

EPOK 2012 - 2013
Exchange Program Okayama

APPLICATION PACKAGE

(Use this sheet as the cover of the package.)

Date (year /month/ day): _____

Name of Applicant: _____

Home University: _____

This application should be sent as a complete package containing all the following documents.

Check List (Put a tick in the boxes provided.)

- 1) A completed EPOK application form
- 2) A completed proposal for Independent Study (if necessary)
- 3) Two recommendation letters written by faculty members/staff of the home institution. The letters should be written in either Japanese or English. [Use the attached form]
- 4) A transcript of the applicant's academic record from their home university
- 5) A completed Certificate of Health [Use the attached form]
- 6) A completed Application for Certificate of Eligibility
- 7) A completed "Certificate of Enrollment of the Applicant for JASSO Student Exchange Support Program (Scholarship for Short-term Study in Japan)" (Form 3-3) [For applicants who wish to apply for the JASSO Scholarship]
- 8) 4 passport size (4 cm x 3 cm) photos taken within 3 months including the ones attached on your application [Write your name on the back of each photo]
- 9) A copy of the page with your name, date of birth etc. written in your valid passport
- 10) A TOEFL/TOEIC score record [For applicants from non-English speaking countries]
- 11) Financially Supporting Documents

This application package should be submitted to the office responsible for student exchange at the applicant's home university.

Application Deadlines: Completed application materials must reach Student Exchange Program section, International Center, Okayama University by the following dates;

Spring 2012 Admission: December 23rd, 2011

Fall 2012 Admission: April 13th, 2012

11. Emergency Contact

Name in full: _____ Relationship: _____

Address: _____

Tel: _____ Fax: _____ E-mail: _____

12. Educational background (beginning from the last high school you attended)

Institution	Name and location of institution	Major field of study	Entrance		Completion	
			Year	Month	Year	Month
High school		_____				
College/ University						

13. Language proficiency (Evaluate your level and put a tick where appropriate.)

Language	Excellent	Good	Fair	Poor	None
Japanese					
English					
(Others)					

Indicate your TOEFL/TOEIC score unless you come from an English speaking country. Please note that other exam results will not be acceptable. You are required to attach an official TOEFL/TOEIC certificate to your application.

Japanese Language

(1) How long have you studied Japanese? _____

(2) Have you taken the Japanese-Language Proficiency Test (JLPT) before?

Yes. I passed in Level (). Year()

No.

(3) Please write the name of the textbook(s) which you have studied before.

14. Do you wish to take Independent Study? Yes No

-If you ticked 'Yes', will you still apply for EPOK if you cannot take Independent Study?

Yes No

Independent Study is to conduct/participate in a research project on a specific theme or to study a specific subject/topic, related to the student's major field of study. Students individually pursue this course under the supervision of a particular professor of Okayama University in both cases. Please note, however, that there is a chance that the applicant may not be able to pursue the particular theme due to the limited number of professors available in the university. In such cases, those students may need to either change their theme or decide not to take Independent Study.

If you wish to take Independent Study, you are required to fill in the Proposal of Independent Study. It will be assumed that you will NOT take Independent Study if you do not attach the proposal to your application, even if you answered "yes" to the question above.

Independent Study will be permitted under the following conditions:

- (1) Only those students who have completed one semester at Okayama University will be permitted to take an Independent Study during their second semester of residence.
- (2) The student should have adequate Japanese language ability in addition to specialized knowledge because lectures, instructions, and notices are given in Japanese.
- (3) It is the student's full responsibility to meet the instructor who will supervise the study in the area of his/her interest.
- (4) If there is any reason to believe that credit for an Independent Study project may not be accepted by the student's home institution, it is the student's full responsibility to contact the proper authorities at that institution for clarification.

Coordination of the Independent Study will be done during the first semester.

15. Financial Source and Support

- Do you wish to apply for the JASSO scholarship? Yes No

Note: Those who have received the JASSO Scholarship before are not eligible for this.

- If you ticked 'Yes', will you still apply for EPOK if your JASSO application is not successful?

Yes No

Note: Applicants checking "Yes" are required to attach a 'statement of bank account balance' to their application. They must verify a bank balance of JPY500,000 for students applying for a one-semester exchange and JPY1,000,000 for one-year exchange.

16. Overseas Experience

- Have you ever lived abroad? Yes No

- If yes, write the name of the countries and the period of stay in each country.

1) _____ year(s) month(s)
Country Period

2) _____ year(s) month(s)
Country Period

17. Passport Information

Number: _____ Date of issue: ____ / ____ / ____
Year Month Day

Issuing authority: _____ Date of expiry: ____ / ____ / ____
Year Month Day

18. Planned period of enrollment at Okayama University. Check one:

- Spring Semester only Spring & Fall Semesters
- Fall Semester only Fall & Spring Semesters

※Semester dates:

Spring: Early April ~ Mid August Fall: Early October ~ Late February

Those who must return to their home institution before completing EPOK should specify the date that they wish to leave Japan

Please note that there may be a chance that applicants are not able to change their study period after applying for the JASSO scholarship.

19. List two choices of prospective schools at Okayama University, corresponding to your major field of study. As for the schools and departments/majors, refer to the Faculty listed in the attached sheet(**).

1st Choice: _____ **2nd Choice:** _____

20. Write your study/work plan after returning home upon completion of EPOK.

**Okayama University School/Department List

Schools	Departments/Majors
Letters	Philosophy and Arts, Behavioral Sciences, History, Asian Language and Culture, Euro-American Language
Education	Japanese Language Education, Social Studies Education , Mathematics Education, Science Education, Music Education Fine Arts Education, Health and Physical Education, Home economics Education, Technology Education, English Language Education, Special Education, Education for Infants, Education of School Health Care, School Education, Educational Psychology
Law	Public Law, Civil Law, International and Comparative Law, Modern Politics
Economics	Economic Theory and Statistics, Comparative Economics, Socio-economic Planning and Policy Science, Management and Accounting
Science	Mathematics, Physics, Chemistry, Biology, Earth Sciences
Engineering	Mechanical Engineering, Applied Chemistry, Electrical and Electronic Engineering , Information Technology, Bioscience and Biotechnology, Systems Engineering , Communication Network Engineering
Environmental Science and Technology	Environmental and Mathematical Sciences, Environmental and Civil Engineering , Environmental Management Engineering, Environmental Chemistry and Materials
Agriculture	Agrochemical Bioscience, Applied Plant Science, Applied Animal Science, Environmental Ecology
Medical	Human Biology, Cardiovascular Pathophysiology, Anesthesiology and Emergency Medicine, Basic and Clinical Neuroscience, Basic and Clinical Pathophysiology, Mother and Child Medicine, Basic Oncology, Laboratory Medicine, Sensory and Locomotory Function Medicine, Legal Medicine and Bioethics, Infection and Immunity, Social Medicine and Environmental Health Sciences
Health Science, Nursing	Human Nursing, Adult Health Nursing, Maternal and Child Health Nursing , Community Health Nursing
Radiological Technology	Medical Radioscience, Medical Radiotechnology
Medical Technology	Clinical Pathology, Clinical Biology
Dentistry	Oral Biology, Oral Pathobiology, Oral and Maxillofacial Surgery and Diagnostic Medicine, Oral Functional Reconstruction, Oral Health, Growth and Development
Pharmacy	Clinical Pharmaceutical Science
Pharmaceutical Technology	Medicine Development Science

Proposal for Independent Study

1. **Name:** _____

2. **Home Institution:** _____

3. **Major Field of Study:** _____

In order for applicants to be assigned the most appropriate supervisor according to their interests, applicants need to give the names of possible supervisors after searching the directories of the university home page. Take the following procedure to enter the Faculty Member Information:

- 1) <http://www.okayama-u.ac.jp/>
- 2) Find the site “English”
- 3) Find “Academic Staff Search”
- 4) Enter keywords related to your interests, such as Japanese History, Biomedicine, or Mechanical Engineering etc., and click “Search”
- 5) Read the faculty members’ research interests and/or titles of their papers to find possible supervisors.

Once applicants find names of possible supervisors, they may find more detailed information on the researchers by looking at the “Guide for Faculties and Graduate Schools” on the home page. Please note that most detailed information is provided in Japanese and applicants may be only able to find information written in English when their research has been written in English.

4. If you could find someone suitable for your field of study, give the names of possible supervisors and their faculties according to the order of preference.

- | | |
|----------|--------------------|
| 1) _____ | _____ |
| Name | Faculty/Department |
| 2) _____ | _____ |
| Name | Faculty/Department |
| 3) _____ | _____ |
| Name | Faculty/Department |

NB Research Associates are not entitled to be a supervisor.

