CS 9.2 Upgrade/Split Open Forum

How MySJSU/PeopleSoft Changes Affect You
Today’s Presenters

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Agenda

• Project Overview
• Timeline
• MySJSU Home Page Changes
• System Functionality Changes
• Getting Help
• Q & A
Current PeopleSoft HCM 9.0 database houses student and employee data
  – Campus Solutions (CS) – student data, faculty processes
    • MySJSU
  – Human Capital Management (HCM) – employee data and processes
    • SJSU @ Work

Oracle changed combined database model with 9.2 versions; to continue getting support, CSU must follow
Project Overview

• One becomes two
  – MySJSU (CS) splits from current database and gets an upgrade to 9.2
  – SJSU @ Work (HCM) primarily stays as is
  – New behind-the-scenes tools on both sides
  – Data will synch between the two systems
Timeline

• Project Start: Spring 2017
• Testing & Development: Summer/Fall 2017
• PeopleSoft 9.0 System Down: November 16, 2017 @ 5:00 p.m.
  – No system access until Go Live
  – This **only** affects PeopleSoft – it does not affect any of the other applications, systems or programs currently available at my.sjsu.edu
  – Go Live: November 20, 2017 (Monday morning no earlier than 8:00 a.m.)
So, what does this mean to you?
MySJSU Home Page

- MySJSU (my.sjsu.edu) still exists!
  - ...but it will look a little different
  - One button (link to system sign in) becomes two

Clicking here takes you to CS 9.2

Clicking here takes you to HCM 9.0
• Anything related to students
  – Applicant and admission data
  – Schedule of Classes
  – Records and Enrollment
  – Financial Aid
  – Student Financials/Pay Bills
  – Academic Advising
  – Class Rosters
  – Grading
• What else would I need to do in MySJSU?
  – AlertSJSU for students and employees
  – Campus Personal Information for students and employees
    • Names (including ability to change preferred name)
    • Addresses, Phones, Emails
    • Emergency Contacts

• What data will be present in both systems?
  – Campus personal information including SJSU ID
  – POI Data
  – High-level job data
• Anything related to employees
  – Position Management
  – Job Data
  – POI Data
  – Temporary Faculty Contracts
  – Benefits
  – Time and Labor
  – Absence Management
  – Request to Recruit
  – Employee Profile
  – LCD Reports
  – Employee Review Data
• Anything related to employees
  – Employee Self Service
    • Enter time (student/hourly employees)
    • Enter absences
    • Enroll in and maintain benefits
    • Enroll in training courses
    • Update ethnicity and veteran data
    • View paychecks
    • View open recruitments
  – Manager Self Service
    • Approve time and absences
SJSU @ Work

ORACLE

Employee Info & Tasks  Manager Info & Tasks

Menu

Search:

CSU Tech Mods
Self Service
Manager Self Service
SJSU Campus Solutions
SJSU Human Resources
Recruiting
Workforce Administration
Time and Labor
Global Payroll & Absence Mgmt
Organizational Development
Enterprise Learning
Set Up HRMS
Tree Manager
Reporting Tools
CSU Security Reports
PeopleTools
CSU ID Search
My Personalizations
My System Profile

Employee Self Service

Employee Balance Inquiry
Report Time
View Title

Benefits
Benefits Information
Dependents and Beneficiaries
Benefits Summary
Dependent/Beneficiary Info
Submit

Payroll and Compensation
View Paycheck
Compensation History

Recruiting Activities

Learning and Development
S-J Enroll In Training Classes
S-J Training Summer/Drop Class
Professional Training

Careers

Personalize Content | Layout  ? Help
Q: Will I still use my same SJSUOne sign in information for both systems?
   A: Yes

Q: Will my run controls look the same after the split?
   A: Yes; however, if you currently use the NT server to run a process/report, you will have to switch to UNIX

Q: Will the Query functionality be available in both systems?
   A: Yes.

Q: Will my favorites still be available after the split?
   A: Yes. Your favorites will be split out to match the functionality on each side; e.g. favorites related to student data will be visible on MySJSU (CS) and favorites related to human resources functionality will be available on SJSU @Work (HCM).

For more FAQs and information, please reference our project resource page:

sjsu.edu/enrollmentsservices/ES_TIC/csupgrade/resources
Questions about the project:

- **MySJSU Questions:**
  - Jennifer.Sclafani@sjsu.edu
  - Email: ESTechComm@sjsu.edu
  - Web: sjsu.edu/enrollmentservices/ES_TIC/csupgrade

- **SJSU @ Work Questions**
  - Carrie.Medders@sjsu.edu
  - Email: human-resources@sjsu.edu
  - Web: sjsu.edu/hr/chrs_project

Support after go-live

- **IT Help Desk**
  - Email: itservicedesk@sjsu.edu