come-first served basis.
TU 3/10 2:30 p.m. - 3:30 p.m. ADM 250 - Career Center

Making “Major” Decisions
Discover how to choose and make the most of your major, as well as methods & resources for exploring areas of study at SJSU. Limited seating, available on a first come-first served basis.
TU 4/28 2:45 p.m. - 3:45 p.m. ADM 250 - Career Center

Major Finder Webshop (www.sjsu.edu/careercenter > Students > ExploreMajor/Career)
Undecided? Utilize this webshop to identify your interests and how they relate to deciding on specific majors and career paths.

GoinGlobal (Log into your Spartajobs account for access)
Discover country-specific career and employment information, including worldwide internship and job postings, H1B listings, corporate profiles and career resources for 50 countries.

Networking: Leveraging Your Connections for Success
Learn how to develop, maintain, and leverage your networks for job and internship search success.
TU 5/5 2:30 p.m. - 3:30 p.m. ADM 250 - Career Center

Success Center Satellite Office Hours
Meet us at your Success Center to answer your career related questions. Visit (www.sjsu.edu/careercenter > Students > DropInHours) for more info.

SPECIAL EVENTS / PANELS

Internship Awareness Day
Celebrate internship awareness day! Students can win prizes, grab on free food and check out our fun resource tables to learn about internship opportunities, their value, and important tips to finding one. #Spartintern
W 2/12 2:30 p.m. - 3:30 p.m. Student Union – Ballroom B

Panel in Careers
Gain valuable job search strategies and tips from local school district administrators including resume writing, interviewing techniques and teacher fair preparation.
TH 3/12 4 p.m. - 6 p.m. Student Union – Ballroom B

Work with Meaning: Finding a Career in Today’s Nonprofit World
Presented by Kara Montemuros with idealist.org
W 3/18 12 p.m. - 1 p.m. Ballroom C

CAREERS & INTERNSHIPS IN FOREIGN & CIVIL SERVICE
This is your opportunity to learn about career and internship opportunities within the US State Department from Ambassador Lewis Lukens.
W 4/28 12:30 p.m. - 1:30 p.m. MLK Library 255

Panel: Exploring Careers
Join us as SJSU alumni from the College of Social Sciences and Humanities and Arts share their stories regarding their own careers and how they got to where they are today.
TH 4/7 10:30 a.m. - 1:30 p.m. Student Union – Ballroom C

Drop-In Interviews
Drop-In compliments your job search process by bringing employers to campus to recruit on the spot. Typically, employers that participate in this service are companies in the service industry (e.g., retail, food, entertainment, hospitality). Log in to Spartajobs for Employer and Registration info.
Fridays 2/7, 4/10, 4/27, 5/11 12 p.m. - 2 p.m.

EMPLOYER EVENTS

Spring Job & Internship Fairs
Get Connected! Currently registered SJSU students and Career Center alumni members are invited to meet with employers anticipating career and/or internship opportunities. Open to all majors. Complete the online job fair success webshop to increase your marketability and to obtain an Early Bird Pass. Business casual or professional business dress strongly recommended.
EXPO ‘15 Engineering and Science Job & Internship Fair T 3/11 – Success in the U.S. What are you going to do with your life? Not sure? Then join this webinar to learn how to explore various career, major, and professional options.
TU 3/17 2:30 p.m. - 3:30 p.m. Student Union – Ballroom B

Spring ’15 Business and Government Job & Internship Fair TH 3/15 Noon: 2 p.m. SJSU students & Registered SJSU Alumni w/ Early Bird Pass 2:30 p.m. - 4:30 p.m. All SJSU students & Registered SJSU Alumni

Spring ‘15 Nonprofit and Public Service Job & Internship Fair W 3/18 2:30 p.m. - 4:30 p.m. All SJSU students & Registered SJSU Alumni

Spring ‘15 Just-In-Time Job & Internship Fair W 4/14 Noon: 3 p.m. SJSU students & Registered SJSU Alumni

Information Sessions & Tech Talks (www.sjsu.edu/careercenter > Spartajobs)
Meet with network and employer representatives about career and internship opportunities. Learn about trends within a specific organization in a forum setting. View our online calendar for dates and times.
Select Tues, Wed, and Thurs, 12:30 - 2:00 p.m. TBD

JOBS & INTERNSHIPS

Job Fair Success Webshop (www.sjsu.edu/careercenter > Expos)
Learn job search strategies that will help you succeed at job fairs, employer events and more. Complete this online tutorial and receive your early bird pass certificate. Completing this online tutorial is required to attend the Job Fair during the Early Bird Hours.

Making the Most of the Job Fair
Take your skills to the next level at this interactive practice session. Perfect your conversation starter and stand out to employers. Resume required. (Preqisite: Complete the Job Fair Success Webshop online)
TU 2/7 2:30 p.m. - 3:30 p.m. ADM 250 - Career Center
TU 3/7 2:30 p.m. - 3:30 p.m. ADM 250 - Career Center

CAREER COACHING

Need quick career tips? Career counselors provide coaching on a variety of topics including job/internship search strategies, interviewing tips, grad school, choosing a major, career exploration, career planning, enhancing your resume, and more. Available for currently enrolled SJSU students.

By Drop-in (No appointment necessary) First come, first served.
Available for currently enrolled SJSU students. Tower Card required.
M 10:00 a.m. - 12:00 p.m. ADM 154 – Career Center
TU 10:00 a.m. - 12:00 p.m. ADM 154 – Career Center
W 1:30 p.m. - 3:30 p.m. ADM 154 – Career Center
TH 3:00 p.m. - 5:00 p.m. ADM 154 – Career Center

By Appointment
Schedule an appointment by signing into Spartajobs and clicking on “Request an Appointment.” Available for currently enrolled SJSU students.

Virtual Chat – Ask the Career Consultant
Join our virtual chat sessions to get quick answers to your career-related questions! Click on the virtual chat button to join our home page.
Mon-Fri 4:00 p.m. - 5:00 p.m.

Job & Internship Lab
This is an informal meet up to learn and discuss finding a job or internship, as well as start working on any aspect of it in the lab. (Recommended: bring your laptop)
TH 1:30 p.m. - 2:30 p.m. SU – AS computer Center

SJSU Spartan Staffing (Open to current students & alumni)
Want to learn more about SJSU Spartan Staffing and available opportunities? Come in and meet with a recruiter.
TH 11 a.m. - 12 p.m.
ADM 154 – Career Center

CAREER WEBINARS

All live webinars are held on Wednesdays from noon to 1:00 p.m. via the WebEx platform. To participate, click on the Webinar link on the Career Center homepage & enter Spring2015 as password.

1/28 - Tips for Your On-Campus, Work Study, and off-campus Job Search
Learn about different types of on-campus jobs as well as ways to search for off-campus part-time positions.

2/5 - Professionalism in the Work Place
Develop your professionalism skills to enhance your success in your job or internship.

2/8 - Making the Most of the Job Fair
Learn strategies to help you make the most of your time at job & internship fairs.

3/12 – Success in the U.S.
Get tips on how to obtain an internship or work in the U.S. Webinar presented by Career Center and International Student and Scholar Services (ISSS).

4/8 - Exploring Careers
What are you going to do with your life? Not sure? Then join this webinar to learn how to explore various career paths.

4/29 - Embarking on Your Social Job Search
Enhance your job search through the use of social media tools.
*Missed a session? Click on the WebEx link to view recorded sessions

HOURS OF OPERATION

Monday–Thursday: 9 a.m. - 4:30 p.m.
Friday: 9 a.m. - Noon, 1:00 p.m. - 3:30 p.m.
Main Entrance: Administration Building, Room 154
Accessible Entrance: Administration Building, Room 255
Workshop Room: Administration Building, Room 250
Website: www.sjsu.edu/careерcenter
Email: careercenter@sjsu.edu
Phone: 408.924.6531

REGISTER ON SPARTAJOBS: Activate your membership to access a 24/7 job and internship database and many other Career Center services!
1. Go to www.sjsu.edu/careercenter
2. Click the Spartajobs Student button
3. Enter your 9-digit Tower Card number as both your User ID and password