CAMPUS FEE ADVISORY COMMITTEE ORIENTATION 2019-20
• Tuition & Non-Res Fees set by Board of Trustees – “Category I”

• SJSU Mandatory Fees - “Category II”
  • Chancellor approves establishment
  • Presidents approve changes
  • Fee Referendum for all changes expected
  • Alternative Consultation allowed when warranted and properly executed
President’s Authority:

• Category III – Miscellaneous Course Fees
  • Only used at SJSU for field trips

• Category IV – Participant Fees
  • Fees paid for services, materials or use of facilities
  • Fees or deposits to reimburse the university for additional costs resulting from dishonored payments, late submissions, or misuse of property or as a security or guaranty

• Category V – Self-Support Programs
  • Extended Ed, Housing, Parking, Health Services

https://calstate.policystat.com/policy/6590675/latest/
Revenue Distribution

• Tuition Fee, Non-res Fee – Operating Fund, allocated via budget process
• Student Association Fee – Passed through to Associated Students
• Student Union Fee – Debt service, major maintenance and emergency reserves; surplus goes to Student Union Inc. to operate facilities and programs
• Health Center Facility Fee – Debt service for Health Center, major maintenance and emergency reserves
• Health Center Ops Fee – All goes for Health Services
• Document Fee – Registrar (Transcript, diploma), Bursar (Tower ID) and Alumni (graduation ceremony)
• Graduate Business Professional Fee – Goes directly to College of Business to support accredited programs
<table>
<thead>
<tr>
<th>FEE CATEGORY</th>
<th>I</th>
<th>II</th>
<th>III</th>
<th>IV</th>
<th>V</th>
<th>VI</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEE TYPE</td>
<td>Systemwide Mandatory Fees</td>
<td>Campus Mandatory Fees</td>
<td>State Supported Course Fees</td>
<td>Fees Other than Cat II/III</td>
<td>Self Support Program</td>
<td>Systemwide Voluntary Fees</td>
</tr>
<tr>
<td>EXAMPLES</td>
<td>application fees, enrollment fees, attendance fees (tuition)</td>
<td>Student Union, AS Fee*, IRA Fee</td>
<td>materials and services related to State Supported Courses</td>
<td>late submission, graduation fees, thesis binding fees</td>
<td>Housing, Parking, Extended Education</td>
<td>Statewide Student Involvement &amp; Representation Fee (SIRF)</td>
</tr>
<tr>
<td>AUTHORITY</td>
<td>Board of Trustees</td>
<td>Chancellor establishes fees. <strong>Campus level:</strong> President has oversight and may adjust or eliminate fees.</td>
<td>Chancellor authorizes a dollar range for fees. • $0 - $150 Course Fees • $0 - $3000 Field Trips <strong>Campus level:</strong> Campus President approval of in range, CO out of range.</td>
<td>CFO Review of fee, with recommendation to Campus President for approval. Notification follows to CFAC</td>
<td>CFO Review of fee, with recommendation to Campus President for approval. Notification follows to CFAC</td>
<td>Board of Trustees</td>
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</table>
Per Executive Order 1102 the President is responsible for:

• Establishing CFAC, comprised of students, faculty, staff and administrators, but with a majority of students
• Appointing non-student members to CFAC
• Reviewing revenues and expenditures for activities supported by student fees before approving any changes
• Consulting with CFAC before adding or changing any category II or III fees

*CFAC shall consider proposals for the establishment of category II/III fees and recommend to the President*
The campus president shall provide to the fee advisory committee a report of all fees in Categories II, III, IV and V. New fees, fee increases, total revenue and unexpended balances should be included.
• Category II fees are adjusted annually based on the **Higher Education Price Index (HEPI)**, an inflation index designed specifically to track the main cost drivers in higher education.

• Annual adjustment ensures modest and foreseeable changes to student fees, rather than larger changes every few years.

• One of the major cost drivers for fee increases is compensation adjustments, which are driven by labor contracts (union agreements).
• Recent HEPI adjustments:
  Fall 2019.....2.8%
  Fall 2018.....3.7%
  Fall 2017.....1.8%
  Fall 2016.....2.1%
History of SSETF is captured on Finance’s website:
http://www.sjsu.edu/finance/policies_guidelines/ssetf/index.html

- Approved in 2012 with scheduled increases of $40 per semester
  - Executive Order 1078
- Reduced in 2014 to 2013 level
- Only HEPI applied since then
### SSETF History

#### Fall 2012 - Bundled

- **IRA**
- **Course Fees**
- **Student Success, Excellence & Technology Fee**

#### Fall 2014 - Unbundled

- **SSETF**
  - **SSETF-IRA**
  - **SSETF-Course Support**
  - **SSETF-Student Success**

**NEW**
• SSETF – Course Support – Passed through to Academic Affairs
• SSETF – IRA – Mostly legacy distributions (Athletics, Academic Affairs)
• SSETF – Student Success – Distributed since 2012 by Committee

Revenue from this fee will be used for the core purposes of continuing existing miscellaneous course requirements and instructionally-related programs and activities, provide enhanced and comprehensive support that leads to improved graduation and retention rates for all students, and provide innovative and effective technology-enabled learning experiences for students. Revenue from this fee cannot be used for general salary and benefits increases or for activities not related to specific goals of the fee. (EO 1078)
# IRA Fee History & Athletics Portion

<table>
<thead>
<tr>
<th>Year</th>
<th>Total Fee per Semester</th>
<th>Athletics Portion</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003/04</td>
<td>$20</td>
<td>$12.75</td>
</tr>
<tr>
<td>2004/05..Fall/Spring</td>
<td>$20/$34*</td>
<td>$12.75/$12.75</td>
</tr>
<tr>
<td>2005/06</td>
<td>$99</td>
<td>$77.75</td>
</tr>
<tr>
<td>2011/12..Fall/Spring</td>
<td>$111/$123</td>
<td>$89.75/$101.75</td>
</tr>
<tr>
<td>2012/13..Fall/Spring (SSETF)</td>
<td>$135/147</td>
<td>$113.75/$125.75</td>
</tr>
<tr>
<td>2014/15</td>
<td>$147</td>
<td>$125.75</td>
</tr>
<tr>
<td>2019/20</td>
<td>$167</td>
<td>$142.50</td>
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</tbody>
</table>

*$14 increase for the Library
“Instructionally related activities” means those activities and laboratory experiences that are at least partially sponsored by an academic discipline or department and that are, in the judgment of the president of a particular campus, with the approval of the trustees, integrally related to its formal instructional offerings.

Activities that are considered to be essential to a quality educational program and an important instructional experience for any student enrolled in the respective program may be considered instructionally related activities.

Instructionally related activities include, but are not limited to, all of the following:

(a) Intercollegiate athletics: costs that are necessary for a basic competitive program including equipment and supplies and scheduled travel, not provided by the state. Athletic grants should not be included.

(b) Radio, television, film: costs related to the provisions of basic “hands-on” experience not provided by the state. Purchase or rental of films as instructional aids shall not be included.

(c) Music and dance performance: costs to provide experience in individual and group performance, including recitals, before audiences and in settings sufficiently varied to familiarize students with the performance facet of the field.

(d) Theatre and musical productions: basic support of theatrical and operatic activities sufficient to permit experience not only in actual performance, but in production, direction, set design, and other elements considered a part of professional training in these fields.

(e) Art exhibits: support for student art shows given in connection with degree programs.

(f) Publications: the costs to support and operate basic publication programs including a periodic newspaper and other laboratory experience basic to journalism and literary training. Additional publications designed primarily to inform or entertain shall not be included.

(g) Forensics: activities designed to provide experience in debate, public speaking, and related programs, including travel required for a competitive debate program.

(h) Other activities: activities associated with other instructional areas that are consistent with purposes included in the above may be added as they are identified.

Pursuant to this section and other provisions of this code, the Chancellor of the California State University shall develop a program of fiscal support and shall consult with the California State Student Association, the Academic Senate, and the Chancellor’s Council of Presidents regarding the program.

This section shall not become operative unless funds are appropriated to meet the instructionally related needs of the campuses of the California State University.
Robert C Bain
- Cesar Chavez Arch
- Sammy at Graduation

Bruce I. Cramer
- Fountain

David Schmitz
- MLK Library
- Tower Hall
  - Bell
  - SJSU Gate