ANNOUNCEMENT OF POSITION AVAILABILITY

Subject to Budgetary Approval

Part-Time Lecturer Pool: Interior Design
Design Department

Brief Description of Duties:

The Department of Design at San Jose State University invites applications for a pool of qualified temporary, part-time instructors to teach interior design studios and seminars. Screening of applicants begins immediately and will continue as needed. Applicants will be selected from this pool for two years; some appointments may begin as early as the 2016 fall semester. The number of positions varies from semester to semester, depending upon the needs of the interior design program. Positions typically start at the beginning of the semester, and appointments may be renewable based on need, funding, and performance.

General Duties: In addition to teaching responsibilities, general duties include holding office hours, assigning grades, preparing course materials (e.g., syllabus, assignments), and maintaining a course website.

Minimum Qualifications:

Applicants must hold a Professional Interior Design, Industrial Design or Architecture Degree, Masters degree or Bachelors degree plus at least at 5 years of professional experience at time of application.

Salary: To be commensurate with experience

Eligibility: Employment is contingent upon proof of eligibility to work in the United States.

Application Procedures:

Applications must include:
- Statement of Interest
- Current CV
- Portfolio (electronic)
- Names and contact information for three references

Applications will be accepted and reviewed for department needs, through October 31, 2018. We typically review applications for fall course needs in April and May and in October and November for spring course needs. Send application materials to:

Chair, Interior Design Search Committee
Department of Design
San José State University
One Washington Square
San José, CA 95192-0225

GENERAL INFORMATION:

The Department of Design, with 4 program fields in the areas of Animation/Illustration, Graphic Design, and Interior Design, has over 1600 undergraduate majors. Seventeen full-time and over 50 part-time faculty and Graduate Teaching Assistants teach in the Department, supported by clerical and technical staff. The Department celebrated its 100th year in 2012. SJSU is an accredited institutional member of the National Association of Schools of Art and Design (NASAD) and is also WASC.
San José State University is California’s oldest institution of public higher learning. The campus is located on the southern end of San Francisco Bay in downtown San José (Pop. 1,000,000), hub of the world-famous Silicon Valley high-technology research and development center. Many of California’s most popular national, recreational, and cultural attractions are conveniently close. A member of the 23-campus CSU system, San José State University enrolls approximately 30,000 students, a significant percentage of whom are members of minority groups. The University is committed to increasing the diversity of its faculty so our disciplines, students and the community can benefit from multiple ethnic and gender perspectives.

San José State University is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, color, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, or disability. This policy applies to all San José State University students, faculty, and staff as well as University programs and activities. Reasonable accommodations are made for applicants with disabilities who self-disclose. Note that all San José State University employees are considered mandated reporters under the California Child Abuse and Neglect Reporting Act and are required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

The latest San José State University Safety 101 Uniform Campus Crime and Security Report is available. You may request a copy of San José State University’s annual safety report by contacting the University Police Department at (408) 924-2222 or by visiting the University Police Department website at http://www.sjsu.edu/police.