

College of Applied Sciences and Arts

Petition for Alternative to International Experience

Students seeking alternative from the study abroad portion of the international experience requirement must meet first with the CASA International Coordinator to review the requirement guidelines. Final determinations regarding travel alternatives must be approved by the dean of the college for students who, because of serious and compelling life situations or physical limitations, cannot meet this requirement. ***Students who are approved for a travel alternative are required to complete a 1-unit online seminar (APSC 198ITL) in conjunction with 20 hours of volunteer service in a local San Jose community service organization. Students must select an organization that serves individuals or communities representing a cultural heritage or background that is different than their own. To receive credit for APSC 198ITL, verification of completion of 20 hours of volunteer service must be submitted to the instructor on agency letterhead (sample verification letter is on next page).***

Please complete steps 1-3 below:

1. Reason for seeking an alternative to the CASA International Experience: Please check one.

- Personal health or disability
- Financial hardship
- Family responsibilities
- AB540 (non-DACA)
- Other

2. Attach supporting documents verifying the reason for seeking an alternative.

3. Please describe why you are seeking an alternative to the international experience (attach additional page if needed):

I understand if this petition is granted that I will be required to complete 20 hours of community service with a local organization approved by the College of Applied Sciences and Arts in conjunction with registration in APSC 198ITL (1 unit CR/NC). The organization must serve a clientele/community of a culture different than my own.

SJSU ID _____ Last Name _____ First Name _____

Major _____ Phone # _____ E-mail Address _____

Student Signature _____ Date _____

Department Chair/Director/Advisor Name (Please print) _____ Date _____

Department Chair/Director/Advisor Signature _____ Date _____

Approve Disapprove Comments: _____

CASA Associate Dean Signature _____ Date _____

Approve Disapprove Comments: _____

Sample Verification Letter

1. The information below must be included in the verification letter from the agency where you complete your volunteer hour requirements.
2. The verification letter must be on agency letterhead.
3. Submit this verification letter to your APSC 198ITL instructor.

I hereby verify that [name of student] has completed _____ hours of volunteer work at this agency between the dates of _____ and _____.

Comments:

Name: _____ Position: _____

Phone: _____ Email: _____

Signature: _____

Agency Name: _____

Address: _____

Website: _____