

## American Institutions (US 1-2-3) Equivalent Course Petition

### Note:

Your petition will not be processed if you are not using the most current form. Please check [www.sjsu.edu/gup/allForms/index.html](http://www.sjsu.edu/gup/allForms/index.html) to be certain that you are using the most recent version of this petition.

This petition is **only** for Undergraduate students who matriculated (admitted and enrolled) at SJSU for at least one semester. Use this petition only if you have completed or plan to complete coursework that satisfies one or more of the State of California American Institutions (AI) requirements that are not currently articulated. State law requires all students graduating from a CSU campus to demonstrate knowledge of these three areas, also referred to as the American Institutions and Ideals under the California Administrative Code of Regulations, Title 5 (§40404).

US1: US History

US2: American Government/Politics

US3: California Government/Politics

Note that course(s) do not need to be identical to an SJSU course AI Area, but must address the content objectives and learning outcomes of a particular AI Area. You may not petition for equivalence of a course from a California Community College (CCC). For CCC courses, see [www.assist.org](http://www.assist.org).

SJSU accepts all articulated courses for American Institutions from California Community Colleges at the time at which the courses were taken. Please be aware that if errors were made in CCC evaluation, SJSU is not obligated to accept previous agreements unless the courses are articulated per the CCC-CSU agreements, which can be found in [assist.org](http://assist.org).

\*Other ways to satisfy American Institution requirements include the College Level Exam Program (CLEP, US1, US2, 3-6 units granted) or waiver exam (California government, US3, no units of credit granted. Contact the Testing Office for information on CLEP and Waiver exams. This petition is not required for these options.

If course(s) have been transferred but don't show up as American Institutions transfer credit (US 1-2-3) in your Transfer Credit, you must contact the Evaluations Office ([eval@sjsu.edu](mailto:eval@sjsu.edu)) before submitting this petition.

### In all cases, the following items are REQUIRED:

1. The request will NOT be accepted if form is not completely fill-out or if any attachment(s) and/or signature(s) are missing.
2. Obtain recommendation from the Chair (or designee) of either the History Department or Political Science Department at SJSU.
3. Attach a personal statement explaining request (must be signed).
4. Supporting evidence/documentation.
5. Minimum a catalog description from the catalog year the course(s) were taken and syllabus.
6. Attach transcript(s) from school(s) where course(s) were taken with relevant course(s) highlighted (unofficial are okay to submit). [Note: Official transcript must have been submitted to Admissions, prior to submitting this petition if taken before or concurrently with SJSU coursework.
7. Final submission will be Graduate and Undergraduate Programs Office, Administration building, room 159 (corner of 7<sup>th</sup> St and San Fernando St).

## American Institutions (US 1-2-3) Equivalent Course Petition

### Student Information

	Email	Expected Graduation (e.g. Fall 2018)

### Advisor Information (if done on behalf of the student)\*

Name (print)	Signature	Date	Dept.	Phone

### Petition will NOT be reviewed if the following items are missing (initial):

- This is the most current version ([www.sjsu.edu/gup/allForms/index/html](http://www.sjsu.edu/gup/allForms/index/html)) and I have read all instructions
- School transcript(s) (unofficial copy is accepted) are attached
- Personal statement explaining request (must be signed) is attached
- All the information provided in this petition is truthful and completed

### Course(s) Information:

							Quarter Unit (Y/N)
US 1: US History	UNVS 001	3	Fall 2017	History of the GUP and America	A	San José State University	N
US 1: US History							
US 2: US History							
US 3: California Women							

\*Must be matriculated (admitted & enroll) at SJSU for at least one semester before submitting petition

### Required Signatures:

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Comments

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### Submit to Graduate and Undergraduate Programs for final signature (ADM 159)

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Comments

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For UGS Office USE Only			MS Entry	Date
For S students only		For A students		Articulation Office