

# Terms and Conditions of Transfer Admission | Spring 2020

Your admission is “provisional” based on the academic information you reported on your Cal State Apply application and SJSU supplemental application. Your admission will remain “provisional” until your official final transcript(s) clears verification. San José State University reserves the right to withdraw your admission if your self-reported information changes or your official transcripts do not pass verification. Transfer students may be blocked from registering for classes until coursework is verified by official college transcripts; submit your requested transcripts as soon as possible. See “Final Verification” section for more details.

To satisfy the provisions of your admission and become a fully admitted student, you must complete all of the mandatory steps below:

**Complete the Next Steps Intent to Enroll process by Sunday, December 1, 2019 (11:59 pm PST).**

Complete the following steps in the Intent to Enroll process on the Next Steps website (<https://nextsteps.sjsu.edu>) by **December 1, 2019**.

1. Indicate that you accept SJSU’s offer of “provisional” admission. Once you “accept,” you are making a commitment to attend SJSU and certify that you understand and agree to these terms and conditions.
2. Sign up for mandatory Spring Orientation.
3. Pay the non-refundable \$250 Enrollment Deposit
4. A confirmation email will be sent to you within 24 hours from the [nextsteps@sjsu.edu](mailto:nextsteps@sjsu.edu) email address. Print and keep this email—it is your Next Steps receipt.

If you do not complete the multi-step Intent to Enroll process by Sunday, December 1, we will withdraw your application.

All returning SJSU students must comply with all deadlines and admission requirements as stated above, including completion of the Intent to Enroll process by the date posted.

**Meet the CSU Minimum Requirements for upper division transfer, including completion of the four basic skills courses with a “C-” or higher and 60 transferable semester units (90 quarter units), by the end of the Summer 2019 term.**

- Failure to pass all four basic skills courses with a “C-” or higher, complete 60 transferable units (90 quarter units), and meet impactation criteria by the end of the Summer 2019 term will result in your admission being withdrawn.

**If you have taken AP exams to satisfy any of the four basic skills course requirements, contact College Board immediately and request that your official scores be sent to SJSU.**

**Transcripts Deadline**

You must submit an official final transcript(s) including grades for the Summer 2019 term, postmarked by the date listed on your “To Do List”. You may not use Fall 2019 courses to meet upper division admission requirements. Review the “Final Verification” section for details on official final transcript(s) requirements.

Electronic transcripts are preferred because they save processing time. If official transcripts must be sent via mail, use this address:

Office of Undergraduate Admissions  
San José State University  
One Washington Square,  
San José, CA 95192-0016

**Final Verification**

An internal review of your application will be conducted. Your official final transcript(s) must show that you meet the current impactation criteria and transfer admission requirements in order to pass verification. Failure to pass verification will result in your admission being withdrawn. To ensure your official final transcript(s) pass verification, make sure your official final transcript(s) meets the following criteria:

- Your transcript(s) must verify that everything you reported on your Cal State Apply and SJSU supplemental application is accurate and complete.
- You must have an overall GPA of 2.0 or higher.
- You must be in good standing at the last college or university attended.
- You must meet the four basic skills course requirements by the conclusion of the Summer 2019 term.
- If you receive a “D” or lower in any of the required four basic skills courses you must make up the course by the end of the Summer 2019 term. A grade of “D” or lower in any of the four basic skills courses does not fulfill admission requirements at SJSU.
- You must complete at least 60 transferable semester (90 quarter) units by the end of the Summer 2019 term.
- You must meet current impactation criteria

**Registration**

Transfer students may be blocked from registering for classes until your coursework is evaluated and your official final transcripts pass verification.

**Attend Spring Orientation**

If you do not attend or leave during any portion of orientation you will not be able to attend SJSU in Spring 2020.

**Monitor your MySJSU Account**

You must meet all deadlines. Failure to meet all deadlines will result in your admission being withdrawn. You can avoid your admission being withdrawn by carefully and frequently monitoring your MySJSU account throughout the entire admission process. We reserve the right to rescind your admission for non-compliance to the conditions stated in your Terms and Conditions at any time during the process.

**Provisional Admission**

We offered you provisional admission based on your academic information you reported on your Cal State Apply application and supplemental application. All of your academic information must clear final verification to maintain your eligibility to enroll at SJSU. This offer of admission is only valid for this term and may not be deferred to another semester.

## Change of Major

Because of SJSU’s campus-wide impactation status, students who wish to change major will follow the directions provided by the Office of the Registrar [sjsu.edu/registrar/students/change\\_of\\_major/](https://sjsu.edu/registrar/students/change_of_major/) Change of major can not be made before the beginning of the Spring 2020 semester and is not guaranteed.