Qualtrics Migration Tutorial

This document will provide step by steps on how to migrate your Qualtrics account with San Jose State University.

Below is the following information to log in to your account.

- **URL:** [http://sanjosestate.qualtrics.com](http://sanjosestate.qualtrics.com)
- **Username:** Your 9-digit ID number
- **Password:** Your SJSUOne password

1. Once logged in, click on **I already have a Qualtrics account.**
2. Log in with your email and SJSUOne password. Then, click on Migrate Account.

3. You will now see your homepage with your data imported. All of your surveys will be listed and accessible. There will be no interruption of availability of surveys that are currently "live" and collecting data. All of your linked analyses, panels, etc. are accessible and complete.