

Summer Registration Form Instruction Page

1. Use this form to enroll to Summer Intersession.
2. Obtain permission number or signature of instructor for each class in which you wish to enroll.
3. Open University Students:
 - Enrollment in Summer Intersession does not serve as a guarantee for admission into a future program.
 - For 200-level courses: submit this form in person to counter G in the Student Services Center for approval. Please be ready to present transcripts to show evidence of your earned degree(s). Prior baccalaureate degrees must already have been earned. Exclusions for enrollment in 200-level classes: (a) pending baccalaureate degrees (b) disqualified students (c) students who were denied admission into a graduate program (with the exception of those denied for limited space).

In-person submission of this form is highly preferred, however if you are not able to arrive in-person, please email the form along with proper signatures and transcripts directly to graduate@sjsu.edu with the subject line "Summer Registration Form for Open U". You would then be notified through email if your request is approved or declined.
4. Submit completed form, with appropriate signatures and preliminary approval by the GAPE office (for 200-level course), in-person to the Office of the Registrar, Window R, Student Services Center. You can also opt to mail the form to Office of the Registrar, One Washington Square, San José, CA 95192-0009. Students with disabilities who need help with the registration call [1\(408\) 924-5990](tel:14089245990) or TDD [1\(408\) 924-5990](tel:14089245990).
5. Payment is required for registration. Submit payment to The Bursar's Office, Student Services Center or through your MySJSU account. **Billing statements will not be mailed to students by the Bursar's Office, check your MySJSU regularly for updates on your tuition fees.**

Summer Registration Form

Last Name: _____ First Name: _____ Middle Name or Initial: _____

Date of Birth: _____ Any other name used at SJSU _____

SJSU ID Number (For returning student only) _____ Gender Male Female Decline to declare

Street Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Daytime Phone: _____ Evening Phone: _____

Student attending SJSU for the first time please filled out (Open University only):

Did you take any SJSU courses after Fall 1990? Yes No

What is the highest education level you have achieved (Jr, Sr, BA,BS, MA, MS)? _____

Have you formally applied for a future SJSU admission term? Yes No

If YES, what term? _____ If YES, which career? _____

I understand that enrollment through Open University does not equate to enrollment into a degree program and/or does not lead to the culmination of a terminal Master's or Doctoral degree.

Class Number	Add	Permission No.	Instructor Signature	Catalog Number	Section	Units	Fees

I agree to abide by the academic, payment and refund policies governing these courses as printed in the Summer Session schedule of classes. If my payment by check or credit card is not paid by the bank, I am responsible for all course fees. I authorize the College of Professional and Global Education (CPGE) to change my record, if necessary, to reflect the above information.

Student Signature

Date

GAPE (Graduate Admissions & Program Evaluations) Approval

Exclusions for enrollment in 200-level courses: (1) pending baccalaureate degrees (2) disqualified students, and (2) those who were previously denied admission into a graduate program.

Graduate Admission and Program Evaluation (GAPE) Approval: _____