

# Steps to Enrollment

FALL 2016 | FRESHMEN

## Welcome future Spartan to San José State University

To officially enroll for the Fall 2016 semester, please follow the steps in this guide. Make sure to sign up and pay for a mandatory orientation program when you submit your Intent to Enroll—no later than **Sunday, May 1, 2016**.



# MySJSU Account

SJSU communicates by posting items to your "To Do List" in your MySJSU account or by sending messages to your MySJSU account. Be sure to check your MySJSU account at least once a week for important notices. Even if someone else manages your account (a relative, for example), you are responsible for meeting all deadlines.

If you have not signed in to your MySJSU account, do so immediately!

## To access your MySJSU account:

### 1. Look for an email with your SJSU Identification Number (ID)

Approximately one week after applying at CSU Mentor, you should have received an email (sent to the email address listed on your application) with your nine-digit SJSU ID included. Your SJSU ID is also listed on the front of your admission letter.

### 2. Set the password to access your MySJSU student account and SJSUOne wireless account on campus

Go to <https://sjsuone.sjsu.edu/SJSUOne/ResetPassword> and enter the nine-digit SJSU ID you received in Step One.

Choose one of the two options listed to set your password for the first time. This same process will also allow you to reset your password.

### 3. Sign in to your MySJSU student account at <http://my.sjsu.edu>

Click on the blue "MySJSU Login" button and enter your nine-digit SJSU ID and the password you created in Step Two.

Make sure your personal information is up-to-date; your email address is critical!

Confirm your email address and update, if necessary. Be sure to set your email spam to accept messages from the "@sjsu.edu" domain.

### 4. Check your MySJSU account

Check your MySJSU account at least once a week for important and time sensitive notices, such as deadline requirements, fees posted, payment due dates, enrollment appointment time, and information regarding tests, transcripts or deadlines. You are responsible for monitoring your progress throughout the entire enrollment process, and you must take action by posted deadlines! Failure to do so will result in your application being withdrawn.

#### Need Help with MySJSU?

View MySJSU tutorials at [http://my.sjsu.edu/students/student\\_tutorials/index.html](http://my.sjsu.edu/students/student_tutorials/index.html)

#### Lost your SJSUOne password?

Click on the yellow "Set/Reset Password" button at <http://my.sjsu.edu>

# Intent to Enroll

For Fall 2016, you must complete the multi-step Next Steps Intent to Enroll process by 11:59 p.m. (Pacific Standard Time) on **Sunday, May 1, 2016** or your admission will be automatically withdrawn.

## STEP 1 of 4

### Submit Your Intent to Enroll

#### 1. Go to <https://nextsteps.sjsu.edu>

You will need the following information to complete the online process:

Your nine-digit SJSU ID (provided on your Letter of Admission)

– And –

PIN (month and day of your birth date). For example, January 21 is 0121.

#### 2. Tell us your plans

YES – I intend to enroll at SJSU for the Fall 2016 semester. Your admission is good only for this term. You may not defer your enrollment to a later semester. You are not done until you complete the rest of the steps.

– OR –

NO – I will not attend SJSU for the Fall 2016 semester. Your application will be withdrawn from further consideration.

## STEP 2 of 4

### Sign up for required placement exams

If required, you must complete the English Placement Test (EPT) and Entry Level Mathematics (ELM) exam no later than **Saturday, May 7, 2016**. You must register for the exams at least two weeks prior to this date. (See "Placement Tests in Math and English" section for more information.) Space is limited so sign up early.

**Please note** that you will not be allowed to register for classes if SJSU does not have your scores by **June 3, 2016**.

#### Directed Self Placement

Students enrolled in Early Start will also complete their Directed Self Placement (DSP) as part of their preparation for college writing.

## STEP 3 of 4

### Sign up for Mandatory Frosh Orientation

Frosh Orientation is a mandatory, two-day program that will acquaint you with the campus, introduce you to your college and major department, and provide you with critical academic planning information. There is a nonrefundable \$250 fee to attend. You are required to attend the entire program. If you do not attend or leave during any portion of the program, your admission will be withdrawn and you will need to reapply for the next available term.

Parents/guardians and family members are highly encouraged to attend as well. Note: there is a separate nonrefundable registration fee for each parent/guardian and family member.

## STEP 4 of 4

### Pay for Mandatory Frosh Orientation

Once you choose an orientation session, you will be directed to pay the nonrefundable \$250 fee online via credit card. Three to five business days after submitting your online payment, you will receive an email receipt from [nextsteps@sjsu.edu](mailto:nextsteps@sjsu.edu) that confirms completion of the Next Steps Intent to Enroll process. Print and keep this for your records. You will need to refer to it when communicating with SJSU staff.

Your receipt will also be posted to your Next Steps account for your reference. If you do not receive this confirmation within five business days of submitting your payment, contact [nextsteps@sjsu.edu](mailto:nextsteps@sjsu.edu)

**Please note there are no exceptions for missing deadlines. If you anticipate any problems completing any of the required steps above by May 1, contact [nextsteps@sjsu.edu](mailto:nextsteps@sjsu.edu) immediately!**

## IMPORTANT DATES & DEADLINES

### March 2016

**Saturday, March 19**  
EPT/ELM Exam

### April 2016

**Friday, April 1**  
Priority Housing Application Deadline

**Saturday, April 16**  
Admitted Spartan Day  
EPT/ELM Exam



### May 2016

**Sunday, May 1**

#### Intent to Enroll deadline

Orientation Payment Deadline (payment submitted via Intent to Enroll)

Housing Application Deadline

**Monday, May 2**

Fall 2016 Class Schedule goes live at <http://info.sjsu.edu/home/schedules.html>

Fall 2016 Enrollment appointments posted on <http://my.sjsu.edu>

**Saturday, May 7**

EPT/ELM Exam

**Monday, May 30**

Memorial Day – campus closed

### June 2016

**Tuesday, May 31 – Sunday, August 21**  
Advance Registration for Fall 2016

### July 2016

**Monday, July 4**

Independence Day – Campus Closed

**Tuesday, July 12 – Wednesday, July 13**

FROSH ORIENTATION SESSION 1

**Friday, July 15**

Final transcripts/document deadline

**Friday, July 15 – Saturday, July 16**

FROSH ORIENTATION SESSION 2

**Thursday, July 21 – Friday, July 22**

FROSH ORIENTATION SESSION 3

**Monday, July 25 – Tuesday, July 26**

FROSH ORIENTATION SESSION 4

**Friday, July 29 – Saturday, July 30**

FROSH ORIENTATION SESSION 5

### August 2016

**Tuesday, August 2 – Wednesday, August 3**  
FROSH ORIENTATION SESSION 6

**Monday, August 8 – Tuesday, August 9**

FROSH ORIENTATION SESSION 7

**Monday, August 15 – Tuesday, August 16**

FROSH ORIENTATION SESSION 8

**Saturday, August 20 – Tuesday, August 23**

Housing: Campus Village apartments, CV2, Classics, and Suites open to all residents

**Sunday, August 21**

Fall 2016 Advance Registration closes at 11:59 p.m. (Pacific Standard Time)  
Last day to withdraw for 100% refund of Fall 2016 fees

**Monday, August 22 – Tuesday, August 23**

No registration activity on MySJSU

**Wednesday, August 24**

First day of instruction  
Late registration begins  
Late add fee of \$25 assessed

**Wednesday, August 24 – Tuesday, September 13**

Late Registration period (Registration via MySJSU starts)

### September 2016

**Monday, September 5**

Labor Day – Campus Closed

**Tuesday, September 6**

Last day to drop a class without a "W" grade

**Tuesday, September 13**

Last day to add courses

Last day to submit Credit/No Credit (audit) grading option



Campus Village



## Apply for Campus Housing

[sjsu.edu/housing](https://sjsu.edu/housing)  
[sjsu.edu/ihouse](https://sjsu.edu/ihouse)

You will be required to live on campus for your first year if you are an admitted freshman who graduated from a high school located in a city outside a 30-mile radius of SJSU. Refer to the "Housing" section for more information. The application deadline is Sunday, May 1, 2016. If you are required to sign up for housing, it will be indicated at <https://nextsteps.sjsu.edu>



## Final Documents and Transcripts

All supporting documents, including transcripts with coursework through Spring 2016, must be postmarked by **Friday, July 15, 2016**.

Transcripts with final grades for all courses must be submitted to maintain your eligibility to enroll. To speed up transcript processing time you are highly encouraged to request that your institution send electronic transcripts to San José State. If you must have your transcripts mailed, please include your assigned nine-digit SJSU ID# on the requested transcripts. All transcripts must be sealed and unopened to be accepted as official documents.

**Please Note: Copies of transcripts or opened transcripts will not be accepted.** Once submitted to SJSU, documents become the property of the university and cannot be released. Send transcripts to:

**San José State University**  
Undergraduate Admissions  
One Washington Square  
San José, CA 95192-0016

Continue to check MySJSU for important messages, required documents and deadlines.

## Attend Mandatory Frosh Orientation

Frosh Orientation is a mandatory two-day program that will acquaint you with the campus, give you an opportunity to meet other incoming Spartans, introduce you to your college and major department, and provide you with critical academic planning information. All admitted students must attend orientation and participate in the entire program. If you do not attend, or leave during any portion of the orientation, you will be blocked from registering for classes and will not be able to attend SJSU in Fall 2016. Students who arrive late will not be allowed to attend the program.

During Frosh Orientation, you will:

- Be welcomed by SJSU administrators, faculty, staff and students and learn what it means to be part of the Spartan community.
- Connect with current undergraduate student leaders in small groups and have an opportunity to ask them questions about campus life.
- Be provided general campus information to maximize your first-year experience and student success.
- Learn tools to best navigate key university services and resources.
- Meet with academic advisors to plan your class schedule and register for courses for the Fall semester.
- Review what's next before you start classes.

## Frequently Asked Questions

### What if I do not complete required courses or miss a deadline?

You will have your admission to SJSU revoked and your registration canceled. Failure to submit your transcript(s) will result in your application being withdrawn, even if you have signed up for housing and attended orientation.

### What if I am taking courses required for admission this summer?

You may not use course work from summer courses to complete admission requirements.

### Can I defer my admission to another term?

No, your admission is good for one term only. If you wish to be considered for a later term, you must reapply for the next available term for which you meet the minimum requirements.

### I am provisionally admitted; what if I earn "D" or "F" grades?

Your final transcript must show that you have passed required courses for admission with a "C-" or better prior to your high school graduation date. We will withdraw your admission for failure to meet this standard.

### How do I register for Frosh Orientation?

You will sign up for orientation in Step Three of the multi-step Next Steps Intent to Enroll Process. Register and attend early for best class selection. Requests to switch session dates will not be honored.

### Frosh Orientation Session Dates

- Session 1 Tuesday, July 12 – Wednesday, July 13
- Session 2 Friday, July 15 – Saturday, July 16
- Session 3 Thursday, July 21 – Friday, July 22
- Session 4 Monday, July 25 – Tuesday, July 26
- Session 5 Friday, July 29 – Saturday, July 30
- Session 6 Tuesday, August 2 – Wednesday, August 3
- Session 7 Monday, August 8 – Tuesday, August 9
- Session 8 Monday, August 15 – Tuesday, August 16

### Is there a fee to attend?

Yes, there is a nonrefundable \$250 fee to attend. You will submit payment in Step Four of the Next Steps Intent to Enroll process (<https://nextsteps.sjsu.edu>).

### Is attendance mandatory?

Yes, attendance is mandatory and you will not be able to register for classes without attending a mandatory orientation.

### What if I can't attend?

Your admission will be withdrawn, and you will not be able to attend SJSU in Fall 2016. You must arrange your personal schedule to attend a mandatory orientation session.

### Disability Accommodations

This event is wheelchair accessible. Individuals needing sign language interpreters, visual aids, or other accommodations should contact Student Involvement at 408-924-5972 at least two weeks prior to their selected orientation date.

If you have questions contact, Student Involvement at [orientation@sjsu.edu](mailto:orientation@sjsu.edu). (Parents of admitted students contact [parents@sjsu.edu](mailto:parents@sjsu.edu)) or 408-924-5972. Learn more at [sjsu.edu/getinvolved/orientation](https://sjsu.edu/getinvolved/orientation)

## Parent and Family Orientation

Parent and family members are highly encouraged to attend the Spartan Parent and Family Frosh Orientation Program. This is a separate program that occurs simultaneously during the student Frosh Orientation program and includes specific information for parent and family members. Attendees will learn about campus resources available to parents and students, have an opportunity to meet faculty, staff, current students and other parents.

All participants are invited to stay through day one of the program, and can return on day two to pick up their student. Please note that everyone who attends as a parent, family member, and/or guest—including siblings/children—must each pay the \$80 fee.

For more information, email [parents@sjsu.edu](mailto:parents@sjsu.edu), call 408-924-5972, or visit [sjsu.edu/getinvolved/orientation/parents](https://sjsu.edu/getinvolved/orientation/parents)

## Pay Your Tuition and Fees

Fees are due after registering for your classes. Check your MySJSU account to see your payment due date. You have the option to pay in full or sign up for a payment plan. For details, visit [sjsu.edu/bursar](https://sjsu.edu/bursar)

### Average expenses for a nine-month academic year are:

Undergraduate Fees*	\$7,378
Room and Board	\$14,217
Transportation	\$1,439
Miscellaneous/Personal	\$1,416
Books and Supplies	\$1,899
<b>Total</b>	<b>\$26,349</b>

To maintain full-time student status, undergraduates are required to enroll in 12 units each semester.

\*Nonresidents of California add \$372.00 per unit.

### Fees Are Subject to Change

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after fees are initially charged or initial fee payments are made, to increase or modify any listed fees. All listed fees, other than mandatory systemwide fees, are subject to change without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028–66028.6 of the Education Code).

### Installment Payments

Payment plan options are available. There is an enrollment fee. [sjsu.edu/bursar/payment\\_refunds/installments/index.html](https://sjsu.edu/bursar/payment_refunds/installments/index.html)

### Fee Payment Deadlines

After you register, log on to your MySJSU account to view the amount you owe and your payment due date. SJSU does not send invoices to students. It is your responsibility to check your MySJSU account to keep current with your account. Failure to pay by the deadline will result in your classes being dropped. For more information about payment methods, including fees and payment due dates, visit [sjsu.edu/bursar](https://sjsu.edu/bursar)

### Refunds

Students are highly encouraged to enroll in Direct Deposit. With Direct Deposit, you receive your refund several days quicker than a paper check. To enroll, login to MySJSU, scroll to Finances, and select Enroll in Direct Deposit. To learn more visit [sjsu.edu/bursar](https://sjsu.edu/bursar)

### Spartan Bookstore Charges

Registered students can charge books and supplies to their SJSU student account. For more details visit [sjsu.edu/bursar/services](https://sjsu.edu/bursar/services)



Fellow Spartans

## Checklist

### MANDATORY

- Complete the multi-step Intent to Enroll process at <https://nextsteps.sjsu.edu> by 11:59 p.m. (Pacific Standard Time) on **Sunday, May 1, 2016**
- Complete your work currently in progress and graduate.
- Check your "To Do List" in your MySJSU student account.
- Arrange to take the ELM and EPT, if required, no later than **Saturday, May 7, 2016**.
- Complete Directed Self Placement before attending your Frosh Orientation session.
- Attend your mandatory Frosh Orientation session (registration is part of the Intent to Enroll process).
- Send transcripts—due **Friday, July 15, 2016** (see "Final Documents and Transcripts").

### IMPORTANT

- Read the SJSU Catalog online at <http://info.sjsu.edu/home/catalog.html>
- Read the SJSU Schedule of Classes at <http://info.sjsu.edu/home/schedules.html>
- Like SJSU Enrollment Services at [facebook.com/SJSUEnrollment](https://facebook.com/SJSUEnrollment)
- Follow SJSU Enrollment Services on Twitter @SJSU\_ES
- Read SJSU's Student Rights and Responsibilities
- Read SJSU's Student Code of Conduct

## You are responsible for keeping your MySJSU account current

SJSU has established a business practice whereby all payments apply to the oldest debt on your account. For example, if you are making a registration payment and you have a housing debt with an earlier due date, the payment will apply to the housing charges first. Keep your account current to avoid the possibility of enrollment cancellation.

Any delinquent outstanding charges owed to the university will be submitted to the Franchise Tax Board for tax refund offset. The university or its agent has the right to pursue collections in order to repay a delinquent debt owed to the university.

# Placement Tests in Math and English

All freshmen are required to complete placement tests in both English and math. These placement tests are called the English Placement Test (EPT) and Entry Level Mathematics (ELM) exam. SJSU requires admitted freshmen who are not exempt to take the EPT and ELM exam. You can take these tests at any of the 23 California State Universities (including SJSU). For a full list of testing locations and dates, visit [ets.org/csu/registration/dates/](https://ets.org/csu/registration/dates/) The last EPT and ELM exam available at SJSU is **Saturday, May 7, 2016**.

## Fully Ready

You will be required to take the EPT and ELM exam if SJSU does not have official information from you that shows you meet one of the following exemption categories:

Test Type	English Readiness	Math Readiness
SAT Reasoning	500 or higher on Critical Reading section	550 or higher on the Mathematics section
SAT Subject	Not Available	550 or higher on the Mathematics IC or ICC
ACT	22 or higher on the English section	23 or higher on the Mathematics section
Advance Placement (AP)	3 or higher on the Language and Composition or Literature and Composition	3 or higher on the Calculus AB or Calculus BC or Statistics
Early Assessment Program (EAP)	Standards Exceeded (Level 4) on CAASPP English	Standards Exceeded (Level 4) on CAASPP Mathematics
College Level Examination Program (CLEP)	50 or higher on the College Composition, or College Composition Modular test.	50 or higher on the Calculus, College Algebra, College Mathematics, or Pre-Calculus test
International Baccalaureate (IB)	4 or higher on English A1 HL	4 or higher on Math HL
General Education Breadth Requirement for Intersegmental Transfer Curriculum (IGETC)	Transfer credit for a college course satisfying GE Area A2 with a "C" or better	Transfer credit for a college course satisfying GE Area B4 with a "C" or better

If you have test scores indicating that you are fully ready for college level math and English, you will not need to take the ELM and EPT. To determine if you are exempt from taking the ELM and the EPT, consult your status in Step Two of the Intent to Enroll process (<https://nextsteps.sjsu.edu>).

If the exemption status displayed in your Next Steps account does not match your actual exemption status, this means that SJSU does not have all of your official test scores or college transcripts on file. You must send us all official test scores that prove your exemption status or we will require you to take the placement exams. If you still need to take one or both of these exams, register now!

## Conditionally Ready

You will be considered conditionally ready if you have test scores as described in the chart below.

Test Type	English Conditional Readiness	Math Conditional Readiness
SAT Reasoning	460-490 on the Critical Reading section	490-540 on the Mathematics section
ACT	19-21 on the English section	20-22 on the Mathematics section
Early Assessment Program (EAP)	Standard Met (Level 3) on CAASPP English	Standard Met (Level 3) on CAASPP Mathematics

The Conditionally Ready status was developed by the CSU to encourage students to take and pass approved math and English classes during their 12th grade year. The ultimate goal is to prevent students from taking unnecessary remedial courses.

Being conditionally ready means you will not be required to take the ELM or EPT. However, if you do not pass an appropriate senior year course and report your final grade to SJSU by **Thursday, June 30**, you will be placed into a remedial course for your first year and you will also be required to participate in the Early Start Program during Summer 2016. Remedial courses do not count toward your degree and can therefore delay graduation. Therefore, SJSU recommends that conditionally ready students take the ELM and EPT no later than May 7. This way, if you score high enough on the ELM and EPT to place into college level math and English classes, you can avoid placement into remedial courses and participating in Early Start.

To become fully ready, which allows you to enroll directly in a college level English or math class, you must pass the approved senior year course(s) with a C (not a C-) or better AND provide a final grade report for the appropriate course to the SJSU campus Director of Developmental Studies, Susan McClory. To see which courses qualify conditionally exempt students for full exemption, visit <https://sites.google.com/site/developmentalstudiesatsjsu/2016-new-student-information/conditional-exemptions>

To determine if you are exempt from taking the ELM and the EPT, consult your status in Step Two of the Intent to Enroll process (<https://nextsteps.sjsu.edu>). If the exemption status displayed in your Next Steps account does not match your actual exemption status, this means that SJSU does not have all of your official test scores or college transcripts on file. You must send us all official test scores that prove your exemption status or we will require you to take the placement exams. If you still need to take one or both of these exams, register now!

## Outside of California

If you plan to take the EPT and ELM exam outside of California, you must contact Educational Testing Services and make arrangements before **Friday, April 1**. After you take the exams, have your scores sent to SJSU as soon as they are available. There is an additional fee of \$75 (plus the regular \$18 testing fee per exam) for taking the exams outside of California. Learn more at <https://ept-elm.ets.org/CSU>

## Department Placement Exams

Many new undergraduates in the colleges of Science, Engineering and Business need to take the Calculus Placement Exam prior to registration. For details, exemptions and other criteria, visit [sjsu.edu/math/calculus](http://sjsu.edu/math/calculus). To learn if you need to take a department placement exam, contact the department that oversees your degree program (major). View a listing of degree programs and their departments at <http://info.sjsu.edu/home/catalog.html>

## Directed Self Placement (DSP) for First Year Writing

Prior to coming to Frosh Orientation, you must complete Directed Self Placement (DSP) to choose your writing course. All entering freshmen must complete DSP. You will bring your DSP results to Orientation to register for your English course. To complete DSP, you will need either an EPT score or another test score exempting you from the EPT. Look for messages in your MySJSU account directing you to DSP once you have completed your intent to enroll. For more information, please visit the Directed Self Placement website at [sjsu.edu/english/frosh/directed\\_self\\_placement/](http://sjsu.edu/english/frosh/directed_self_placement/)

## Change of Major

Due to space limits in many SJSU departments, you may not change your major before the term starts. Note that change of major is never guaranteed, even after admission to SJSU.

## Immunization

As a new student, you will need to provide proof of Measles ([sjsu.edu/studenthealth/requirements/measles-rubella](http://sjsu.edu/studenthealth/requirements/measles-rubella)) and Hepatitis B ([sjsu.edu/studenthealth/requirements](http://sjsu.edu/studenthealth/requirements)) immunizations prior to enrollment. If you don't have documentation, go to the SJSU Health Center to get your shots and proof of immunizations. Bring the documents for proof to the Student Services Center or fax them to 408-924-2077.

## Accessible Education Center

The Accessible Education Center provides academically related services for students with disabilities. To qualify, students must register and create a confidential file with the AEC to receive a wide spectrum of services based on their own individual needs. Services include, but are not limited to: consideration for priority registration, note takers, readers, sign language interpreters/captioners, test accommodations, academic counseling, general education advising and hands-on training with adaptive technology. Students should provide the AEC with disability verification as soon as possible after applying to SJSU. It is important to make an appointment with the center at 408-924-6000 for review of specific needs prior to registering for classes.

## Student Code of Conduct

Members of SJSU are expected to uphold the community standards and demonstrate academic integrity, accountability for one's actions, respect for oneself and one's community and personal development. It is, therefore, important that students familiarize themselves with the Student Conduct Code and Academic Integrity Policy for which they are accountable. This information is in the SJSU university catalog, schedule of classes, and at [sjsu.edu/studentconduct/policies/](http://sjsu.edu/studentconduct/policies/)

## Student Responsibilities and Rights

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution (S90-5). Students are encouraged to consult the Student Responsibilities and Rights section (<http://info.sjsu.edu/web-dbg/en/narr/static/catalog/studentrights.html>) of the SJSU Catalog to ensure an understanding of the resources, requirements, and programs designed to support students' academic and personal growth, as well as review important university policies and procedures (<http://info.sjsu.edu/static/catalog/policies.html>).

## Early Start Program

The Early Start Program (ESP) allows students with remedial requirements to begin working towards college readiness in the summer prior to their freshman year. Early Start is mandatory for all freshmen with an Entry Level Mathematics (ELM) exam score below 50 and an English Placement Test (EPT) score below 147, with some exceptions for out-of-state and international students. It is also mandatory for students who are conditionally ready but do not pass an approved senior year course.

The Early Start Mathematics requirement may be completed through any CSU campus;

however, the Early Start English requirement MUST be completed through an SJSU course (live or online) since this course will include the **mandatory** Directed Self Placement exercise (see DSP section). Early Start is NOT optional. Students who fail to satisfy their ESP requirement may be placed on Administrative Academic Probation in the fall semester and disqualified from the university before the spring semester. Learn more at [sjsu.edu/gup/earlystart/](http://sjsu.edu/gup/earlystart/)

### Early Start Classes:

[http://earlystart.csusuccess.org/csu\\_early\\_start](http://earlystart.csusuccess.org/csu_early_start)

## Financial Aid

[sjsu.edu/faso](http://sjsu.edu/faso)

### Where to Apply for Aid

If you have not already applied for Financial Aid, file a FAFSA or CA Dream Act Application by **Wednesday, March 2, 2016** ([fafsa.gov](http://fafsa.gov) or [caldreamact.org](http://caldreamact.org)). Your financial aid file must be completed, with all requested documents on file by the Financial Aid Priority File Document Completion date, **Friday, May 27, 2016** in order to receive a fee deferral and ensure timely processing of your award. Remember, you pay for any difference between your financial aid award and your actual fees.

### Financial Aid Fee Deferrals

Financial Aid fee deferrals are temporary and are issued once all requested documents are submitted. Once a student has been approved for the fee deferral, they will see a "fee deferral" indicator on their MySJSU account. A financial aid fee deferral will hold classes and delay the payment of registration fees only while the financial aid process is completed. All financial aid fee deferrals will expire **Thursday, September 1, 2016**. At that time, fees must be paid by the set deadlines regardless of your financial aid status.

### Financial Aid and Housing

Financial Aid students with a fee deferral should understand that the fee deferral is for enrollment fees only and does not apply to housing charges.

### Housing Payment Extension

Financial Aid students will qualify for an extension of their housing charges if they meet certain criteria. Housing extensions will only be approved for students who have a minimum of \$13,000 in financial aid (grants and accepted loans only, work study cannot be used and is excluded). This still may not be enough to cover all housing charges.

Housing extensions will be placed on qualifying accounts automatically and are placed after financial aid has been awarded and housing charges have been uploaded to the student's account. Once a student has an approved housing extension, they will see a "housing extension" indicator on their MySJSU account and can be assured that housing fees are not currently due. If this indicator is not on the student MYSJSU account, all housing fees are due by the posted due date.



# Housing

Housing Options	Description	Rent	Meal Plan	Included in Rent	Contact
<b>Campus Village Apartments – Building B “CVB”</b>	High Rise: studios, three, four and five-bedroom units typically for transfers & upper division students	\$10,819	No Meal Plan required. Meal Plans offering a limited number of meals per semester are available.	Internet, Basic Utilities & Cable	sjsu.edu/housing UHS-frontdesk@sjsu.edu 408-795-5600
<b>Campus Village Suites –Building C “CVC”</b>	High Rise: four-bedroom units with a mix of upper division students & freshmen	\$15,570	5-day included in rent 7-day meal plan available	Internet, Basic Utilities & Cable	
<b>Campus Village 2 “CV2”</b>	High Rise: Ten-Story Building traditional hall typically for freshmen	\$15,700	5-day included in rent 7-day meal plan available	Internet, Basic Utilities & Cable	
<b>Washburn Hall “The Bricks” “The Classics”</b>	Three-Story Building: traditional hall typically for freshmen	\$13,254	5-day included in rent 7-day meal plan available	Internet, Basic Utilities & Cable	
<b>Joe West Hall “The Classics”</b>	High Rise: traditional dorm typically for freshmen	\$13,254	5-day included in rent 7-day meal plan available	Internet, Basic Utilities & Cable	
<b>International House “I-House”</b>	Large residence near campus with 70 U.S. and International students	\$14,628	5-day included in rent 7-day meal plan available	Internet, Basic Utilities & Cable	sjsu.edu/ihouse ihouse@sjsu.edu 408-924-6570

\*Rent amounts are subject to change and are based on double occupancy, furnished units with a 10-month contract.

\*\*Meal plans are required for all freshmen living in University Housing, all residents of CVC, or the International House.

## University Housing Services

We strive to provide supportive and affordable residential learning communities that promote academic success and individual development. Our living-learning communities help ease the transition to college life, serve as an extension of the classroom, and increase awareness of community responsibility. Located on the main San José State campus, the residence halls are just minutes from classes, the library, recreation and dining facilities, and downtown.

Within the residence halls, we offer a variety of communities to bring students together who have similar interests. Programming is designed around student interests and often has a component tied to a SJSU academic department. Students who live on campus have the opportunity to get involved in social gatherings, cultural events, intramural sports, community service, and a wide range of other campus activities.

If you are interested in living on campus, please visit [sjsu.edu/housing](http://sjsu.edu/housing). If you have questions, please contact University Housing directly at 408-795-5600 or [uhs-frontdesk@sjsu.edu](mailto:uhs-frontdesk@sjsu.edu)

The Housing Application deadline is **Sunday, May 1, 2016**. To fill out an application for University Housing visit [sjsu.edu/housing](http://sjsu.edu/housing) and submit the following:

1. A completed online University Housing application
2. A \$50 nonrefundable application fee
3. A \$600 initial payment

### Room/Apartment Assignment

The online housing application is available. We encourage you to complete the application and submit payments as soon as possible. If you are a freshman required to live on campus, you must complete your online application (electronically signed license agreement and \$50 application fee) and submit the \$600 initial payment by **Friday, April 1, 2016** to be included in the first

round of housing assignments. You may also complete your online housing application and submit payments any time after this date as long as space remains available. Your room/apartment assignment will be made on a first-paid, first-served basis after April 1.

### Freshman Housing Requirement

Freshmen who graduate from a high school located in a city outside a 30-mile radius of campus are required to live on campus their first year. Appeals for exceptions to the housing requirement will be reviewed after admission. The sooner you submit your completed license agreement and initial payment, the greater your chance of receiving your hall preference.

Residence at International House meets the freshman housing requirement. Students interested in living in the I-House must send a separate application directly to the I-House. Applications are available at [sjsu.edu/ihouse](http://sjsu.edu/ihouse)

## International House

A large, comfortable home, the International House is a co-ed residence for 70 U.S. and international students attending San José State. I-House is located near campus and features friendly interaction among students of many cultures. Residents represent approximately 25 countries. Residents range in age from 17 to 35 years of age, study in a wide variety of programs offered on the SJSU campus, and enroll in graduate, undergraduate and English language programs.

I-House offers a one-semester contract and stays open year-round with per diem rates during summer and winter breaks. As much as possible, roommates are matched according to compatible interests and personal habits. After the first semester at the International House, residents have the opportunity to choose a roommate and designate a preferred room.

All furniture, utilities, TV, internet access and computer equipment, as well as use of a fully equipped kitchen, are included. Students interested in living in the I-House must send a separate application directly to the I-House. There is no application fee. Applications are available at [sjsu.edu/ihouse](http://sjsu.edu/ihouse)



ES-ENF-0216-16

## Contacts

For a complete campus directory of faculty, staff and departments, visit [sjsu.edu/directory](http://sjsu.edu/directory)

### Accessible Education Center

[sjsu.edu/aec](http://sjsu.edu/aec)

[aec-info@sjsu.edu](mailto:aec-info@sjsu.edu)

408-924-6000 voice/408-924-5990 TTY

### Admissions

[sjsu.edu/admissions](http://sjsu.edu/admissions)

[admissions@sjsu.edu](mailto:admissions@sjsu.edu)

408-283-7500

### Athletics

[sjsuspartans.com](http://sjsuspartans.com)

### Advising

[sjsu.edu/aars](http://sjsu.edu/aars)

[academic.advising@sjsu.edu](mailto:academic.advising@sjsu.edu)

408-924-2129

### Directed Self Placement

Professor Cindy Baer

[cindy.baer@sjsu.edu](mailto:cindy.baer@sjsu.edu)

408-924-4425

### Early Start Program

[sjsu.edu/gup/earlystart/](http://sjsu.edu/gup/earlystart/)

[earlystart@sjsu.edu](mailto:earlystart@sjsu.edu)

### Fees and Tuition (Bursar's Office) Payments and Refunds

[sjsu.edu/bursar](http://sjsu.edu/bursar)

[bursar@sjsu.edu](mailto:bursar@sjsu.edu)

408-924-1601

### Financial Aid and Scholarship Office

[sjsu.edu/faso](http://sjsu.edu/faso)

[fao@sjsu.edu](mailto:fao@sjsu.edu)

408-283-7500

### Housing (University Housing Services)

[sjsu.edu/housing](http://sjsu.edu/housing)

[uhs-frontdesk@sjsu.edu](mailto:uhs-frontdesk@sjsu.edu)

408-795-5600

### International House (I-House)

[sjsu.edu/ihouse](http://sjsu.edu/ihouse)

[ihouse@sjsu.edu](mailto:ihouse@sjsu.edu)

408-924-6570

### Maps/Directions to SJSU

[sjsu.edu/about\\_sjsu/visiting/  
campus\\_maps/directions](http://sjsu.edu/about_sjsu/visiting/campus_maps/directions)

### Orientation (Frosh)

[sjsu.edu/getinvolved/orientation](http://sjsu.edu/getinvolved/orientation)

[orientation@sjsu.edu](mailto:orientation@sjsu.edu)

[parents@sjsu.edu](mailto:parents@sjsu.edu)

408-924-5972

### Registration (Office of the Registrar)

[sjsu.edu/registrar](http://sjsu.edu/registrar)

[registrar@sjsu.edu](mailto:registrar@sjsu.edu)

408-283-7500, option 3

### Testing Office

<http://testing.sjsu.edu/>

[testing-office@sjsu.edu](mailto:testing-office@sjsu.edu)

### Tours of SJSU

[youvisit.com/tour/sjsu?pl](http://youvisit.com/tour/sjsu?pl)

(virtual campus tour)

[sjsu.edu/soar](http://sjsu.edu/soar)

[outreach@sjsu.edu](mailto:outreach@sjsu.edu)

408-924-2786

### Transportation Solutions

<http://as.sjsu.edu/asts>

[transportation@sjsu.edu](mailto:transportation@sjsu.edu)

408-924-7433

### Tuition and Fees (Bursar's Office)

[sjsu.edu/bursar](http://sjsu.edu/bursar)

[bursar@sjsu.edu](mailto:bursar@sjsu.edu)

408-924-1601

### Tutoring and Mentoring Services

**Peer Connections**

<http://peerconnections.sjsu.edu>

[peerconnections@sjsu.edu](mailto:peerconnections@sjsu.edu)

408-924-2587

### Social Media

[facebook.com/SJSUEnrollment](https://facebook.com/SJSUEnrollment)

[facebook.com/sanjosestate](https://facebook.com/sanjosestate)

[http://instagram.com/sjsu\\_es](http://instagram.com/sjsu_es)

[http://twitter.com/SJSU\\_ES](http://twitter.com/SJSU_ES)

## SJSU | STUDENT AFFAIRS

### ENROLLMENT SERVICES

Office of Undergraduate  
Admissions and Outreach

#### San José State University

One Washington Square

San Jose, CA 95192

408-924-1000

[sjsu.edu](http://sjsu.edu)

### Connect with fellow Spartans



[facebook.com/sanjosestate](https://facebook.com/sanjosestate)



[@SJSU on Twitter](https://twitter.com/SJSU)



[@SJSU on Instagram](https://www.instagram.com/SJSU)

### Non-Discrimination Policy:

San José State University does not discriminate on the basis of accent, age, ancestry, citizenship status, color, creed, disability, ethnicity, gender, marital status, medical condition, national origin, race, religion or lack thereof, sex, sexual orientation, transgender, genetics or veteran's status. This policy applies to all SJSU students, faculty and staff programs and activities. Questions regarding this policy should be directed to the director of the Office for Equal Opportunity, 408-924-2250. Learn more at [sjsu.edu/hr/about\\_us/hr\\_directory/eo\\_unit/title\\_ix/](http://sjsu.edu/hr/about_us/hr_directory/eo_unit/title_ix/)

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**On the cover: Selena Flores**  
Hospitality

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**Ashley Washington (left)**  
Recreation Therapy

**Riana Byrd**  
Communication Studies

