



Ergonomic Product List

This document contains a list of ergonomic chairs and products currently approved for use on campus and meet the standard safety and ergonomic criteria for the University.

Requests for ergonomic chairs are submitted to the Purchasing Office using the [Web Requisition pathway](#) and reviewed on a case by case basis. The requisition may indicate a specific chair (in the case of a group purchase for the department) or have an ergonomic evaluation attached. Prior to making a commitment to purchase a chair, all employees should either have an ergonomic evaluation completed and/or examine one of the demonstration chairs.

The Furniture Buyer works in concert with the University Safety Coordinator/Industrial Hygienist to meet the end user's needs and provide the best ergonomic fit. The two departments update the data on a periodic basis.

An ergonomic evaluation is requested by a department/employee from the Safety Coordinator, Michaux Burchard, phone 924-2155 (Human Resource Service Group). He will provide a completed evaluation form to the department and provide a copy to the Furniture Buyer with suggested or recommended specifications on the chair, as well as other ergonomic items meeting the specific needs of the employee.

Ergonomic Chairs:

Each model chair below has a combined shipping and set in place fee. Chairs are delivered by the respective sales rep that provides assembly, installation and training on chair use and adjustments. Vendor sales reps are responsible for making sure the end-user knows how to properly use the chair, its adjustment levers and additional features. The standard set in place fee for each chair is \$45.

The department requisition should indicate an end-user and/or contact person. The vendor will notify the end-user and/or contact person prior to delivery. The end-user or contact person will need to sign for receipt of chair(s) and may need to provide directions to the office location and access to the office.

Encore task chairs:

Model	Price	Additional Notes/Information
All Steel manufacture <ul style="list-style-type: none"> • Intensity (larger, square back) • Impact (smaller, round back) • SUM (taller back, "passive" bladder in back for spine support) 	\$318 \$300 \$489	<ul style="list-style-type: none"> • Choice of colors that can be ordered • Usually 2-3 weeks for shipment & delivery (SUM model may take up to 4 weeks) • Delivery, shipping and set in place fee is \$45
Authorized Vendor: Workspace Innovations Contact Name: Matt Flemming Phone Number: 921-5150		

Herman Miller:

Model	Price	Additional Notes/Information
<ul style="list-style-type: none"> Aeron (mesh seat and back, grey or black mesh, black frame) Other (a similar mesh seat and back side chair that can be purchased for meeting rooms) 	\$701 \$500 (estimate)	<ul style="list-style-type: none"> Choice of colors at no additional charge Usually 4-6 weeks for shipment & delivery Has very specific lumbar adjustments; not a general fit for everyone Requires an ergo evaluation and may require a medical release to confirm model is appropriate for end-user
Authorized Vendor: Western Contract Contact Name: Bob Mahwold Phone Number: 275-9600		

Humanscale:

Model	Price	Additional Notes/Information
<ul style="list-style-type: none"> Freedom (mid back) 	\$648	<ul style="list-style-type: none"> Usually takes 6-8 weeks for shipment & delivery, black fabric A taller model with headrest is available (no demo on campus) Arms rests can be adjusted very low to fit under most workstations 2007 model arms can be flexed outward
Authorized Vendor: Humanscale Contact Name: Phone Number:		

Office Master:

Model	Price	Additional Notes/Information
<ul style="list-style-type: none"> PT74 w/ KR 200 arms, black PT P-76 PT-78 (no demo on campus) PT-79 (no demo on campus) 	\$305 \$315 \$325 \$350	<ul style="list-style-type: none"> Several other models that can be seen in the master catalog Usually 2-3 weeks for shipment & delivery Choice of colors/fabric at no additional charge Freight and set in place is \$55 on single chair orders; orders of 8 or more chairs is \$45
Authorized Vendor: Western Contract Contact Name: Bob Mahwold Phone Number: 275-9600		

The list below contains approved ergonomic chairs requested only through an ergonomic evaluation:

Manufacturer	Model	Price	Authorized Vendor	Additional Notes/Information
Steelcase	<ul style="list-style-type: none"> LEAP model #46212119 (plastic, molded & fabric, black) CREW model #TS30822 (buzz black fabric) 	\$530 \$272	One Workplace Franz Parik 719-3229	<ul style="list-style-type: none"> Provided to all faculty offices in Clark and across campus, unless another chair is suggested through an ergonomic evaluation
Herman Miller	<ul style="list-style-type: none"> Mirra (plastic, molded, several colors) 	\$536	Western Contract Interiors Bob Mahwold 275-9600	<ul style="list-style-type: none"> Black or green samples are in Clark Hall See sample chairs, without adjustments, in the Academic Success Center, Clark Hall, first floor

It is not the University's policy to purchase low cost, poor quality chairs that do not meet the campus warranty and workmanship criteria. However, a department may work with the Furniture Buyer to locate other types of task chairs for student workstations or labs through reputable vendors such as Office Depot, Virco, Workspace Innovations, Western Contract Interiors and One Workplace following an assessment of functionality, durability and cost.

Other Ergonomic Products:

A department may request additional ergonomic products through an ergonomic evaluation. The table below lists some of those most commonly requested. The Furniture Buyer is very familiar with ergonomic protocol and able to explain the benefits of each product.

Manufacturer	Product	Price	Additional Notes/Information
WorkRite	<ul style="list-style-type: none"> Banana board (articulating keyboard tray, 17" and 22" mechanisms) 	\$255	<ul style="list-style-type: none"> Specialized models can be ordered \$45 installation fee
Humanscale	<ul style="list-style-type: none"> Articulating keyboard tray 	\$270	<ul style="list-style-type: none"> Keyboard trays for "natural keyboard" models and Microsoft keyboards If requested by ergonomic evaluation, models are available with "clip mouse" for special adaptations (quote required)
Various	<ul style="list-style-type: none"> Monitor arms for flat-panel monitors (models TBD) 	Quote required	
Various	<ul style="list-style-type: none"> Laptop articulating arms/platforms 	Quote required	

The Buyer and Ergonomic Demo Lab is located in the Procurement and Support Services office, Clark Hall, suite 500. If you are interested in reviewing the available products, please call 924-1767 to schedule an appointment. A more extensive ergonomic products packet, containing complete product descriptions and pictures, is available upon department request. Please contact the Furniture Buyer if you are interested in having a copy mailed to you.