

Course Registration & Online Tools

2020 SJSU Transfer Student Workshops Series

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• Link for video
recording
transcription
[HERE](#)



Meeting Agenda

1. ACCESS advising vs. major advising
2. Searching for and registering for classes (demo)
 - a. Asynchronous & Synchronous classes
3. How to use MyProgress
4. MyScheduler (demo)



ACCESS advising vs. major advising

ACCESS Advising

- General Education Advising
- Academic Planning
- Graduation Planning
- Probation Advising

Major Advising

- Major-specific course advising
- Internships/Career Exploration
- Grad school questions

Course Search Walk-through

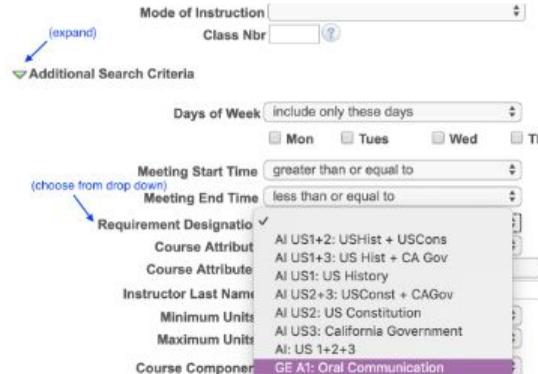
QUICK REFERENCE ON HOW TO FIND COURSES. FROM YOUR HOME PAGE, CLICK 'SEARCH', THEN ...

To find specific courses, = search using Subject and Course #



A screenshot of a search interface showing two input fields. The first field is labeled "select subject" and is highlighted in orange. The second field is labeled "Subject" and is empty. Below these fields, there is a dropdown menu for "Course Number" with the option "is exactly" selected. To the right of the dropdown is another empty input field.

To find GE Areas, = search using the Additional Search Criteria



A screenshot of a search interface showing various filters. The "Additional Search Criteria" section is expanded, indicated by a blue arrow labeled "(expand)". The filters include: "Mode of Instruction" (dropdown), "Class Nbr" (input field with a question mark), "Days of Week" (dropdown set to "include only these days" with checkboxes for Mon, Tues, Wed, Th), "Meeting Start Time" (dropdown set to "greater than or equal to"), "Meeting End Time" (dropdown set to "less than or equal to"), "Requirement Designation" (dropdown with a checkmark, showing a list of options including "AI US1+2: USHist + USCons", "AI US1+3: US Hist + CA Gov", "AI US1: US History", "AI US2+3: USConst + CAGov", "AI US2: US Constitution", "AI US3: California Government", and "AI: US 1+2+3"), "Course Attribute" (input field), "Course Attribute" (input field), "Instructor Last Name" (input field), "Minimum Units" (input field), "Maximum Units" (input field), and "Course Component" (dropdown set to "GE A1: Oral Communication"). A blue arrow labeled "(choose from drop down)" points to the "Requirement Designation" dropdown.

Your Shopping Cart

Search | Plan | **Enroll** | My Academics

[My Class Schedule](#) | **Add** | [Drop](#) | [Edit](#) | [Term Information](#)

Add Classes 1 2 3

1. Select classes to add

To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

DANC 10 has been added to your Shopping Cart.

Fall 2020 | Graduate | San Jose State University Change Term

Zero Cost Open Closed Wait List

Add to Cart
Enter Class Nbr
 Enter

Find Classes
 Class Search
 My Requirements
Search
MyScheduler

Fall 2020 Shopping Cart

Delete	Class	Days/Times	Room	Instructor	Units	Status
	COMM 10-99 (47188)		TBA	D. Morella-Pozzi	3.00	
	DANC 10-04 (46077)		TBA	J. Yager	3.00	
	ENGL 1A-05 (42052)	TuTh 7:30AM - 8:45AM	TBA	M. Jalal	3.00	

Proceed to Step 2 of 3

Asynchronous & Synchronous Online Courses

Asynchronous

1. Asynchronous courses allow students to complete work on their own time.

Synchronous

2. Synchronous learning occurs when students and instructors are online at the same time.

▼ PSYC 1 - Introduction to Psychology								
Class	Section	1 Days & Times	Room	Instructor	Meeting Dates	Status	View Textbooks	Zero Cost Materials
46153	01-LEC Regular	TBA	TBA	Patrick Cravalho	08/19/2020 - 12/07/2020	●	View Textbooks	
Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	View Textbooks	Zero Cost Materials
43949	02-LEC Regular	TBA	TBA	Christine Ma	08/19/2020 - 12/07/2020	●	View Textbooks	
Class	Section	2 Days & Times	Room	Instructor	Meeting Dates	Status	View Textbooks	Zero Cost Materials
43951	04-LEC Regular	MoWe 3:00PM - 4:15PM	TBA	Steven Macramalla	08/19/2020 - 12/07/2020	●	View Textbooks	
Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	View Textbooks	Zero Cost Materials
43952	05-LEC Regular	TuTh 6:00PM - 7:15PM	TBA	Neelam Rattan	08/19/2020 - 12/07/2020	●	View Textbooks	
Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	View Textbooks	Zero Cost Materials
50226	07-LEC Regular	TBA	TBA	Susan Snycerski	08/19/2020 - 12/07/2020	●	View Textbooks	

Accessing MyProgress

SAN JOSÉ STATE UNIVERSITY

one.SJSU
Spartan App Portal

What would you like to do?
Browse Categories ▾

CHRS Recruiting go-live
The new faculty & staff recruiting system, CHRS Recruiting, is now live! Open Labs Portal.

My Favorites ⚙

- My Email
G Suite
- MySJSU**
PeopleSoft - CS
- My Video Conferencing
Zoom



Academics

- Search
- Plan
- Enroll
- My Academics
- Enroll in CSU Fully Online
- MyScheduler

other academic... ▾

- Class Schedule
- Course History
- Enrollment: Add
- Enrollment: Drop
- Enrollment: Edit
- Grades
- MyDegree Tracker
- MyProgress**
- Open University Enrollment
- Transcript: View Unofficial
- Transfer Credit: Report
- What-if Report
- other academic...

MyProgress Walk-through

Current Academic Objective		1 of 1	Current Academic Summary	
		Requirement (Catalog) Term		
Career:	Undergraduate	Fall 2019	Last Term Registered:	Fall 2020
Program:	UGD - Undergraduate Degree	Fall 2019	Academic Standing:	Good Standing
Plan:	Psychology BA	Fall 2019	Overall GPA:	3.010
Graduation Status:	Not Applied		SJSU GPA:	2.325

General Information

IMPORTANT SJSU INFORMATION - PLEASE READ

This is an unofficial degree progress report based on your "Requirement (Catalog) Term". Click on that link above to learn more about your "Requirement (Catalog) Term". This report should be used in consultation with your advisor.

Use the **expand all** option to see the status of all requirements and sub-requirements.

Courses in progress are treated as if they will be passed with satisfactory grades; however, actual units are not earned until the course is successfully completed.

Every effort has been made to ensure the accuracy of this report; however, if discrepancies arise, SJSU and CSU regulations prevail. Report any perceived discrepancies to your advisor in your major or college advising center. Questions about General Education or American Institution requirements should be discussed with an advisor in Academic Advising and Retention Services.

For more information, visit [Tracking Your Progress to Degree](#).

Refer to the SJSU catalog (based on your requirement term) for more information about your degree program.

MyProgress Icons	Course Icons
These symbols show the status for each requirement within your MyProgress report.	These codes summarize the type of credit that is being awarded for each requirement.
Requirement is complete	Course completed
Requirement in progress	Course in progress
Plan for completion in place	Course planned for future
Requirement not yet completed	Transfer/Test credit granted
Exception made for requirement	Course for what-if only

MyScheduler Walk-through

SAN JOSÉ STATE UNIVERSITY

one.SJSU Spartan App Portal

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My Favorites ⚙

- My Email (G Suite)
- MySISU (PeopleSoft - CS)**
- My Video Conferencing (Zoom)

Academics

- Search
- Plan
- Enroll
- My Academics**
- Enroll in CSU Fully Online
- MyScheduler**
- other academic

MyScheduler

Help Sign out

SJSU SAN JOSÉ STATE UNIVERSITY

Course Status: Open Classes Only Instruction Modes: All Instruction Modes Selected

Term: Fall 2020 Course Careers: All Course Careers Selected

Instructions: Add desired courses and breaks and click Generate Schedules button!

Courses

- Select All
- African Studies 142 (African Politics)
- English 2 (Critical Thinking and Writing)

Breaks

- Select All
- Work (MTWThF - 8:00am to 1:00pm)

Schedules

Connect with us!



Instagram:

- @sjsu_access

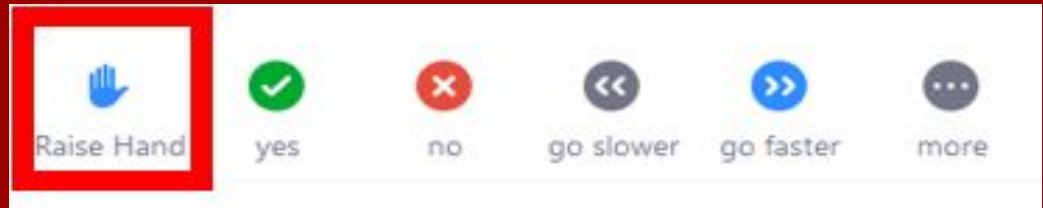
Website:

- www.sjsu.edu/access
-

Upcoming workshops:

	8/3 Let's Talk: Transfer Transition 10 am	8/4 Self Management 3 pm	
TRANSFER WORKSHOPS WEEK 1	8/5 What Happened to my Units? Reading Transfer Credit and ASSIST 11 am	8/6 Building Your Network & Them/Fem/Men tors 2 pm	

Questions?



*Click on **Participants** to find the “**Raise Hand**” feature.