



Nottingham Business School

**NOTTINGHAM TRENT UNIVERSITY, NOTTINGHAM BUSINESS SCHOOL
INTERNATIONAL BUSINESS & MANAGEMENT PROGRAMMES
APPLICATION FORM FOR EXCHANGE STUDENTS
ACADEMIC YEAR 2010/11 - FIELD OF STUDY: BUSINESS**

The application form must be typed – we cannot accept handwritten applications.

Please return application forms to Kirsty Kelly-Lewin, Nottingham Business School, Nottingham Trent University, Burton Street, Nottingham, NG1 4BU, UK. Fax: +44 (0) 115 848 8150. email: kirsty.kelly-lewin@ntu.ac.uk

Title:

(eg Mr/Ms)

Surname: _____

First Name(s): _____

Home address: _____

affix photo

Telephone: _____

E-mail: _____

Date of Birth: _____/_____/_____

Day Month Year

Female/Male

(circle as appropriate)

Nationality: _____

Passport number: _____

Emergency contact:

(Name, address,
telephone & email) _____

Telephone: _____

E-mail: _____

**Home institution:
(& address)**

Study abroad adviser/contact:

Telephone: _____

E-mail: _____

Academic details

Programme of study at
Home institution/University: _____

Years of study completed at home
University prior to arrival at NTU: _____

Years of study to be completed
upon return to home university: _____

Main subjects studied within programme: _____

Name of programme leader: _____

Name of personal tutor
(if different from above): _____

Please tick the appropriate box for your chosen course.

[] IMP 2000 EXCH021 (full-year programme @ University Level II, 120 UK credits)

[] IMP 2000A EURX004 (half-year 1 programme @ University Level II, 60 UK credits)

[] BAIBA EXCH029 (full-year programme @ University Level III, 120 UK credits)

[] BAMB EXCH030 (full-year programme @ University Level III, 120 UK credits)

If you would like us to take into account any specific requests at this stage of the application process then please enter details here:



Additional Information

The Nottingham Trent University is fully committed to the implementation of a policy to achieve equal opportunities for **all** students and is striving to develop its provision for students with disabilities. In order that we can consider whether or not adequate facilities and support are available, it is important that you inform us about any additional needs at the time of application.

From the list of statements below please tick which is the most appropriate:

- [] 0 You do not have a disability, nor are you aware of any additional support requirements
- [] 1 You have dyslexia / a learning disability
- [] 2 You are blind / visually impaired
- [] 3 You are deaf / hearing impaired
- [] 4 You are a wheelchair user / have mobility difficulties
- [] 5 You need personal care support
- [] 6 You have mental health difficulties
- [] 7 You have an unseen disability, eg diabetes, epilepsy
- [] 8 You have more than one of the above disabilities
- [] 9 You have a disability not listed above

Please give details of the support you might require:

.....
.....

Have you considered whether your financial situation is adequate to pay for all of your travel and living expenses? YES/NO (circle as appropriate)

Have you considered accommodation options
(<http://www.ntu.ac.uk/accommodation/>) YES/NO (circle as appropriate)

Are you interested in receiving information on (fee-based) pre-sessional English language programmes?
YES/NO (circle as appropriate)

NOTES FOR EXCHANGE APPLICANTS:

1. Ensure that you have discussed and agreed the academic programme you propose to follow on your exchange with your Programme Leader and Study Abroad Adviser.
2. Pass this form to your Study Abroad Adviser for endorsement.
3. If you are from outside of the European Union, you will require a visa for purpose of study in the UK. Please consult with your International Office as to requirements for study in the UK. Requests for 'letters of invitation' or other documentary requirements should be made directly to Kirsty Kelly-Lewin.

Student signature

Date

We approve and support this application and agree that the course identified is of suitable content. We are satisfied that the applicant has the academic and linguistic competencies necessary for this exchange.

Approved by:

Programme Leader signature & Stamp (Home institution)

Date

Print name

Study Abroad Adviser & Stamp (Home institution)

Date

Print name

NOTES:

1. **Please provide a photocopy of your passport along with this application.**
2. Please provide a copy of your transcripts along with this application.
3. Please send this application directly to Kirsty Kelly-Lewin, via email, fax or post.
4. Applications should be submitted by 1st June 2010.