WSQ Smart Classroom Projection Quick Start Guide

Make sure the external audio amplifier is always turned **ON**.

Press the **“Projector On”** button on the SmartPanel Control **ONCE**

*(Wait 90sec for the Projector to warm-up).*

Press the **“Projector Off”** button on the SmartPanel before you leave the room.

If you have problems with this system, Dial “O” or 4-2867 from the classroom Telephone.

**Computer Projection**

1. Connect the 15-pin VGA connector to the monitor port on your laptop.
2. Press the button marked “Computer” on the SmartPanel control.
3. Set your computer’s display resolution to a maximum of **1024x768**.
4. Adjust your laptop for either dual or external monitor support.
5. Use the volume “UP” and “Down” buttons on the SmartPanel to control the sound in the room.

*(See your desktop support technician for more information on the settings needed for 3 or 4.)*

**DVD or VCR Projection** *(Turn the player “off” when finished)*

1. Press the “Power” button on the DVD/VCR machine to turn on the unit (left side).
2. Press the “DVD/VCR” button on the SmartPanel control.
3. Insert a DVD or a VHS tape into the unit.
4. Press the appropriate “VCR” or “DVD” button **on the attached remote control** to enable the appropriate function buttons.
5. Or, press the “Play” “REW” “FF” “Stop” buttons on the front of the DVD/VCR machine as needed.

*Note: For more advanced features (eg. Menu buttons), use the attached remote control.*
6. Use the volume “UP” and “Down” buttons on the SmartPanel to control the sound in the room.

**Campus Cable TV Projection**

1. Press the “Cable TV” button on the SmartPanel control.
2. Change the channel using the up/down channel buttons on the TV tuner panel.
3. Use the volume “UP” and “Down” buttons on the SmartPanel to control the sound in the room.

**Auxiliary Video Projection**

1. Press the “Auxiliary Video” button on the SmartPanel control.
2. Connect a video camera, or other video device to the inputs located next to the switching panel.
3. Use the volume “UP” and “Down” buttons on the SmartPanel to control the sound in the room.

**Audio Only Playback**

1. Press the “Power” button on the DVD/VCR machine to turn on the unit (left side).
2. Load a CD into the DVD Player.
3. Use the volume “UP” and “Down” buttons on the SmartPanel to control the sound in the room.
4. Turn the player “off” when finished and press the “projector off “ button to turn off the system.

**Wireless Microphone Use** *(Make sure the external audio amplifier is turned on)*

*Note: There are 2 different wireless microphones. Choose 1, both cannot be used at the same time.*

1. Remove a wireless Microphone from drawer located in the rack. *Call 4-2867 for padlock access.*
2. Turn the power on on the handheld mic or the lavaliere bodypack.
3. After use, turn off wireless microphone and return it to the drawer.
4. Remember to lock the drawer after use.