

Substitution of Graduation Requirements Based on Disability

In all cases, the following items are REQUIRED:

Your petition will not be processed if you are not using the most current form. Please check www.sjsu.edu/gup/allForms/index.html to be certain that you are using the most recent version of this petition.

1. This petition is only for undergraduate students who are registered with the Accessible Education Center (AEC), and who have been formally admitted to and enrolled at SJSU for at least one semester.
 - a. The most common approvals have been for disabilities related to Oral Communication (GE Area A1) and Mathematical Concepts (GE Area B4).
 - b. Approvals are specific to university graduation requirements and will not necessarily meet major degree requirements.**
 - c. For example, if a student requests a second Critical Thinking and Writing course (GE Area A3) to substitute for the Mathematical Concepts (GE Area B4) requirement, s/he must be in a major that permits this substitution (see below).
2. If you have a disability that impacts your ability to complete traditional requirements, you may file this petition for a substitution for your GE or other graduation requirements. However, no requirements are waived.
3. Your AEC Counselor will work with you to complete this petition form. Requests will NOT be accepted if any required documentation or signatures are missing.
4. Submit your petition into the Accessible Education Center Administration building, room 110 (corner of 7th St and San Fernando St).

Important:

As the most common substitution is for the GE Area B4 requirement, we provide a list of the departments, schools, or programs that currently accept a substitution for the Area B4 math requirement in their degree programs:

African-American Studies
Art & Art History
Communication Studies
Creative Arts (on a case-by-case basis)
Design
Economics (on a case-by-case basis)
English and Comparative Literature
Health Science and Recreation
History
Humanities
Journalism and Mass Communication
Justice Studies
Linguistics and Language Development
Mexican American Studies
Music and Dance
Philosophy
Political Science
Sociology and Interdisciplinary Social Sciences
Television, Radio, Film and Theatre
World Languages and Literatures

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Section I: Student Information and Attachments

Name (First & Last): _____ SJSU ID: _____
 Telephone: _____ Email: _____
 Student Signature: _____ Graduation Date on File (e.g. Fall 2017): _____

Petition will NOT be reviewed if the following items are missing (*check*):

- | | |
|--|--|
| <input type="checkbox"/> This is the most current version of this petition | <input type="checkbox"/> Matriculated at SJSU for one or more semesters |
| <input type="checkbox"/> Transcript (unofficial copy) | <input type="checkbox"/> Graduation worksheet/ Graduation Hold Letter |
| <input type="checkbox"/> Met with AEC Counselor | <input type="checkbox"/> All the information I provided is truthful (<i>initial</i>) |

Section II: Substitution Information (submit to Accessible Education Center, ADM 110)

Request Requirements (Mark one): Area A1 Area B4

Other (specify): _____

Accessible Education Center (AEC) Counselor has:

1. Verified that the student has met all requirements to be eligible for this substitution
2. Recommendation: Substitute _____ for _____
(specify course) (graduation requirement)

Section III: Required Signatures:

1. Accessible Education Center Signature

Comments (required):

Accessible Education Center Counselor Name (print): _____

Signature: _____ Date: _____

2. Submit to Undergraduate Education, ADM 159

Final Decision OTHER APPROVE DENY

Comments (optional):

Associate Dean (or Designee¹) Name: _____ Date: _____

Signature: _____

¹Undergraduate Education assigns designee signer

Section III: For Office Use Only:

Date Received: _____ By: _____ Date Processed: _____ By: _____