

# Terms and Conditions of Transfer Admission | Fall 2017

## Provisional Admission

This offer of provisional admission is based on the academic information you reported on your CSUMentor application and supplemental application. All of your academic information must be verified before you will be allowed to enroll and register for classes at SJSU. Your admission will remain “provisional” until your official, final transcript(s) passes verification. This offer of provisional admission to the academic plan (major) listed on your admission letter is only valid for this term and may not be deferred to another semester.

**Returning SJSU Students:** All returning SJSU students must comply with all deadlines and admission requirements included in this document.

## Mandatory Steps to Enrollment

You must meet all deadlines and conditions of your admission. Failure to do so will result in your admission being withdrawn, even if you have received financial aid, signed up for housing, attended orientation, or registered for classes. To satisfy the provisions of your admission and become a fully admitted student, you need to complete all of the mandatory steps in this document.

**Complete the Next Steps Intent to Enroll process by Monday, May 1, 2017**

You must sign in to <https://nextsteps.sjsu.edu> and notify us of your Intent to Enroll by 11:59 p.m. PST, **Monday, May 1, 2017**.

- Indicate that you accept SJSU’s offer of provisional admission. Once you accept, you are making a commitment to attend SJSU and certify that you understand and agree to these terms and conditions.
- Sign up for a mandatory one-day Transfer Orientation session. Once you choose a session date, it cannot be changed.
- Pay the \$80.00 nonrefundable orientation fee.
- Wait 3-5 business days. A confirming email will be sent to you from the [nextsteps@sjsu.edu](mailto:nextsteps@sjsu.edu) email address. Print and keep this email—it is your Next Steps receipt.

**If you do not complete the multi-step Intent to Enroll Process by the May 1 deadline, we will withdraw your application.**

See the *Steps to Enrollment* brochure included in your admission packet for more details regarding the Intent to Enroll process.

**Attend mandatory Transfer Orientation**

If you do not attend or leave during any portion of orientation you will be blocked from registering for classes and will not be able to attend SJSU in Fall 2017.

**Send your official, final transcript(s), including grades for the Spring 2017 term, postmarked no later than Saturday, July 15, 2017**

You must submit an official final transcript(s), including grades for the Spring 2017 term, postmarked no later than Saturday, July 15, 2017. You may not use Summer 2017 courses to meet upper division admission requirements.

**Where to send transcripts**

San José State University  
Undergraduate Admissions  
One Washington Square  
San José, CA 95192-0016

**Meet the CSU minimum requirements for upper division transfer admission**

An internal review (verification) of your application will be conducted. Your official, final transcript(s) must show that you meet the current impaction criteria and transfer admission requirements in order to pass verification. To ensure that your provisional admission passes verification, make sure your official, final transcript(s) meets the following criteria:

- You must have an overall GPA of 2.0 or higher.
- You must be in good standing at the last college or university attended.
- You must meet the four basic skills course requirements with a grade of “C-” or higher by the end of the Spring 2017 term. A grade of “D” or lower in any of the four basic skills courses does not fulfill admission requirements at SJSU.
- You must complete at least 60 transferable semester (90 quarter) units by the end of the Spring 2017 term.

**Be advised:** If you have any of the required courses “in progress” at or near the time of registration, it could cause a delay in your registration until all final transcripts are received and verified. This is particularly applicable to students who have required coursework in progress during Spring 2017, since SJSU fall course registration begins in June.

**Send official test scores needed to fulfill admission requirements**

If you have taken AP or CLEP exams to satisfy any of the CSU admission requirements, request that your official scores be sent to SJSU.

**Monitor your MySJSU account to avoid the cancellation of your admission**

Failure to meet all deadlines will result in your admission being withdrawn. You can avoid your admission being withdrawn by carefully and frequently monitoring your MySJSU account (<http://my.sjsu.edu>) throughout the entire admission process.

## Change of Major

Because of SJSU’s campus-wide impaction status, students who were assigned to the Undeclared major or wish to change majors will follow the process outlined at [sjsu.edu/advising/change\\_of\\_major](http://sjsu.edu/advising/change_of_major). Change of major cannot be made prior to enrollment and is not guaranteed.