



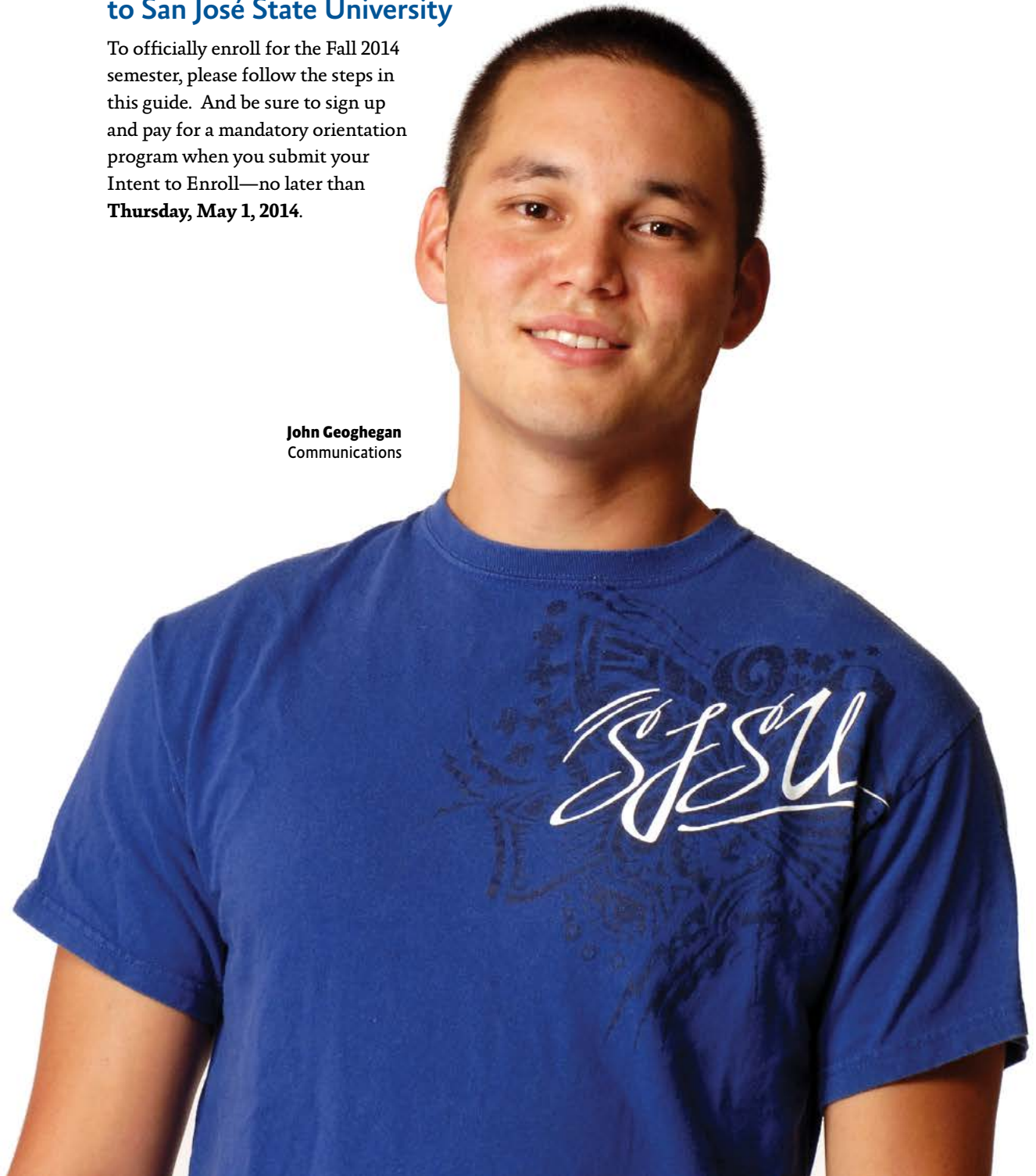
**SAN JOSÉ STATE**  
UNIVERSITY

Fall 2014 Steps to  
**Enrollment**  
for Transfers

**Welcome future Spartan  
to San José State University**

To officially enroll for the Fall 2014 semester, please follow the steps in this guide. And be sure to sign up and pay for a mandatory orientation program when you submit your Intent to Enroll—no later than **Thursday, May 1, 2014.**

**John Geoghegan**  
Communications



# Stay Committed to the Process (Read Everything)

## MySJSU Account

SJSU communicates almost entirely by messages and to-do items posted to your MySJSU account. Check your MySJSU account at least once a week for important and timely notices. Even if someone else manages your account, you are responsible for meeting all deadlines. If you have not signed in to your MySJSU account, do so immediately! To access your MySJSU account:

### 1. Set your password

<https://sjsuone.sjsu.edu/SJSUOne/ResetPassword>

Go to the link above and enter the nine-digit SJSU ID included on the front of your admission letter. Choose one of the two options listed to set your password for the first time. This same process will also allow you to reset your password.

#### Need Help with MySJSU?

View MySJSU tutorials at [http://my.sjsu.edu/students/student\\_tutorials/index.html](http://my.sjsu.edu/students/student_tutorials/index.html)

#### Lost SJSU password?

Click on the yellow "Create/Reset Password" button at <http://my.sjsu.edu>

### 2. Sign in to your MySJSU student account

<http://my.sjsu.edu>

SJSU communicates almost entirely by messages and to-do items posted to your MySJSU account.

Click on the blue "MySJSU Sign In" button and enter your nine-digit SJSU ID and the password you created in Step 1.

Make sure your personal information is up-to-date; your email address is critical!

Confirm your email address and update if necessary. Be sure to set your filters to accept messages from the @sjsu.edu domain.

### 3. Check your MySJSU account frequently

<http://my.sjsu.edu>

Check your MySJSU account at least once a week for important and timely notices, such as fees, enrollment appointment, test and transcript information, or deadlines. You are responsible for monitoring your progress at MySJSU, and you must take action by posted deadlines! Failure to do so will result in your application being withdrawn.

## Intent to Enroll Steps and Deadline

For Fall 2014, you must complete the multi-step Intent to Enroll process by 11:59 pm (Pacific Standard Time) Thursday, May 1, 2014 or your admission will be automatically withdrawn

### STEP 1 of 3

#### Submit your Intent to Enroll

<https://nextsteps.sjsu.edu>

You will need the following information to complete the online process:

**Your nine-digit SJSU ID (on your Letter of Admission)**

-AND-

PIN (which is your birth date) For example, January 21 is 0121.

#### Tell us your plans

**YES - I intend to enroll at SJSU for the Fall 2014 semester.**

Your admission is good only for this term. You may not defer your enrollment to a later semester. You are not done! You must complete steps 2 and 3.

- OR -

**NO - I will not attend SJSU for the Fall 2014 semester.**

Your application will be withdrawn from further consideration.

### STEP 2 of 3

#### Sign up for Transfer Orientation

<https://nextsteps.sjsu.edu>

Transfer Orientation is a mandatory one-day program that will acquaint you with the campus, introduce you to your college and major department, and provide you with critical academic planning information. There is a \$70.00 non-refundable fee to attend.

You are required to attend the entire program. If you arrive late, do not attend, or leave during any portion of the program, your admission will be withdrawn, and you will need to reapply for the next available term.

### STEP 3 of 3

#### Pay for Transfer Orientation

<https://nextsteps.sjsu.edu>

Once you choose an orientation session, you will be directed to pay the non-refundable \$70.00 fee online via credit card. You will receive an email from our payment system confirming your payment was submitted.

Three to five business days after submitting your online payment, you will receive an email receipt from [nextsteps@sjsu.edu](mailto:nextsteps@sjsu.edu) that confirms completion of the Next Steps Intent to Enroll process. Print and keep this for your records. You will refer to it when communicating with SJSU staff.

Your receipt will also be posted to your Next Steps account for your reference. If you do not receive this confirmation within five business days of submitting your payment, contact [nextsteps@sjsu.edu](mailto:nextsteps@sjsu.edu)

### MANDATORY

#### Attend Transfer Orientation

<https://nextsteps.sjsu.edu>

Transfer Orientation is a mandatory one-day program that will acquaint you with the campus, introduce you to your college and major department, and provide you with critical academic planning information. **All admitted students must attend orientation. You are required to attend the entire program.** If you do not attend or leave during any portion of the event, you will be blocked from registering for classes and will not be able to attend SJSU in Fall 2014. **Students who arrive late will not be allowed to attend the program.** Guests are not permitted to attend Transfer Orientation.



#### SJSU faculty and staff will:

- Discuss and explain key university services
- Review what's next before you start classes
- Help you plan your academic schedule
- Provide a General Education advising workshop
- Explain SJSU Studies general education requirements and preparation for the Writing Skills Test (WST)
- Introduce you to your college and major department.

Please bring unofficial copies of all college transcripts, GE certifications, placement test scores, and other documents if applicable. Your major advisor may ask to see these documents.

#### How do I register for Transfer Orientation?

You will sign up for Transfer Orientation in Step 2 of the multi-step Intent to Enroll Process. Register and attend early for best class selection.

#### Transfer Orientation Session Dates

Session 1 – Friday, April 11

Session 2 – Friday, April 25

Session 3 – Wednesday, May 14

Session 4 – Friday, May 30

Session 5 – Friday, June 27

Missed sessions will only be excused with documentation of a circumstance clearly beyond your control.

#### Is there a fee to attend?

Yes, there is a nonrefundable \$70.00 fee to attend.

#### Is attendance mandatory?

Yes, attendance is mandatory and you will not register for classes without attending a Transfer Orientation session.

#### What if I can't attend?

Your admission will be withdrawn, and you will not be able to attend SJSU in Fall 2014. You must arrange your personal schedule to attend one orientation session.

#### Disability Accommodations

This event is wheelchair accessible. Individuals needing sign language interpreters, visual aids, or other accommodations should contact the Accessible Education Center (AEC) at 408-924-6000 at least two weeks prior to their orientation date.

For more information, contact Academic Advising and Retention Services at [transfer.orientation@sjsu.edu](mailto:transfer.orientation@sjsu.edu) or 408-924-2997.

## IMPORTANT DATES & DEADLINES

### March 2014

#### Sunday, March 2

Financial Aid priority application deadline

#### Monday, March 31

Cesar Chavez Day - campus closed

### April 2014

#### Friday, April 4

Admitted Spartan Day – RSVP deadline

#### Friday, April 11

**TRANSFER ORIENTATION SESSION 1**

#### Saturday, April 12

**ADMITTED SPARTAN DAY**

#### Friday, April 25

**TRANSFER ORIENTATION SESSION 2**

#### Saturday, April 26

**Writing Skills Test**



### May 2014

#### Thursday, May 1

**Intent to Enroll deadline**

Housing priority application deadline

#### Monday, May 5

Class Schedule goes live at <http://info.sjsu.edu/home/schedules.html>  
Registration appointments posted on <http://my.sjsu.edu>

#### Wednesday, May 14

**TRANSFER ORIENTATION SESSION 3**

#### Monday, May 26

Memorial Day - campus closed

#### Friday, May 30

Financial Aid Priority File Documentation Completion

**TRANSFER ORIENTATION SESSION 4**

### June 2014

#### Tuesday, June 3 - Sunday, August 17

Advance Registration for Fall 2014

#### Saturday, June 7

**Writing Skills Test**

#### Friday, June 27

**TRANSFER ORIENTATION SESSION 5**

### July 2014

#### Friday, July 4

Independence Day - campus closed

#### Tuesday, July 15

**Final Transcripts/Document deadline**

#### Thursday, July 17

Last day tuition fee deferrals will be assigned

#### Saturday, July 19

**Writing Skills Test**

### August 2014

#### Sunday, August 10

International House – Contract Move-in Date

#### Wednesday, August 13

**TRANSFER ORIENTATION SESSION 6 – SPECIAL CIRCUMSTANCES ONLY**

#### Sunday, August 17

Advance Registration for Fall 2014 closes at 11:59 pm  
Last day to withdraw for 100% refund of fees

#### Monday, August 18 – Sunday, August 24

No registration activity on MySJSU

#### Friday, August 22 - Sunday, August 24

Housing: Campus Village apartments, classics, and suites open to all residents

#### Sunday, August 24

Fall Welcome Days kick-off event

#### Monday, August 25

First day of instruction  
Late Registration begins  
Late add fee of \$25 assessed

#### Monday, August 25 - Friday, September 12

Late Registration Period (Registration via MySJSU starts after 7 a.m.)

#### Friday, August 29

Financial Aid fee deferrals expire

### September 2014

#### Monday, September 1

Labor Day - campus closed

#### Friday, September 5

Last day to drop a class without a "W" grade

#### Friday, September 12

Last day to add courses  
Last day to submit Credit/No Credit (audit) grading option  
Last day to submit instructor drops

#### Saturday, September 27

**Writing Skills Test**



## □ Take the Writing Skills Test (WST)

<http://testing.sjsu.edu/wst>

It is highly recommended that you take the Writing Skills Test (WST) before enrolling at SJSU. If you have not taken the WST by the end of your first semester at SJSU, a registration hold will be placed on your student account, preventing you from signing up for courses in future terms.

All upper division (junior and senior level) students must pass the WST in order to register for SJSU Studies General Education courses. Failing to pass the test will delay your graduation, but will not affect your admission status. The WST is part of a CSU system-wide graduation requirement to assess your writing ability and determine whether further course work in writing is required prior to graduation.

Before registering for the WST, students must earn a "C" or better grade in English 1B, or a course that is equivalent. A grade of "C-" is not acceptable. The WST is generally offered twice in the spring, summer, and fall. For the exact dates, or to learn more, visit <http://testing.sjsu.edu/wst>

## Department Placement Exams

To learn if you need to take a department placement exam, contact the department that oversees your degree program (major). View a listing of degree programs and their departments at <http://info.sjsu.edu/home/catalog.html>



## □ Register for Classes

<http://my.sjsu.edu>

Registration appointments will be issued beginning Monday, May 5. You will not receive an appointment until we have received and processed all requested documents. Advance Registration for Fall 2014 is Tuesday, June 3 – Sunday, August 17. Be sure to pay your fees by your due date or risk losing your classes.

Your registration appointment time, and any registration holds, will be posted to <http://my.sjsu.edu>. Read this information carefully. If you have no "holds," you may begin to register at your appointment time. Check online in View Enrollment Appointments for your start date/time. For more information see the "Register for Classes" section.

## Final Documents and Transcripts

All supporting documents, including transcripts with course work through Spring 2014, must be postmarked by Tuesday, July 15, 2014.

**Transcripts:** If possible, please request that your school send your official transcripts electronically after applying online to the university. If you must have your transcripts mailed, please include your assigned nine-digit SJSU ID on the requested transcripts. All transcripts must be sealed and unopened to be accepted as official documents. COPIES OF TRANSCRIPTS OR OPENED TRANSCRIPTS WILL NOT BE ACCEPTED. Once submitted to SJSU, documents become the property of the university and cannot be released. Send transcripts to:

San José State University  
Undergraduate Admissions  
One Washington Square  
San José, CA 95192-0016

**Please note:** After your documents have been submitted, it may take up to two weeks for your to-do list items on your MySJSU account to be updated. Avoid delays; apply early, and submit documents as soon as possible in the approved format.

Continue to check MySJSU for important messages, required documents, and deadlines.



## □ Pay Your Tuition Fees

<http://my.sjsu.edu>

Fees are due after registering for your classes. Check your MySJSU account to see your payment due date. You have the option to pay in full or sign up for a payment plan. After you register, log on to your MySJSU account to view the amount you owe and your payment due date.

SJSU does not send invoices to students. It is your responsibility to check your MySJSU account to keep current with your account. Failure to pay by the deadline will result in your classes being dropped.

SJSU has established a business practice whereby all payments apply to the oldest debt on your account. For example, if you are making a registration payment and you have a housing debt with an earlier due date, the payment will apply to the housing charges first. Keep your account current to avoid the possibility of enrollment cancellation.

Any delinquent outstanding charges owed to the university will be submitted to the Franchise Tax Board for tax refund offset. The university or its agent has the right to pursue collections in order to repay a delinquent debt owed to the university.

**Financial Aid Students:** The Financial Aid Priority File Documentation Completion date for a fee deferral is Friday, May 30, 2014. All financial aid fee deferrals expire on Friday, August 29, 2014. At that time, fees must be paid by the set deadlines regardless of your financial aid status.

### Semester Registration Fees (estimated)

Undergraduate..... 6 units or fewer ..... \$2,542.50  
Undergraduate..... 6.1 units or more ..... \$3,691.50  
Nonresidents of California add \$372.00 per unit.

### Fees Are Subject to Change

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by The Board of Trustees.

### Parking Fees

Parking permits are available for students. A daily one-semester parking permit is estimated at \$192.00.

### Spartan Bookstore Charges

Registered students can charge books and supplies to their SJSU student account. Visit [www.sjsu.edu/bursar/services](http://www.sjsu.edu/bursar/services)

### Installment Payments

For payment plan options visit [www.sjsu.edu/bursar/payment\\_refunds/installments/index.html](http://www.sjsu.edu/bursar/payment_refunds/installments/index.html). There is an enrollment fee to participate.

### Refunds

Students are highly encouraged to enroll in Direct Deposit. With Direct Deposit, you receive your refund several days quicker than a paper check. To enroll, login to MySJSU, scroll to Finances, and select Enroll in Direct Deposit. To learn more visit [www.sjsu.edu/bursar](http://www.sjsu.edu/bursar)



From left to right:

**Amber Nelson**  
Biomedical Engineering

**Bryce Lewis**  
Business

**Michaela McLean**  
Psychology

## Frequently Asked Questions

### What if I do not complete required courses or miss the July 15 final transcript deadline?

You will have your admission to SJSU revoked and your registration canceled. Failure to submit your transcript will result in your application being withdrawn, even if you have signed up for housing and attended orientation.

### What if I am taking courses required for admission this summer?

You may not use course work from summer courses to complete admission requirements.

### Can I defer my admission to another term?

No, your admission is good for one term only. If you wish to be considered for a later term, you must reapply for the next available term for which you meet the minimum requirements.

### Remember...

You must complete all required courses in progress this spring to maintain your admission eligibility.

### Important work in progress includes:

- Four basic skills courses, with "C" or better grades
  - One course in oral communication
  - One course in written communication
  - One course in critical thinking
  - One course in college-level mathematics or quantitative reasoning (with intermediate algebra as a prerequisite)
- Units needed to complete 60 transferable semester units (90 quarter units)
- Maintain an eligible GPA for admission

### California Community College Transfers

- Keep your own copy of the general education plan from your community college.
- Keep track of the courses you've completed to meet the GE requirements. Work with our academic advisors to choose SJSU courses to complete remaining courses.

### Associate Transfer Degrees (AS-T/AA-T)

Continue to check your MySJSU account for a to-do item requesting verification of your status as an AS-T or AA-T student. The plan to complete your degree at SJSU in 60 units assumes that you have passed the Writing Skills Test (WST) prior to enrollment in your first term. You will also be expected to attend the AS-T/AA-T workshop during mandatory Transfer Orientation.

If you did not mark AS-T or AA-T on your application, and you will graduate with one of these degrees by the end of the Spring 2014 term, send an email to [admissions@sjsu.edu](mailto:admissions@sjsu.edu) with your full name, SJSU ID, and the major of your AS-T or AA-T. Learn more at [www.adegreewithaguarantee.com](http://www.adegreewithaguarantee.com)



SAN JOSÉ STATE  
UNIVERSITY



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## Contacts

For a complete campus directory of faculty, staff and departments, visit [www.sjsu.edu/directory](http://www.sjsu.edu/directory)

### Accessibility

All San José State University classes are wheelchair accessible. If you have other needs regarding accommodations, please contact the Accessible Education Center (Formerly Disability Resource Center)  
[www.sjsu.edu/aec](http://www.sjsu.edu/aec)  
[aec-info@sjsu.edu](mailto:aec-info@sjsu.edu)  
408-924-6000 voice  
408-924-5990 TTY

### Admissions

[www.sjsu.edu/admissions](http://www.sjsu.edu/admissions)  
[admissions@sjsu.edu](mailto:admissions@sjsu.edu)  
408-283-7500

### Admissions Counseling

Pre-admission assistance  
[www.sjsu.edu/soar](http://www.sjsu.edu/soar)  
[outreach@sjsu.edu](mailto:outreach@sjsu.edu)  
408-924-2564

### Advising

[www.sjsu.edu/aars](http://www.sjsu.edu/aars)  
[academic.advising@sjsu.edu](mailto:academic.advising@sjsu.edu)  
408-924-2129

### Bookstore

[www.spartanbookstore.com](http://www.spartanbookstore.com)  
408-924-1800

### Class Schedules

<http://info.sjsu.edu/home/schedules.html>

### Facebook

[www.facebook.com/SJSUEnrollment](http://www.facebook.com/SJSUEnrollment)  
[www.facebook.com/sanjosestate](http://www.facebook.com/sanjosestate)

### Fees – Bursar’s Office

[www.sjsu.edu/bursar](http://www.sjsu.edu/bursar)  
[bursar@sjsu.edu](mailto:bursar@sjsu.edu)  
408-924-1601

### Financial Aid and Scholarship Office

[www.sjsu.edu/faso](http://www.sjsu.edu/faso)  
[fao@sjsu.edu](mailto:fao@sjsu.edu)  
408-283-7500

### Housing

[www.housing.sjsu.edu](http://www.housing.sjsu.edu)  
[uhs-frontdesk@sjsu.edu](mailto:uhs-frontdesk@sjsu.edu)  
408-795-5600

### International House (I-House)

Housing for U.S. and international students  
[www.sjsu.edu/ihouse](http://www.sjsu.edu/ihouse)  
[ihouse@sjsu.edu](mailto:ihouse@sjsu.edu)  
408-924-6570

### Maps/Directions to SJSU

[www.sjsu.edu/about\\_sjsu/visiting/campus\\_maps/directions](http://www.sjsu.edu/about_sjsu/visiting/campus_maps/directions)

### Parent Information

[www.sjsu.edu/advising/for\\_parents](http://www.sjsu.edu/advising/for_parents)  
[parents@sjsu.edu](mailto:parents@sjsu.edu)

### Parking

Purchase parking permits online only  
[www.sjsu.edu/parking](http://www.sjsu.edu/parking)

### Registration – Registrar’s Office

[www.sjsu.edu/registrar](http://www.sjsu.edu/registrar)  
[registrar@sjsu.edu](mailto:registrar@sjsu.edu)  
408-924-5680

### Testing Office

Writing Skills Test (WST)  
<http://testing.sjsu.edu>  
[testing-office@sjsu.edu](mailto:testing-office@sjsu.edu)  
408-924-5980

### Tours of SJSU

[www.sjsu.edu/soar](http://www.sjsu.edu/soar)  
[outreach@sjsu.edu](mailto:outreach@sjsu.edu)  
408-924-2786

### Transfer Orientation

[www.sjsu.edu/aars/transfer\\_orientation](http://www.sjsu.edu/aars/transfer_orientation)  
[transfer.orientaion@sjsu.edu](mailto:transfer.orientaion@sjsu.edu)  
408-924-2997

### Tuition and Fees - Bursar’s Office

[www.sjsu.edu/bursar](http://www.sjsu.edu/bursar)  
[bursar@sjsu.edu](mailto:bursar@sjsu.edu)  
408-924-1601

### Tutoring and Mentoring Services

Peer Connections  
<http://peerconnections.sjsu.edu>  
[peerconnections@sjsu.edu](mailto:peerconnections@sjsu.edu)  
408-924-2587

### Twitter

[http://twitter.com/SJSU\\_ES](http://twitter.com/SJSU_ES)

### Veterans

[www.sjsu.edu/studentaffairs/current\\_students/veterans\\_and\\_military\\_students/index.html](http://www.sjsu.edu/studentaffairs/current_students/veterans_and_military_students/index.html)  
408-924-6299



Like SJSU Enrollment Services at [www.facebook.com/SJSUEnrollment](http://www.facebook.com/SJSUEnrollment)



Follow SJSU Enrollment Services on Twitter @SJSU\_ES

### NON-DISCRIMINATION POLICY

San José State University does not discriminate on the basis of accent, age, ancestry, citizenship status, color, creed, disability, ethnicity, gender, marital status, medical condition, national origin, race, religion or lack thereof, sex, sexual orientation, transgender, or veteran’s status. This policy applies to all SJSU students, faculty and staff programs and activities. Questions regarding this policy should be directed to the Office for Equal Opportunity, 408-924-2250.

# Register for Classes

<http://my.sjsu.edu>

## What will I need to register for classes?

You will need the following:

- A file of your SJSU admission information, including admission letter, grade reports, copies of transcripts from other colleges, placement test scores, and everything related to your enrollment
- To register for and attend all segments of a mandatory Transfer Orientation session
- The Fall 2014 Class Schedule, which will be available at <http://info.sjsu.edu/home/schedules.html>
- The SJSU Catalog for descriptions of classes, major and minor requirements, available at <http://info.sjsu.edu/home/catalog.html>

## Do I need an appointment for registration?

Yes, your enrollment appointment time and any holds are posted at <http://my.sjsu.edu>

Read this information carefully. If you have no “holds,” you may begin to register at your appointment time.

Login to MySJSU, navigate to Self Service > Enrollment > Enrollment Dates, then select a term to view your start date/time for your Enrollment. The SJSU Schedule of Classes has the specific Class Number codes and section numbers you'll need to register. Read the sections on registration carefully before you register the first time.

## When will I get my registration appointment?

Registration appointments for Fall 2014 will be issued beginning Monday, May 5, 2014. Appointments are determined based on the student group you have been placed in and your admission status. You will not receive an appointment until we have received and processed all requested documents and your admission is in a clear status.

## How do I register?

You register online via your MySJSU student account. (You do not need to register in person.) Sign in to MySJSU to register once you receive your enrollment appointment. Steps on how to register are available at [http://my.sjsu.edu/students/student\\_tutorials/index.html](http://my.sjsu.edu/students/student_tutorials/index.html)

To view the steps, scroll down to “My Academics” and click on “Enroll in (Add) a Class.”

## Once I've registered, can I change my schedule?

If your work or family obligations require you to alter your schedule, you may re-enter the system to make changes before the last day of Advance Registration.

If a course you want is full, search for open sections using the registration system. Or, place yourself on the class waitlist. You are not guaranteed admission into waitlisted courses.

## When is Advance Registration?

Tuesday, June 3 – Sunday, August 17. Be sure to pay your fees by your due date or risk losing your classes.

## What if I forget to register during Advance Registration?

You may still register, but not until Monday, August 25, the first day of instruction and Late Registration. Late registrants are assessed a \$25.00 late fee. Late registration is on a space available basis: getting the classes you want may be very difficult.

## Can I still get academic advising in Academic Advising and Retention Services if my transcripts have not been fully evaluated?

Yes. The advisors will advise you on general university expectations and graduation requirements, including general education course requirements. However, once you get your transcript fully evaluated by Admissions, you must meet with an Academic Advisor again to re-examine your general education checklist and progress toward degree completion because changes to your academic plan may have to be made. This is essential if you plan to graduate in a timely manner. Call AARS at 408-924-2129 to make an appointment after the third week of classes.

## Registration Holds

Holds are electronic restrictions on your access to classes. Some common holds on registration:

### Tests

You forgot to take the placement test, or it hasn't been scored and recorded yet. You must have required test scores on file at SJSU before you may register. Contact the Testing office at [testing-office@sjsu.edu](mailto:testing-office@sjsu.edu)

### Transcript

You owe us a final transcript or verification of classes. You may lose all of your classes if you fail to turn in these records by the stated deadline. Contact the Admissions Office at [admissions@sjsu.edu](mailto:admissions@sjsu.edu)

### Prerequisites

You didn't take the necessary course to proceed to the next level of instruction. You may be blocked from this course until you show us (or the instructor) that you met the prerequisites.

### Immunization

As a new student, you will need to provide proof of Measles and Hepatitis B immunization prior to enrollment. If you don't have documentation, go to the SJSU Health Center to get your shots and proof of immunizations. Bring the forms to window “R” in the Student Services Center or fax them to 408-924-2077.

## Change of Major

Due to space limits in many SJSU departments, you may not change your major before the term starts. Note that change of major is never guaranteed.

# Housing

Housing Options	Description	Rent	Meal Plan	Included in Rent	Contact
<b>Campus Village Apartments – Building B</b> “CVB”	High Rise: Studios, Three, Four and Five-Bedroom Units	\$10,653	Mandatory: 5-day included in rent 7-day meal plan available	Internet, Basic Utilities & Cable	www.housing.sjsu.edu UHS-frontdesk@sjsu.edu 408-795-5600
<b>Campus Village Suites – Building C</b> “CVC”	High Rise: Studios, Three, Four and Five-Bedroom Units	\$12,674	Mandatory: 5-day included in rent 7-day meal plan available	Internet, Basic Utilities & Cable	
<b>Washburn, Hoover &amp; Royce Halls</b> “The Bricks” “The Classics”	Three-Story Building: Traditional Dorm	\$10,834	Mandatory: 5-day included in rent 7-day meal plan available	Internet, Basic Utilities & Cable	
<b>Joe West Hall</b> “The Classics”	High Rise: Traditional Dorm	\$10,834	Mandatory: 5-day included in rent 7-day meal plan available	Internet, Basic Utilities & Cable	
<b>International House</b> “I-House”	Fully furnished residence next to campus; 70 U.S. and International students	\$12,280	Mandatory: 5-day included in rent 7-day meal plan available	Internet, Basic Utilities & Cable	www.sjsu.edu/ihouse ihouse@sjsu.edu 408-924-6570

\*Rent amounts are approximate and subject to change – Based on double occupancy; 10-month contract; furnished

## University Housing Services

[www.housing.sjsu.edu](http://www.housing.sjsu.edu)

We strive to provide supportive and affordable residential learning communities that promote academic success and individual development. Our living-learning communities help ease the transition to college life, serve as an extension of the classroom, and increase awareness of community responsibility.

Located on the main San José State University campus, the residence halls are just minutes from classes, the library, recreation and dining facilities, and downtown. Within the residence halls, we offer a variety of communities to bring students together who have similar interests. Programming is designed around student interests and often has a component tied to a SJSU academic department. Some previous Living Learning Communities include: Arts Village, Substance Free and Healthy Living, Service Learning, Science & Technology, Multicultural Living, and Social Justice.

Students who live on campus have the opportunity to get involved in social gatherings, cultural events, intramural sports, community service, and a wide range of other campus activities. Research suggests there is a positive association between the campus living experience and shaping a student’s values and beliefs (aesthetic, cultural, and intellectual), and influencing a positive shift toward more inclusive racial-ethnic attitudes and an openness to diversity.

### Housing Application

Housing applications are online (<https://apply.housing.sjsu.edu>). Apply by Thursday, May 1, 2014 with the following:

1. A completed online Housing application
2. A non-refundable \$50 application fee
3. License materials
4. A \$600 initial payment

## International House (I-House)

[www.sjsu.edu/ihouse](http://www.sjsu.edu/ihouse)

Located near campus, SJSU International House is a large comfortable home offering a good study environment and a friendly, welcoming community. I-House is a residence for 70 U.S. and international students attending San José State University.

Residents range in age from 17 to 35, study in a wide variety of majors, come from nearly 25 countries including the U.S., and enroll in graduate, undergraduate and English Language programs. Roommates are matched according to compatible interests and personal habits. After the first semester at the International House, residents may choose a roommate and designate a preferred room.

Residents enjoy a state-of-the-art computer room, wireless internet access throughout the House, newly renovated kitchen, an attractive dining room, living room, patio, televisions, sports and games equipment, and on-site assigned parking. Our Student Council offers residents opportunities to take leadership, plan trips and regional dinners, and participate in intramural sports. Residents regularly support each other with academic tutoring.

### International House Application

There is no fee to apply. I-House offers a one-semester contract that residents may choose to extend throughout their academic career at SJSU. Submit your completed application at [www.sjsu.edu/ihouse](http://www.sjsu.edu/ihouse)

Please note that essays are used to select residents and match roommates. Applications are accepted on a rolling basis until the I-House is full.

## Disability Accommodations

If you have specific needs regarding accommodations, contact University Housing Services at 408-795-5600 or [UHS-frontdesk@housing.sjsu.edu](mailto:UHS-frontdesk@housing.sjsu.edu)

## Financial Aid

[www.sjsu.edu/faso](http://www.sjsu.edu/faso)

### Where to Apply for Aid

If you have not already applied for Financial Aid, file a FAFSA or CA Dream Act Application by Sunday, March 2, 2014 ([www.fafsa.gov](http://www.fafsa.gov) or [www.caldreamact.org](http://www.caldreamact.org)). Your financial aid file must be completed, with all requested documents on file by the Financial Aid Priority File Documentation Completion date, Friday, May 30, 2014, to receive a fee deferral and ensure timely processing of your award. Remember, you pay for any difference between your financial aid award and your actual fees.

### Financial Aid Fee Deferrals

Financial Aid fee deferrals are temporary and are issued once all requested documents are submitted. Once a student has been approved for the fee deferral, they will see a "fee deferral" indicator on their MySJSU account. A financial aid fee deferral will hold classes and delay the payment of registration fees only while the financial aid process is completed. All financial aid fee deferrals will expire Friday, August 29, 2014. At that time, fees must be paid by the set deadlines regardless of your financial aid status.

### Financial Aid and Housing

Financial Aid students with a fee deferral should understand that the fee deferral is for enrollment fees only and does not apply to housing charges.

### Housing Payment Extension

Financial Aid students may request an extension of their housing charges if they meet certain criteria. Housing extensions will only be approved for students who have a minimum of \$10,000 in financial aid (grants and accepted loans only, work study cannot be used and is excluded). This still may not be enough to cover all housing charges.

To find out if you qualify for a housing extension, call University Housing Services at 408-795-5600. Once a student has an approved housing extension, they will see a "housing extension" indicator on their MySJSU account and can be assured that housing fees are not currently due. If this indicator is not on the student MYSJSU account, all housing fees are due by the posted due date.

## Accessible Education Center (AEC)

The Accessible Education Center (formerly the Disability Resource Center) provides academically related services for students with disabilities. To qualify, students must register and create a confidential file with the AEC to receive a wide spectrum of services based on their own individual needs.

Services include, but are not limited to: Consideration for priority registration, note takers, readers, sign language interpreters/captioners, test accommodations, academic counseling, general education advising and hands-on training with adaptive technology. Students should provide the AEC with disability verification as soon as possible after applying to SJSU. It is important to make an appointment with the center at 408-924-6000 for review of specific needs prior to registering for classes.

## Student Code of Conduct

Members of the SJSU community are expected to demonstrate academic integrity, accountability for one's actions, respect for oneself and one's community, and personal development. It is, therefore, important that students familiarize themselves with the Student Code of Conduct and Academic Integrity Policy for which they are accountable. This information can be found in the SJSU university catalog, schedule of classes, and online at [www.sjsu.edu/studentconduct/policies/index.html](http://www.sjsu.edu/studentconduct/policies/index.html)

## Student Responsibilities and Rights

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution (S90-5). Students are encouraged to consult the Student Responsibilities and Rights section of the SJSU Catalog to ensure an understanding of the resources, requirements, and programs designed to support students' academic and personal growth, as well as review important university policies and procedures every student at SJSU is responsible for knowing and upholding. That information can be found at <http://info.sjsu.edu/static/catalog/policies.html>

## To-Do List

### MANDATORY

- Complete the multi-step Intent to Enroll process at <https://nextsteps.sjsu.edu> no later than 11:59 pm (Pacific Standard Time) on Thursday, May 1, 2014
- Sign up, pay for, and attend Transfer Orientation
- Complete your work in progress
- Send official transcripts (electronically if possible) by Tuesday, July 15, 2014
- Check your "to-do" list on MySJSU for any incomplete requests

### IMPORTANT

- Sign up for and take the Writing Skills Test (WST)
- Read the SJSU Catalog at <http://info.sjsu.edu/home/catalog.html>
- Read the SJSU Class Schedule at <http://info.sjsu.edu/home/schedules.html>
- Like SJSU Enrollment Services at [www.facebook.com/SJSUEnrollment](http://www.facebook.com/SJSUEnrollment)
- Follow SJSU Enrollment Services on Twitter @SJSU\_ES
- Read Students Rights and Responsibilities
- Read Student Code of Conduct