ANNOUNCEMENT OF POSITION AVAILABILITY
Subject to Budgetary Approval

Film and Theatre
Specialization: Chair
Job Opening ID (JOID): 24242
Rank: Full or Associate Professor (Tenure-track)

Qualifications:
A PhD or MFA in a field of RTVF, Film or Theatre, with sufficient publications or creative productions to warrant tenure and Associate or Full professor. Administrative experience required, including managing staff and budget. Strongly preferred: familiarity with administrative programs involving film and/or theatre production and/or studies. Applicants should demonstrate awareness of and sensitivity to educational goals of a multicultural population as might have been gained in cross-cultural study, training, teaching and other comparable experience.

The College of Humanities and the Arts, which houses the Film and Theatre department, also runs the state-of-the-art Hammer Theatre, a City of San Jose/San Jose State University partnership that allows opportunities for co-productions as well as signature department-produced film, theater, and RTVF events. The Hammer Theatre provides unique opportunities for the Department of Film and Theater to continue to expand their collaborative vision across the three fields contained in the department as well as to represent the department to both the University community and the entire region.

Responsibilities:
The Department of Film and Theatre at San Jose State University seeks to hire a Chair to lead the development of its numerous programs. Responsibilities will include:

- Developing the department’s potential by working closely with faculty on curricular and grant projects;
- Working closely with the Dean and other College chairs and directors to implement University policies and programs;
- Supervising staff, including department admin., costume shop manager, scene shop manager, master electrician, engineer, film checkout room coordinator, manager of campus radio station, and director of production;
- Managing Department budget, including numerous Foundation endowment and scholarship accounts;
- Managing Department GE and program assessment and five-year program reviews;
- Managing Retention, Tenure, Promotion, and Recruitment processes according to University and union contract guidelines;
- Teaching courses in the applicant’s area(s) of expertise;
- Working with development officers on fundraising projects;
- Guiding film and theatre productions toward inter-disciplinary cooperation;
- Supervising an Associate Chair;

Candidate must address the needs of a student population of great diversity – in age, cultural background, ethnicity, primary language and academic preparation – through course materials, teaching strategies and advisement.

Salary Range: Commensurate with qualifications and experience.

Starting Date: August 17, 2018

Eligibility: Employment is contingent upon proof of eligibility to work in the United States.
Application Procedure:
For full consideration, send a letter of application, curriculum vitae, statement of teaching interests/philosophy, research or creative production plans, and three confidential letters of recommendation with contact information by Oct. 25, 2017 to apply.interfolio.com/44586.

Question may be directed to:
Chair Kimb Massey
Dept. of Film and Theatre
San José State University
One Washington Square
San José, CA 95192-0098
Kimb.Massey@sjsu.edu.

Please include Job Opening ID (JOID) on all correspondence.

San José State University is California’s oldest institution of public higher learning. The campus is located on the southern end of San Francisco Bay in downtown San José (Pop. 1,000,000), hub of the world-famous Silicon Valley high-technology research and development center. Many of California’s most popular national, recreational, and cultural attractions are conveniently close. A member of the 23-campus CSU system, San José State University enrolls approximately 30,000 students, a significant percentage of whom are members of minority groups. The University is committed to increasing the diversity of its faculty so our disciplines, students and the community can benefit from multiple ethnic and gender perspectives.

San José State University is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, color, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, or disability. This policy applies to all San José State University students, faculty, and staff as well as University programs and activities. Reasonable accommodations are made for applicants with disabilities who self-disclose. Note that all San José State University employees are considered mandated reporters under the California Child Abuse and Neglect Reporting Act and are required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

The latest San José State University Safety 101 Uniform Campus Crime and Security Report is available. You may request a copy of San José State University’s annual safety report by contacting the University Police Department at (408) 924-2222 or by visiting the University Police Department website at (http://www.sjsu.edu/police).