

Written Communications II (Area Z 100W) Form

Information:

This petition is for undergraduate students who have been formally admitted and enrolled at San José University for at least one semester and (1) completed an upper division composition course (Intensive Writing Course). (2) Can demonstrate exceptional writing ability (e.g., published expository writing). (3) Completed the Graduation Writing Assessment Requirement (GWAR) at another CSU [see note]. (4) Score a waiver score of 11 or 12 on the Written Skills Test (WST).

The California State University (CSU) junior level writing requirement is known as the “Graduation Writing Assessment Requirement” (GWAR). At SJSU, the GWAR is satisfied by (1) passing the Writing Skills Test (WST) or passing with a “C or better” the designated 100A course; and (2) passing with a “C or better” (C- not accepted) a course that satisfies Area Z (100W).

Graduate students must also satisfy the GWAR, but they must request equivalence from the College of Graduate Studies.

Note:

Coursework already given credit in GE Area A2 (e.g. ENGL 1A) or second semester composition (e.g. ENGL 1B or ENGL 2) or lower division writing course may not be used as a basis for this petition.

A WST score of 11/12 earns a waiver of the SJSU 100W (Area Z) requirement, with the caveat that a major degree program may require a 100W course as part of the major (see Major Exceptions in SJSU Catalog - Policies and Procedures).

In all cases, the following items are required:

1. Personal statement explaining why you are making this request.
2. Attach school transcript(s) (unofficial okay). Official transcript showing the course you are petitioning must have been **submitted prior to submitting this petition**.
3. Attach supporting documentation:
 - a. Petitioning based on WST score of 11 or 12 and department did not automatically grant a 100W waiver.
 - i. Attach WST score.
 - b. Petitioning based on exceptional writing ability and/or publish written works (rarely approved).
 - i. Attach writing samples or publish works if petitioning under this basis.
 - c. Petitioning based on completing an upper division composition course or CSU-GWAR course
 - i. Attach catalog course description from year course was taken. If description is too brief, attach the course syllabus (course must be considered junior level or higher).
 - ii. CSU-GWAR course, attach GE Program information from institution showing course is considered a Graduation Writing Assessment Requirement (GWAR).
4. Obtain recommendation from Major Advisor or Major Department Chair
5. Obtain recommendation from Writing Across the Curriculum (WAC) Director, Faculty Office Building (FOB) 102
6. Final submission will to Undergraduate Education, Administration building (ADM) 159
7. Request will **NOT be accepted** if you are using an out-of-date version, petition is not completely fill-out, attachments and/or signatures are missing.
8. If this petition is approved and you have not yet taken the WST, there is no need to do so, but such approvals without a WST score are very rare.
9. By submitting this petition you acknowledge, “All the information provided in this petition is truthful and complete”

